Florida in-state tuition guide for completing the “Florida Residency Declaration for Tuition Purposes” form

The “Florida Residency Declaration for Tuition Purposes” form can be found on the website of your higher education institution. It can also be located here. This guide is designed to assist students from immigrant families with the completion of the residency form.

Unenrolled/Steady

If you wish to petition for in-state tuition based on status as an undocumented or DACA student, you need only complete the “Non-Florida Resident” portion of the “Florida Residency Declaration for Tuition Purposes” form, which can be found at the bottom of page one of the residency form. In addition to this form, be sure to also submit your Florida high school transcript(s) and an out-of-state fee waiver form, which can be found on your institution’s webpage. Each school may have a different name for the tuition waiver form; contact your school if you need assistance locating it.

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CITIZENS WITH UNDOCUMENTED PARENTS

If you wish to petition for in-state tuition as a citizen with undocumented parent(s), you must complete the entirety of the “Florida Residency Declaration for Tuition Purposes” form, minus the “Non-Florida Resident” portion located at the bottom of one page of the residency form.

Fill in appropriate responses.

Are you a dependent student, independent student, or do you meet residency requirements through one of the exceptions listed on pages two and three?

Select the one that applies.
TO BE COMPLETED BY THE STUDENT SEEKING FLORIDA RESIDENCY FOR TUITION PURPOSES:

I qualify as a resident for tuition purposes, as defined by s. 1009.21, Florida Statutes, for the term for which I have applied if I meet the following requirements:

[ ] I am a dependent student, as defined by s. 1009.21(16)(a), Florida Statutes, in that at least 75% of my earned income is provided by my parents or other legal guardians.

If you meet the residency requirements through one of the Qualifications by Exception below, complete the requested documentation. If you did not select this option, leave it blank and continue to the next section.

TERMS OF APPLICATION: [ ] FALL | [ ] SPRING | [ ] SUMMER | YEAR: 20____

QUALIFICATION BY EXCEPTION (to be completed by the student)

[ ] I am a full-time student at a Florida postsecondary institution as defined in s. 1009.21(3), Florida Statutes, for the term for which I have applied. I have resided in Florida for at least the past 12 consecutive months. I have not previously attended a postsecondary institution outside of Florida for at least 12 consecutive months.

[ ] I am a Florida resident, as defined by s. 1009.21(16)(a), Florida Statutes, for the term for which I have applied. I have resided in Florida for at least the past 12 consecutive months. I have not previously attended a postsecondary institution outside of Florida for at least 12 consecutive months.

"This section must be completed by the claimant, i.e. the independent student OR the parent/guardian of the dependent student. Make a note here that you qualify per Florida State Statute 1009.21(2)(d), which states that a "dependent child who is a U.S. Citizen may not be denied classification as a resident for tuition purposes based solely upon the immigration status of his or her parent.""
TO BE COMPLETED BY THE CLAIMANT/PERSON CLAIMING FL. RESIDENCY:

Note: If the student is a dependent, the parent is the claimant and will complete this section and provide evidence of residency supporting the claim. If the student is independent, the student is the claimant and will complete the section and provide evidence of residency supporting the claim. No single document shall be conclusive in establishing residency. Additional documentation, other than what is prescribed, may be requested in some cases. All documentation provided is subject to verification. Evidence of ties to another state may result in denial of Florida residency for tuition purposes.

Claimant’s Name of Person Claiming FL. Residency

Claimant’s Relationship to Student

Claimant’s Address

Telephone Number

Date Claimant began establishing legal FL. residence (if under 18, enter birthdate)

PROVISION OF DOCUMENTS TO SUPPORT CLAIM OF FLORIDA RESIDENCY

Per s. 10B-2(7)(c), Florida Statutes, the residency determination must be documented by the submission of written or electronic verification that includes two or more of the documents identified below. No single piece of evidence shall be conclusive.

A. Claimant must provide at least one of the following forms of documentation:

- Florida Driver’s license number: 
  - Original issue date: 
  - Current issue date: 

- Florida vehicle registration tag number: 
  - Original issue date: 
  - Current issue date: 

- Copy of current lease or rental agreement:

- Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12-month period.

B. Claimant may provide one or more documents from the following categories to demonstrate residency in Florida (to be used in conjunction with one document from above):

- Declaration of domicile in Florida in accordance with s. 222.17, Florida Statutes
- Florida professional or occupational license
- Florida incorporation
- Document evidencing family law in Florida
- Proof of membership in a Florida-based charitable or professional organization
- Any other documentation that supports your request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payment, a lease agreement, proof of 12 consecutive months of payments, or an official state, federal, or local document evidencing legal ties to Florida.

RESIDENCY DECLARATION:

I, the undersigned, hereby declare that I have read the foregoing document and that the facts stated in it are true and further affirm the authenticity of the information provided on all pages of this Residency Declaration. I understand that any false or misleading information on this Residency Declaration, or in support of this Residency Declaration, will subject me to penalties pursuant to section 837.06, Florida Statutes, for making a false statement. I give permission for the institution to review or examine any and all documents and records, including those accessible electronically, which may assist in support of my claim as a Florida resident for tuition purposes.

Student Name (Please Print) __________________________

Claimant Name (if not the student) ______________________

Signature of Claimant (Electronic or Ink) __________________

Incorporated by Reference in Rule 72-1.001, Effective September 3, 2015

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From Section A, select and provide at least one of the following forms of documentation to support your claim for Florida residency.

*You must have a total of AT LEAST two forms of documentation, one from section A and one from section B, to demonstrate residency.
LAWFUL PERMANENT RESIDENT & CERTAIN NON-U.S. CITIZEN STUDENTS
If you wish to request in-state tuition as a lawful permanent resident or a student of certain non-U.S. citizen categories, you must only complete the first section of the “Florida Residency Declaration for Tuition Purposes” form. In addition, you must provide the requested proofs of legal status as issued by the U.S. Citizenship and Immigration Services to qualify.

To view a complete list of all eligible aliens and the required documentation needed for proof, please view Appendix C, starting on page 28, of “Guidelines on Florida Residency for Tuition Purposes”.

Fill in appropriate responses.

| Please print if submitting hard copy. |
| Name of Student | Date of Birth | Student is a | [ ] U.S. Citizen | [ ] Non-U.S. Citizen | [ ] Permanent Resident | [ ] Other |
| Visa Category | | |

All non-U.S. citizen students seeking classification as a Florida resident for tuition purposes are required to submit documentation of their legal status in the United States as issued by the United States Citizenship and Immigration Services office.

### NON-FLORIDA RESIDENT

I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted. I understand that should I qualify for a future term, it will be necessary for me to submit an updated Residency Declaration while providing proof of supporting documentation to subsequently "renounce" or "reaffirm" of my status. I understand being classified as a Florida resident will prevent me from the possibility of receiving a waiver to cover all or part of the tuition fees under sections 1009.90, Florida Statutes. Submittion of an updated Residency Declaration on or after the beginning of the term for which residency is sought. I do not have to complete the Florida Residency form. Please the selection or signing below.

Student Name: ___________________________ Date: ____________

All students seeking to declare residency: upon reading the residency declaration statement, print and sign your name, and submit.

Please note that this document is only intended to serve as a guide. The information is subject to change and does not constitute legal advice.

We encourage students to contact their school with specific questions. Additional information can be obtained by contacting:

**SOUTHERN POVERTY LAW CENTER**
www.splcenter.org/contact-us
877-751-6183

**FLORIDA IMMIGRANT COALITION**
info@floridaimmigrant.org
888-600-5762

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