Data Summary of Alabama School Enrollment Forms

Total school districts in Alabama: 134 (Source: AL DOE 2012-2013)
Total schools in Alabama: 1,499 (Source: AL DOE 2011-2012)

District-wide enrollment forms represented in this sample: 43
- District-wide enrollment forms that ask for a social security number: 42
- District-wide enrollment forms that state a social security number is optional: 3[1]

District-wide enrollment requirements represented in this sample: 37
- District-wide enrollment requirements that ask for a social security card: 31
- District-wide enrollment requirements that state a social security card is optional: 11

School-specific enrollment forms represented in this sample: 81
- School-specific enrollment forms that ask for a social security number: 79
- School-specific enrollment forms that state a social security number is optional: 3[2]

School-specific enrollment requirements represented in this sample: 57
- School-specific enrollment requirements that ask for a social security card: 57
- School-specific enrollment requirements that state a social security card is optional: 6

Total districts[3] represented in this sample: 81

Detailed List and Tables[4]

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1 In this data sample, 43 district-wide enrollment forms were made available. Of those forms, 42 districts asked for a social security number. Only three of those forms stated that providing a social security number was optional.
2 The Spanish version of the enrollment form from Lawrence County High states that providing a social security number is optional; however, the English version of the enrollment form does not state it is optional.
3 The school district or at least one school within a district provided an enrollment form.
4 The following pages contain lists of district names and school names that had information available online, sent via fax, or were received in person. These lists were used to create the summary numbers above.

District Wide — Enrollment Forms

District Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Butler County	School Website	Yes	No
Blount County	School Website	Yes	No
Etowah County	School Website	Yes	No
St. Clair County	School Website	Yes	No
Arab City	School Website	Yes	No
Athens City	School Website	Yes	No
Shelby County	School Website	Yes	No
Madison County	School Website	Yes	Yes[5]
Tuscaloosa County	School Website	Yes	No
Monroe County	School Website	Yes	No
Baldwin County	School Website	Yes	No
Morgan County	School Website	Yes	No
Eufaula City	School Website	Yes	No
Florence City	School Website	Yes	No
Hartselle City[6]	School Website	Yes	No
Madison City	School Website	Yes	No
Huntsville City	School Website	Yes	No
Mountain Brook City	School Website	Yes	No
Autauga County[7]	School Website	Yes	No
Bibb County	School Website Handbook	Yes	No
Calhoun County	Fax	Yes	No
Cherokee County	Fax	Yes	No
Coffee County	Fax	Yes	No
Lauderdale County	Fax	Yes	No
Macon County	Fax	Yes	No[8]
Marion County	Fax	Yes	No
Montgomery County	In-Person Pick Up	Yes	No
Randolph County	Fax	Yes	No

District Wide — Enrollment Forms (continued)

District Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Washington County	Fax	Yes	No
Winston County	Fax	Yes	No
Attalla City	Fax	Yes	No
Auburn City	Fax	Yes	No
Bessemer City	Fax	Yes	No
Enterprise City	Fax	Yes	No
Fairfield City	Fax	Yes	No
Fort Payne City	Fax	Yes	No
Linden City	Fax	Yes	No
Opelika City	Fax	Yes	No
Scottsboro City	Fax	Yes	No
Selma City	Fax	Yes	No
Satsuma City	Fax	No	N/A
Tarrant City	Fax	Yes	No
Vestavia Hills City	Fax	Yes	Yes[9]
Albertville City	Fax	Yes	No[10]

5 The Madison County school enrollment form states, "No child, with the exception of immigrant, migratory, English as a second language, or homeless children, shall be admitted to District Schools without the following: official birth certificate, student's Social Security Card, immunization documentation, proof of residency and proof of custody (if applicable)."

6 Hartselle City schools provided a non-resident enrollment form.

7 At the time of this data report, Autauga County enrollment form did not satisfy the legal requirements for social security number requests. However, the district's Superintendent Spence Agee recently agreed to change the forms to comply fully with the law. Superintendent Agee last indicated that the changes would be made on April 4, 2013, and SPLC is currently working with Autauga County to ensure compliance.

8 The Macon County school enrollment form states, "Please note that this registration form should not be considered a barrier to enrollment. The Macon County BOE does not discriminate on the basis of race, color, sex, national origin, age or disability."

9 The Vestavia Hills City school enrollment form states, "Disclosure of a student's social security number is voluntary. The number is used as a student identifier. It will be used solely for state and local statistical purposes."

10 The Albertville City school enrollment form states, "It is the policy of the Albertville City School System that no person shall be denied employment, be excluded from participation in, be denied the benefits of, or subjected to discrimination in any program or activity on the basis of sex, race, religion, handicap, national origin, age or ethnic background. Pursuant to the requirements of No Child Left Behind and the McKinney-Vento Homeless Assistance Act, all homeless children, migrants, and English language learners must have equal access to the same free appropriate public education provided to all children and youth. All programs offered by schools within the school system shall be open to all students in compliance with statutory and judicial requirements. The enrollment of homeless, migrant and limited English proficient children shall not be denied due to any of the following barriers: lack of birth certificate, lack of school records or transcript, lack of immunization records, lack of proof of residency, lack of transportation, unaccompanied: no guardian."

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District Wide — Enrollment Requirements

School Name	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
Winston County	Document	Yes	No
Tuscaloosa County	Document	Yes	No
Limestone County	Handbook	Yes	No
Hale County	Handbook	Yes	No
Lamar County	Handbook	Yes	No
Barbour County	Handbook	Yes	Yes[11]
Lee County	BOE Handbook	Yes	Yes[12]
Russell County	Handbook	Yes	No
DeKalb County	Handbook	Yes	Yes[13]
Walker County	Handbook	Yes	No
Pike County	Handbook	Yes	Yes[14]
Crenshaw County	Handbook	Yes	No
Cullman County	Handbook	Yes	No
Geneva County	Handbook	Yes	No
Jackson County	Handbook	Yes	No
Walker County	Webpage	Yes	No
Mobile County	Handbook	Yes	Yes[15]
Franklin County	Handbook	No	N/A
Macon County	Handbook	No	N/A
Marshall County	Handbook	Yes	No
Cleburne County	Handbook	No	N/A
Cherokee County	Handbook	Yes	Yes[16]
Choctaw County	BOE Handbook	Yes	Yes[17]
Clarke County	Handbook	No	N/A
Albertville City	Handbook	No	N/A
Decatur City	Webpage	Yes	No
Boaz City	Handbook	Yes	No

District Wide — Enrollment Requirements (continued)

School Name	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
Vestavia Hills City	Document	Yes	Yes[18]
Homewood City	Webpage	Yes	No
Phenix City	Webpage	Yes	No
Piedmont City	Webpage	Yes	No
Russellville City	Document	Yes	Yes[19]
Alexander City	Policy Manual	Yes	Yes[20]
Wilcox County	Handbook	Yes	No
Bibb County	BOE Student Policy Book	Yes	Yes[21]
Colbert County	Handbook	Yes	No
Jefferson County	Handbook	No	N/A

11 The Barbour County handbook (2011-2012) states, "All migrant and ELL students may register regardless of whether they have a social security number or immunization card. The attendance office will assign the student a social security number until one is received." (Page 6)

12 The Lee County Board of Education handbook (2012-2013) states, "Students who live in the attendance areas of Lee County School System and who are homeless, migratory, immigrant and/or limited English proficient shall not be prohibited from school attendance due to any of the following: Lack of Social Security Number." (Chapter 5)

13 The DeKalb County handbook (2012-2013) states, "Pursuant to the requirements of the Elementary and Secondary Education Act as amended by the No Child Left Behind Act of 2001 and the Stewart B. McKinney-Vento Homeless Assistance Act, all homeless, migratory and LEP children shall not be denied or delayed admission to the DeKalb County School System due to any of the following barriers: lack of social security number." (Page 23)

14 The Pike County handbook states, "The enrollment of homeless, migrant and English language learner children and youth shall not be denied or delayed due to any of the following barriers: Lack of Social Security Number." (Page 44)

15 The Mobile County handbook states, "If the student does not have a Social Security Card or the parent/guardian does not care to give a social security number, a student identification number will be assigned by staff in the Division of Student Support Services (221-4277)." (Page 55)

16 The Cherokee County handbook (2012-2013) states, "The enrollment of homeless, migrant and limited English proficient children and youth shall not be denied or delayed due to any of the seven barriers listed under the Enrollment Section. Enrollment under the homeless, migrant, ESL status does not relinquish the parent/guardian from seeking to obtain the necessary required entry documents." (Page 14)

17 The Choctaw County Board of Education handbook states, "Students who live in the attendance areas of Choctaw County School System and who are homeless, migratory, immigrant and/or limited English proficient shall not be prohibited from school attendance due to any of the following: Lack of social security number."

18 The Vestavia enrollment requirement list states, "To enroll a student in the Vestavia Hills School System, the following items must be presented in person by the parent or legal guardian with the exception of migrant, immigrant, homeless or ELL students."

19 The Russellville City Schools enrollment requirement list states, "To enroll a student (with the exception of migrant/homeless students) in the Russellville City School System, the following items must be presented in person by the parent or legal guardian at the student's school."

20 The Alexander City School policy manual states, "The enrollment of students who live in the attendance areas of Alexander City School System and who are homeless, migratory, immigrant and/or limited English proficient children and youth shall not be denied or delayed from school attendance due to any of the following: Lack of social security number."

21 The Bibb County Board of Education student manual policy states, "For each person who is otherwise entitled to admittance but does not have a social security number and/or whose parents object to releasing such information, the local superintendent or agency shall assign a temporary number in accordance with the directions as specified by the State Department of Education." (Page 8)

School Specific — Enrollment Forms

School Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Jemison Elementary Chilton County	School Website	Yes	No
Ashland Elementary Clay County	School Website	Yes	No
Lineville Elementary Clay County	School Website	Yes	Yes[22]
Bentley High School Crenshaw County	School Website	Yes	No
GW Long Elementary Dale County	School Website	Yes	No
Valley Grande Elem. Dallas County	School Website	Yes	No
Dallas Co. Career Tech Dallas County	School Website	Yes	No
Franklin County Tech Franklin County	School Website	Yes	No
Geneva Co. Elem Geneva County	School Website	Yes	No
Samson Elem Geneva County	School Website	Yes	No
Samson Elem Geneva County	School Website	Yes	No
Samson Middle/High Geneva County	School Website	Yes	No
Abbeville Elementary Henry County	School Website	Yes	No
Rehobeth High School Houston County	School Website	Yes	No
Wicksburg High School Houston County	School Website	Yes	No
Lawrence County High Lawrence County	School Website	Yes	No – English Form Yes – Spanish Form
Speake School Lawrence County	School Website	Yes	No

School Specific — Enrollment Forms (continued)

School Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Blue Springs Elementary Limestone County	School Website	Yes	No
Cedar Hill Elementary Limestone County	School Website	Yes	No
Clements High School Limestone County	School Website	Yes	No
Creekside Elementary Limestone County	School Website	Yes	No
Johnson Elementary Limestone County	School Website	Yes	No
Marshall Tech School Marshall County	School Website	Yes	No
Brewbaker Primary Montgomery County	School Website	Yes	No
Brewbaker Tech Magnet Montgomery County	School Website	Yes	No
Banks School Pike County	School Website	Yes	No
Goshen Elem Pike County	School Website	Yes	No
Pike County Elem Pike County	School Website	Yes	No
Pike County High Pike County	School Website	Yes	No
Oliver Elementary Russell County	School Website	Yes	No
Russell County Middle Russell County	School Website	Yes	No
Mumford High School Talladega County	School Website	Yes	No
Sycamore Elementary Talladega County	School Website	Yes	No
Arab Primary School Arab City	School Website	Yes	No

School Specific — Enrollment Forms (continued)

School Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Cullman High School Cullman City	School Website	Yes	No
Academy for Acad & Arts Huntsville City	School Website	Yes	No
Academy for Science/FL Huntsville City	School Website	Yes	No
Challenger Middle Huntsville City	School Website	Yes	No
Leeds Middle Leeds City	School Website	Yes	No
Oxford Middle Oxford City	School Website	Yes	No
Sheffield Junior High Sheffield City	School Website	Yes	No
Jemison Elementary Chilton County	Fax	Yes	No
Cedar Bluff High Cherokee County	Fax	Yes	No
South Choctaw High Choctaw County	Fax	Yes	No
Ranburne High Cleburne County	Fax	Yes	No
Fleeta Jr. High Covington County	Fax	Yes	No
Red Level Elementary Covington County	Fax	Yes	No
Chalkville Elem Jefferson County	Fax	Yes	No
Concord Elem Jefferson County	Fax	No	N/A
Erwin Middle Jefferson County	Fax	Yes	No
Greenwood Elem Jefferson County	Fax	Yes	No

School Specific — Enrollment Forms (continued)

School Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Jefferson County IB Jefferson County	Fax	Yes[22]	No
Sweet Water High Marengo County	Fax	Yes	No
Brilliant High School Marion County	Fax	Yes	No
Guin Elementary Marion County	Fax	Yes	No
Hamilton Elementary Marion County	Fax	Yes	No
Hamilton Middle Marion County	Fax	Yes	No
Baldwin Arts Magnet Montgomery County	In-person pick up	Yes	No
Booker T. Wash High Montgomery County	In-person pick up	No	N/A
Brewbaker Primary Montgomery County	In-person pick up	Yes	No
Brewbaker Tech Magnet Montgomery County	In-person pick up	Yes	No
Carver Elementary Montgomery County	In-person pick up	Yes	No
Turner Elementary Perry County	Fax	Yes	No
Randolph High Randolph County	Fax	Yes	No
Dadeville High Tallapoosa County	Fax	Yes	No
Millry High Washington County	Fax	Yes	No
J.E. Hobbs Elementary Wilcox County	Fax	Yes	No
Lynn Elementary Winston County	Fax	Yes	No

School Specific — Enrollment Forms (continued)

School Name	Source	Does the form ask for a social security number?	Does the form state that providing a social security number is optional?
Anniston Middle Anniston City	Fax	Yes	No
Decatur High Decatur City	Fax	Yes	No
Elba Elementary Elba City	Fax	Yes	No
Central High Phenix City	Fax	Yes	No
Sheffield Junior High Sheffield City	Fax	Yes	No
L.E. Wilson Elementary Sheffield City	Fax	Yes	No
Talladega High Talladega City	Fax	Yes	No
Winfield High Winfield City	Fax	Yes	No
North Sumter Jr. High Sumter County	Fax	Yes	Yes[24]
Guntersville High Guntersville City	Fax	Yes	No
Berry Middle Hoover City	Fax	Yes	No[25]

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22 The Lineville Elementary School (Clay County) school enrollment form states, "Disclosure of a student's social security number is voluntary. The number is used as a student identifier. It will be used solely for state and local statistical purposes."

23 Jefferson County IB program registration form asks for a social security number. The school application form does not ask for a social security number.

24 North Sumter Junior High (Sumter County) enrollment form states "optional" in parentheses next to the space provided for a social security number.

25 Berry Middle School (Hoover City) enrollment form states, "Hoover City Schools present no barriers to enrollment for homeless, English Language Learners, or migrant students."

School Specific — Enrollment Requirements

Enrollment Requirements Online	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
New Brockton High School Coffee County	Webpage	Yes	No
Zion Chapel High School Coffee County	Webpage	Yes	No
Red Level High Covington County	Handbook	Yes	No
Straughn Elementary Covington County	Handbook	Yes	No
Newton Elementary Dale County	Handbook	Yes	No
South Dale Middle Dale County	Handbook	Yes	Yes[26]
Dale County High Dale County	Handbook	Yes	Yes[27]
Ariton School Dale County	Handbook	Yes	Yes[28]
Tipton Middle Dallas County	Document	Yes	No
Southside High Dallas County	Handbook	Yes	No
JE Terry Elementary Dallas County	Handbook	Yes	No
Redland Elementary Elmore County	Webpage	Yes	No
Berry Elementary Fayette County	Handbook	Yes	No
Headland Elementary Henry County	Handbook	Yes	No
East Smith Stations Elem Lee County	Webpage	Yes	No
Smith Stations Jr. High Lee County	Document	Yes	No

School Specific — Enrollment Requirements (continued)

Enrollment Requirements Online	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
John Essex High Marengo County	Handbook	Yes	No
Anna F. Booth Elem Mobile County	Handbook	Yes	No
Brietling Elementary Mobile County	Handbook	Yes	No
Burns Middle School Mobile County	Handbook	Yes	No
Collier Elementary Mobile County	Handbook	Yes	No
Indian Springs Elem Mobile County	Handbook	Yes	No
MCPSS Magnet Mobile County	Handbook	Yes	No
Meadowmake Elem Mobile County	Handbook	Yes	No
Pillans Middle School Mobile County	Handbook	Yes	No
SW Regional School Mobile County	Handbook	Yes	No
Semmes Elementary Mobile County	Handbook	Yes	Yes[29]
Tanner Williams Elem Mobile County	Handbook	Yes	No
Wilmer Elem Mobile County	Handbook	Yes	No
Brookwood Elementary Tuscaloosa County	Handbook	Yes	No
Big Spring Lake K Albertville City	Handbook	Yes	No
Albertville Primary Albertville City	Handbook	Yes	No
Albertville Elementary Albertville City	Handbook	Yes	No

School Specific — Enrollment Requirements (continued)

Enrollment Requirements Online	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
Evans Elementary Albertville City	Handbook	Yes	No
Albertville Middle Albertville City	Handbook	Yes	No
Benjamin Russell High Alexander City	Handbook	Yes	No
Alexander City Middle Alexander City	Handbook	Yes	No
Williams L. Radney Alexander City	Handbook	Yes	No
Jim Pearson Elem Alexander City	Handbook	Yes	No
Auburn Early Edu Center Auburn City	Webpage	Yes	No
Richland Elementary Auburn City	Webpage	Yes	No
Westside Elem Demopolis City	Webpage	Yes	No
Oscar Adams Elementary Gadsden City	Webpage	Yes	No
Cherokee Elementary Guntersville City	Handbook	Yes	No
Hall Kent Elementary Homewood City	Webpage	Yes	No
Shades Cahaba Elem Homewood City	Webpage	Yes	No
Chaffee Elementary Huntsville City	Handbook	Yes	Yes[30]
Challenger Middle Huntsville City	Webpage	Yes	Yes[31]
Lisenby Elementary Ozark City	Webpage	Yes	No
Thompkins Early Child Ozark City	Webpage	Yes	No

School Specific — Enrollment Requirements (continued)

Enrollment Requirements Online	Webpage, Document or Handbook	Is a social security number/card included as an enrollment requirement?	Do enrollment requirements state that providing a social security number/card is optional?
D.A. Smith Middle Ozark City	Webpage	Yes	No
Coosa Valley Elementary Pell City	Webpage	Yes	No
Duran South Jr. High Pell City	Webpage	Yes	No
Pell City High Pell City	Webpage	Yes	No
Charles Henderson High Troy City	Webpage	Yes	No
Troy Elementary Troy City	Webpage	Yes	No
Alberta Elementary Tuscaloosa	Webpage	Yes	No

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26 The South Dale Middle School (Dale County) handbook states, "The enrollment of homeless, migrant, and English Learner children and youth shall not be denied, prohibited, or delayed from school attendance due to any of the following barriers: Lack of Social Security Number."

27 The Dale County High School (Dale County) handbook states, "The enrollment of homeless, migrant, and English Learner children and youth shall not be denied, prohibited, or delayed from school attendance due to any of the following barriers: Lack of Social Security Number."

28 The Ariton School (Dale County) handbook states, "The enrollment of homeless, migrant, and English Learner children and youth shall not be denied, prohibited, or delayed from school attendance due to any of the following barriers: Lack of Social Security Number."

29 The Semmes Elementary (Mobile County) handbook states, "The enrollment of homeless, migrant, and English Learner children and youth shall not be denied, prohibited, or delayed from school attendance due to any of the following barriers."

30 The Chaffee Elementary School (Huntsville City) handbook (2012-2013) states, "For each person who is otherwise entitled to admittance but does not have a social security number, the local Superintendent shall assign a temporary number in accordance with the directions as specified by the State Department of Education."

31 The Challenger Middle School (Huntsville City) webpage states, "No student will be denied enrollment or admission to school due to a failure to provide the birth certificate or other supplemental documentation."

Language Highlights of Districts/Schools

CHILLING LANGUAGE
Crenshaw County Handbook 2012-2013
"Students in grades Kindergarten through 12 must have a social security number before being admitted to school."
(Page 8)

Walker County Webpage
"Upon registration, all students must have an Alabama Certificate of Immunization, an original birth certificate, a social security card, and transfer records."
www.walkercountyschools.com/Default.asp?ID=354&pg=Registration+Information

Marshall County Handbook 2012-2013
"Each child enrolled in public schools, kindergarten through grade twelve, must have a social security number." (Page 51)

INCLUSIVE LANGUAGE
Cherokee County School Handbook 2012-2013
"Pursuant to the requirements of the Elementary and Secondary Education Act as amended by the No Child Left Behind Act of 2001 and the McKinney-Vento Homeless Education Act of 2001, all homeless, migratory and limited English proficient children must have equal access to the same free appropriate public education, including public preschool education, provided to other children and youth. The enrollment of homeless, migrant and limited English proficient children and youth shall not be denied or delayed due to any of the seven barriers listed under the Enrollment Section. Enrollment under the homeless, migrant, ESL status does not relinquish the parent/guardian from seeking to obtain the necessary required entry documents. School staff will work with the parents of students enrolling under this status to obtain the appropriate items during the school year." (Page 14)

Choctaw County Board of Education Handbook
"Students who live in the attendance areas of Choctaw County School System and who are homeless, migratory, immigrant and/or limited English proficient shall not be prohibited from school attendance due to any of the following: Residency requirements, lack of social security number, lack of birth certificate, lack of school records or transcripts, lack of immunizations, legal custody requirements, transportation, language barriers, disabilities."