

**IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
IN AND FOR PASCO COUNTY, FLORIDA**

CAIR FLORIDA, INC.,

Petitioner

vs.

CIVIL DIVISION, CASE NO.

CHRISTOPHER NOCCO, SHERIFF OF
PASCO COUNTY, in his official capacity,

Respondent.

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PETITION FOR WRIT OF MANDAMUS

Pursuant to Art. I, § 24, Fla. Const., § 119.07, *et seq.*, Fla. Stat. (2022), and, Fla. R. Civ. P. 1.630, Petitioner COUNCIL ON AMERICAN-ISLAMIC RELATIONS FLORIDA, INC. (“CAIR-FL”) brings this action against Respondent CHRISTOPHER NOCCO, SHERIFF OF PASCO COUNTY, in his official capacity, for issuance of a Writ of Mandamus to enforce its rights under the Public Records Act.

INTRODUCTION

1. Sheriff Nocco has failed to fulfill his nondiscretionary duty under the Public Records Act by refusing to disclose records revealing demographic information about his Predictive Policing Program—records that are responsive to three requests made by CAIR-FL. Sheriff Nocco has attempted to justify this refusal by citing inapplicable statutory exemptions to the ordinary duty of disclosure. Moreover, even if one or more of these exemptions were applicable to some portion of the requested records, Sheriff Nocco has failed to redact the portions of the requested records that are allegedly subject to statutory exemption(s) and to produce the remainder of the records, as the Public Records Act requires. CAIR-FL brings this action to compel Sheriff Nocco to follow the law and produce the requested records.

PARTIES

2. Petitioner CAIR-FL is a 501(c)(3), Florida not-for-profit corporation established in 2000. CAIR-FL is a civil rights advocacy organization, has five offices, and conducts its work throughout the State of Florida, including Pasco County.

3. Respondent CHRISOPHER NOCCO, as the elected Sheriff of Pasco County, is responsible for maintaining the Pasco County Sheriff's Office ("the PSO") and is the custodian of the PSO's public records, as defined by § 119.011(5), Fla. Stat. (2022). He is sued in his official capacity.

4. The PSO is headquartered in Pasco County and is an agency subject to Chapter 119 of the Florida Public Records Act.

JURISDICTION AND VENUE

5. Jurisdiction is conferred on this Court by Ch. 119, Fla. Stat. (2022), and § 86.011 Fla. Stat. (2022).

6. Venue is proper in the Sixth Judicial Circuit Court of Florida because a substantial part of the events or omissions giving rise to the claim accrued in the Circuit.

FACTUAL ALLEGATIONS

PSO's Predictive Policing Programs

7. Under Sheriff Nocco's direction, the PSO created the Predictive Policing Program (also known as the "Intelligence-Led Policing Program"). (*See* Ex. 1, Pasco County Sheriff, Intelligence Led Policing Manual (Jan. 2018) (hereinafter "ILP Manual")).

8. The Predictive Policing Program "attempts to eliminate crime before it happens" by focusing on "problem people, problem places, and problem groups." *Id.* at 9-10.

9. The Predictive Policing Program encompasses a range of purportedly data-driven policing programs, policies and strategies, including the Prolific Offender program and the At-

Risk Youth program. (*Id.* at 17-21, 71-74,76; *see also* Ex. 2, Letter from Pasco Sheriff's Office on 2021 Prolific Offender Notification (received July 12, 2021)).

10. Both the Prolific Offender program and the At-Risk Youth program rely upon algorithmic risk assessment tools that purportedly enable the PSO to predict which residents are most likely to commit, or be victimized by, *future* criminal offenses. (Ex. 1, at 71-76).

PSO's Prolific Offender Program

11. The Prolific Offender program is a predictive policing program that scores individuals based on criteria including their: (1) three-year history of any arrests and suspicions for criminal offense in Pasco County (irrespective of the outcome of those arrests, the baselessness of those suspicions or the race biases embedded in both); (2) any violations of parole; (3) failure to appear in court; (4) length of time between any offenses; (5) any repeated inclusions in criminal incident reports—notably, *as either a victim, witness, or person with any other involvement*; and (6) any *alleged*—but not necessarily confirmed—gang affiliation. (Ex. 1, at 76).

12. Individuals who meet the preliminary criteria for inclusion constitute the Prolific Offender Pool. Sheriff Nocco has previously stated that, in a single reporting period, approximately 1,800 individuals make up the Pool. (Ex. 3, July 24, 2020, Letter from Pasco Sheriff's Office to Neil Bedi, Journalist, Tampa Bay Times, at 3).

13. After developing the Prolific Offender Pool, the PSO then identifies the Top 100 individuals from among the Prolific Offender Pool to place onto the Prolific Offender List. *Id.* at 1.

14. Upon selection for the Prolific Offender List, individuals are subjected to PSO's Prolific Offender Program for a minimum of two years, during which PSO law enforcement officers conduct persistent and intrusive monitoring of them. The stated aim of the program is to make the individual "feel the pressure" (Ex. 1, at 19) through "increased accountability." (Ex. 2,

at 1; *see also*, Pasco County Sheriff's Office, *Introduction Video*, YouTube (Jan. 7, 2021), <https://www.youtube.com/watch?v=T17nnG6IOPs&t=6s>).

PSO's At-Risk Youth Program

15. The PSO also operates an "At-Risk Youth" program, which is a related but independent program that conducts algorithmic risk assessments of minors based upon data from the Pasco County School District and the Florida Department of Children and Families. (Ex. 1, at 14).

16. This risk assessment tool assigns scores to a student's academic performance, school discipline records, histories of childhood trauma, and involvement with local law enforcement and, based on an assessment of these scores, places middle and high school students on the At-Risk Youth List, alternatively referred to as the At-Risk Target List. (Ex. 1, at 71-74); *see also* Kathleen McGrory & Neil Bedi, *Pasco's sheriff uses grades and abuse histories to label schoolchildren potential criminals*, Tampa Bay Times, (Nov. 19, 2020) <https://projects.tampabay.com/projects/2020/investigations/police-pasco-sheriff-targeted/school-data/>).

CAIR-FL's Public Records Requests

17. On or about April 11, 2021, CAIR-FL submitted 59 public records requests to the PSO pursuant to Chapter 119, Florida Statutes (the "Public Records Act"), and Article 1, Section 24 of the Florida Constitution. (Ex. 4; Ex. 5, at 29).

18. On June 26, 2021, CAIR-FL submitted supplemental public records requests #60-#63, and revised Request #13. (Ex. 5, at 7-9). CAIR-FL has engaged in extensive, good faith correspondence with the PSO to resolve the requests for public records. (Ex. 5). Only Requests #13, #18, and #60 are at issue in this petition. In response to those requests, Sheriff Nocco has

repeatedly asserted that the requests are exempt under state and federal statute or would otherwise require the creation of a new record.

19. On August 31, 2021, CAIR-FL sent a letter to the PSO informing it of its failure to state with particularity the bases for all stated exemptions and requesting that the PSO prioritize producing records responsive to Requests #13, #18 and #60. (Ex. 6). On September 8, 2021, the PSO responded with a letter addressing Requests #13, #18, and #60 for the de-identified and disaggregated records from the Prolific Offender List, Prolific Offender Pool, and At-Risk Youth and At-Risk Target Lists. (Ex. 7). In this letter, PSO claimed that fulfilling these records requests would require the agency to create a new record, which the PSO states it is not mandated to do. *Id.* The PSO additionally asserted exemptions to disclosure for Requests #13 and #18, as detailed in paragraphs 23 and 27 below.

20. On September 24, 2021, the PSO raised, for the first time since receiving CAIR-FL's April 11, 2021 Records Request, purported exemptions to disclosure of documents responsive to Request #60, as detailed in paragraph 32 below.

21. As of the filing of this petition, Sheriff Nocco and the PSO have not provided responsive records to Requests #13, #18 and #60, nor have they complied with the statutory duty to redact any exempt portion and produce the remainder of such record for inspection and copying.

22. While refusing to provide comprehensive de-identified demographic information about the lists overall, Sheriff Nocco has simultaneously produced to CAIR-FL responsive information related to some individuals on the At-Risk Youth List ("contact sheets" about minors on the At-Risk Youth list created by School Resource Officers). (Ex. 5, at 1-2). He also previously provided a list of more than 1000 names of people on the Prolific Offender List, including minors, to the Tampa Bay Times. (*See Read the Pasco Sheriff's Office response to our investigation*, Tampa Bay Times, (Sept. 3, 2020)

<https://projects.tampabay.com/projects/2020/investigations/police-pasco-sheriff-targeted/sheriffs-response/>).

Request #13: De-identified and Disaggregated Data for the Prolific Offender Lists

23. Request #13 sought the following:

For the Prolific Offender list, deidentified and disaggregated data as follows:

A. Rows: Each row should reflect each of the deidentified individuals on the Prolific Offender List.

B. Columns (for each person listed in the rows above):

- i. Case numbers.
- ii. Felony or misdemeanor levels.
- iii. Race.
- iv. Ethnicity.
- v. National origin.
- vi. Age.
- vii. Gender.
- viii. Disability type.
- ix. Zip code of their last-known residence.
- x. Prolific offender calculation scoring broken down by criminal history and enhancements.
- xi. Arrest forms for each of the District Targets apprehended from January 1, 2011, to the present.

24. On May 31, 2021, Sheriff Nocco claimed three exemptions to disclosure of documents responsive to Request #13: (1) Active criminal intelligence information; (2) active criminal investigative information; and (3) surveillance techniques or procedures or personnel. (Ex. 5, at 9).

25. PSO did not reassert the surveillance techniques or procedures or personnel exemption to Request #13 in communications with CAIR-FL on September 8, September 14, or September 24, and instead only asserted the active criminal investigative and active intelligence information exemptions. (Ex's. 7; 8; 9).

26. To date, it has not provided further explanation for its refusal to respond to the request or explained how its refusal is consistent with its prior production of the names of people on the Prolific Offender List.

Request #18: Deidentified and Disaggregated Data for the Prolific Offender Pool

27. Request #18 sought the following:

For the prolific offender pool, deidentified and disaggregated data listing: race, ethnicity, national origin, age, gender, disability, zip code of their last-known residence, and prolific offender calculation scoring, broken down by criminal history and enhancements.
(Ex. 4 at 3).

28. On May 31, 2021, PSO claimed two exemptions to disclosure under Florida Statute Chapter 119: (1) Active criminal intelligence information; and (2) active criminal investigative information. (Ex. 5, at 20).

29. On October 7, 2012, CAIR-FL again requested that the PSO provide redacted records responsive to Request #18. (Ex. 10, at 2). CAIR-FL clarified that its request was for all responsive information, no matter the format of the information. *Id.*

30. To date, Sherriff Nocco has not produced any records responsive to Request #18, nor has he complied with his statutory duty to redact any exempt portion and produce the remainder of such record for inspection and copying.

Request #60: Deidentified & Disaggregated Data for At-Risk Target & At-Risk Youth Lists

31. Request #60 sought the following:

For the At-Risk Target List(s) or At-Risk Youth List(s), deidentified and disaggregated data as follows:

A. Rows: Each row should reflect each of the deidentified individuals on the At-Risk Targets List(s) or At-Risk Youth List(s).

B. Columns (for each person listed in the rows above):

- (i) Case numbers.
- (ii) Felony or misdemeanor levels.
- (iii) Race.
- (iv) Ethnicity.
- (v) National origin.
- (vi) Age or DOB.
- (vii) Gender.
- (viii) Disability type.
- (ix) Zip code of their last-known residence.
- (x) Scoring broken down by criminal history and enhancements.
- (xi) School name.
- (xii) Educational risk factors score, broken down by course performance, GPA, credits, attendance, office discipline referrals, and overall scoring.
- (xiii) Criminogenic risk factors score, broken down by age of onset, crime type, number of convictions, drug or alcohol, lack of parental supervision (Truancy, curfew, 22J), victim of personal crime, delinquent friends, history of running away, custody disputes, certified gang member, and overall scoring.
- (xiv) Adverse childhood experiences, broken down by household member, incarceration, physical abuse, emotional abuse, witness household violence, physical neglect, household substance abuse, sexual abuse, and overall scoring.

(Ex. 5 at 8).

32. On September 24, 2021, the PSO raised purported exemptions to disclosure of documents responsive to Request #60. (Ex. 9, at 26). The PSO's response failed to state with particularity the basis for each exemption as required by § 119.071(f), Fla. Stat. (2022). The asserted exemptions to Request #60 are:

- i. 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act ("FERPA"));
- ii. 34 C.F.R. Part 99 (FERPA regulations);
- iii. § 1002.221(1), Fla. Stat. (2022) (Florida state educational privacy statute);
- iv. § 1003.53(6), Fla. Stat. (2022) (Public Records exemption for certain records of "dropout prevention programs");

- v. § 119.071(3)(a), Fla. Stat. (2022) (Public Records exemption for firesafety and security information);
- vi. § 985.04(1)(a), Fla. Stat. (2022) (Public Records exemption for certain information systems on juvenile criminal records);
- vii. § 943.053(3)(b), Fla. Stat. (2022) (Public Records exemption for juvenile criminal history information compiled by the Criminal Justice Information Program);
- viii. § 985.047(2)(a), Fla. Stat. (2022) (Public Records exemption for certain centrally compiled records concerning habitual juvenile offenders or juveniles at risk of becoming habitual offenders); and
- ix. Marsy's Law, Art. 1, § 16(5), Fla. Const. (Public Records Act exemption for information concerning crime victims).

33. Sheriff Nocco has not asserted that the information sought in Request #60 was exempt from disclosure under the active criminal investigative and active criminal intelligence exemptions as claimed in response to Requests #13 and #18. *Id.* To date, Sheriff Nocco has not produced any records responsive to Request #60, nor has he complied with his statutory duty as the records custodian for the PSO to redact any exempt portion and produce the remainder of such record for inspection and copying.

ARGUMENT

Sheriff Nocco has failed to perform his mandatory duties by refusing to produce records related to the Prolific Offender Data, Prolific Offender Pool and At-Risk Youth Lists. A Writ of Mandamus is warranted because none of the alleged justifications provided for withholding the requested records are valid. Moreover, even if an exemption applied, Sheriff Nocco has failed to

redact any exempt data and produce the remaining data responsive to the Requests, as required by law.

I. PETITIONER CAIR-FL HAS A CLEAR LEGAL RIGHT TO INSPECT THE REQUESTED RECORDS.

“A party petitioning for a writ of mandamus must establish a clear legal right to performance of the act requested, an indisputable legal duty, and no adequate remedy at law.” *Smith v. State*, 696 So. 2d, 814, 815 (Fla. 2d DCA 1997). For purposes of mandamus relief under the public records act, disclosure of public records is a mandatory, nondiscretionary act. *Id.* at 816; *see also Mills v. Doyle*, 407 So. 2d 348, 350 (Fla. 4th DCA 1981).

Florida’s Public Records Act declares in unequivocal terms that “[i]t is the policy of this state that all state, county, and municipal records are open for a personal inspection and copying by any person.” § 119.01(1), Fla. Stat. (2022). “Public records” are: “all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency.” §119.011(12), Fla. Stat. (2022). The documents that CAIR-FL requests are public records, as they are created by a public agency – namely, the PSO. *See Shevin v. Byron, Harless, Schaffer, Reid & Assocs., Inc.*, 379 So. 2d 633, 640 (Fla. 1980). Unless a valid exemption exists, the documents must be open to inspection. There exists no other adequate remedy at law for CAIR-FL to timely inspect the requested public records. *See Chandler v. City of Greenacres*, 140 So. 3d 1080, 1083 (Fla. 4th DCA 2014) (citation omitted),

As demonstrated below, CAIR-FL has met the prima facie requirements for the issuance of a writ of mandamus, and Petitioner requests that the Court issue an alternative writ of mandamus

pursuant to Fla. R. Civ. P. 1.630(d)(2), directing Sheriff Nocco to immediately show cause as to why the requested relief should not be granted.

II. RESPONDENT SHERIFF NOCCO HAS FAILED TO COMPLY WITH HIS MANDATORY DUTY TO PRODUCE THE REQUESTED PUBLIC RECORDS.

The Public Records Act requires that “[e]very person who has custody of a public record shall permit the record to be inspected and copied by any person desiring to do so, at any reasonable time, under reasonable conditions, and under the supervision by the custodian of the public records.” § 119.07(1)(a), Fla. Stat. (2022). As custodian of PSO records, Sheriff Nocco has a legal obligation to provide access to public records within the PSO’s custody. Though the legislature has created statutory exemptions to disclosure in certain limited contexts, there is a presumption of disclosure, and exemptions to disclosure are to be applied narrowly. *See Nat’l Collegiate Athletic Ass’n v. Associated Press*, 18 So. 3d 1201, 1206 (Fla. 1st DCA 2009), *rev. denied*, 37 So. 3d 848 (Fla. 2010).

Sheriff Nocco bears the burden of establishing entitlement to any exemption asserted as the basis for withholding records in his possession. *See Barfield v. Sch. Bd. of Manatee Cnty.*, 135 So. 3d 560, 562 (Fla. 2d DCA 2014). As custodian, he has a statutory duty to (1) state in writing and with particularity the reasons for his conclusions that the record is exempt or confidential, § 119.07(1)(f), Fla. Stat. (2022); and (2) produce any non-exempt portion of a record after redacting that portion which he claims is exempt. § 119.07(1)(d), Fla. Stat. (2022).

As detailed below, the exemptions that Sheriff Nocco asserts are not valid. Moreover, CAIR-FL has made multiple requests that Sheriff Nocco produce the requested records in the format in which they are kept, with redactions of information the agency believes to be exempt

under Chapter 119. (*See* Exs. 5; 6; 10). By failing to produce even redacted records, Sheriff Nocco has not met his obligations as record custodian with regard to Requests #13, #18, #60.

III. RESPONDENT SHERIFF NOCCO'S STATED EXEMPTIONS FOR DISCLOSURE DO NOT APPLY TO PETITIONER CAIR-FL'S REQUESTS.

A. The Criminal Intelligence Information and Criminal Investigative Information Exemptions Apply Only to Active Intelligence and Active Investigation Information.

The Public Records Act defines “Criminal *intelligence* information” as information collected by a criminal justice agency with respect to an individual or group “in an effort to anticipate, prevent, or monitor possible criminal activity.” § 119.011(3)(a), Fla. Stat. (2022) (emphasis added). “Criminal *investigative* information” is defined as that information compiled in the course of a criminal investigation of a “*specific* act or omission,” and includes “information derived from laboratory tests, reports of investigators or informants, or any type of surveillance.” § 119.011(3)(b), Fla. Stat. (2022) (emphasis added). These exemptions only apply where criminal intelligence or criminal investigation information is “active.” § 119.07(2)(c)(1), Fla. Stat. (2022). Criminal intelligence information is “active” if it is related to intelligence gathering with a “reasonable, good faith belief that it will lead to detection of *ongoing* or *reasonably anticipated* criminal activities.” § 119.011(3)(d)(1), Fla. Stat. (2022) (emphasis added). Criminal investigative information is active “as long as it is related to an *ongoing investigation*, which is continuing with a reasonable, *good faith anticipation of securing an arrest or prosecution* in the foreseeable future.” § 119.011(3)(d)(2), Fla. Stat. (2022).

i. Petitioner CAIR-FL's Request #13 for the Prolific Offender Data List Does Not Qualify as Active Criminal Intelligence or Active Criminal Investigative Information.

As an initial matter, CAIR-FL has requested only de-identified demographic information about people on the Prolific Offender List in the format in which it is kept by PSO. Such

information reveals nothing of substance that would interfere with any active investigation or surveillance operation. It cannot, by its very deidentified nature, reveal the identity of anyone on the lists and hence cannot reveal that anyone is at risk of prosecution or arrest or otherwise involved in criminal activities.

Moreover, even had Plaintiffs sought more detailed information about the Prolific Offender List, the exemptions would still not apply. The Predictive Policing Program scores individuals based on data over a three-year time span and then selects those deemed likely to commit future crimes for increased monitoring by the PSO. This list therefore includes individuals based on *past* history of arrests and other criteria. *See supra* ¶14. Sheriff Nocco bears the burden of presenting specific evidence that shows the Prolific Offender List itself meets the statutory definition of criminal intelligence or criminal investigative information, *and* that such information is active. The exemption for active criminal intelligence information must be construed narrowly and is “not intended to prevent disclosure of criminal files forever on the mere possibility that other potential criminal defendants may learn something from the files.” *Christy v. Palm Bch. Cnty. Sheriff’s Office*, 698 So. 2d 1365, 1367 (Fla. 4th DCA 1997). The same logic applies to the active criminal investigative exemption.

The Prolific Offender List is not the type of “active” criminal intelligence gathering the exemption was drafted to protect. The list contains information about 100 people and has been maintained since 2011. (Ex. 1, at 17, 19). Sheriff Nocco has provided no evidence that he is conducting active investigation into any specific “ongoing” or “reasonably anticipated” criminal activity by any of the individuals on the list. Even if he did have such evidence, the simple fact that they are on the Prolific Offender List would not reveal the existence of such an investigation or its contents or subject. Hence, revealing a person’s presence on the Prolific Offender List would not cause the “premature public disclosure of information which could impede *ongoing*

investigations or allow a suspect to avoid apprehension or escape detection.” *Christy*, 698 So. 2d at 1367. Therefore, the exemption does not apply.

Similarly, the active criminal investigative information exemption does not bar disclosure of information about a person absent evidence that there is a “good faith anticipation of securing an arrest or prosecution” of that person. § 119.011(3)(d)(2), Fla. Stat (2022). For example, the Third DCA held that where an arrest warrant had been quashed without formal charges being filed, there existed no “reasonable, good faith anticipation of arresting or prosecuting” the arrestee in the future; thus, the arrest warrant did not constitute active criminal investigative information and should be unsealed. *Metro. Dade Cnty. v. San Pedro*, 632 So. 2d 196, 197 (Fla. 3d DCA 1994). Sheriff Nocco has not demonstrated that any portion of the requested records relate to an investigation wherein the arrest, or formal charge, of suspected individuals is foreseeable or imminent such that the exemption should apply. And even if the list contained such information, Sheriff Nocco could redact that portion of the record, and produce the remainder, as he is obligated to do under the law. § 119.07(1)(d), Fla. Stat. (2022). Sheriff Nocco has not demonstrated, or suggested, that he has a “good faith anticipation” of arresting or prosecuting everyone on the list.

ii. Petitioner CAIR-FL’s Request #18 for Prolific Offender Pool Data is Not Exempt from Disclosure as Active Criminal Intelligence or Active Criminal Investigative Information.

The Prolific Offender Data List that CAIR-FL requested in Request #13 is a subset of 100 people identified from the Prolific Offender Pool requested in Request #18. Using an “algorithmic risk assessment” tool, approximately 1,800 individuals are placed in a Prolific Offender Pool. *See supra* ¶12. As such, the foregoing arguments regarding how the Prolific Offender Data List does not constitute “active” criminal intelligence or criminal investigative information apply with more force to the Prolific Offender Pool given its larger size and attenuated connection to purported law enforcement investigation or intelligence goals. It is simply not possible for Sheriff Nocco to assert

in good faith that he is conducting an “active” investigation into “reasonably anticipated” criminal activity by each of these 1800 people, particularly when some of them may have committed no crimes at all. And, as with the Prolific Offender List, CAIR-FL has requested only deidentified information, which further renders the exemptions inapplicable.

B. Petitioner CAIR-FL’s Request #60 for At-Risk Youth List Data is Not Exempt from Disclosure Under the Exemptions Asserted by Sheriff Nocco.

On September 24, 2021, Sheriff Nocco, through the PSO, claimed exemptions precluded disclosure of data related to the At-Risk Youth List. As discussed above, Sheriff Nocco failed to state in writing and with particularity the reasons supporting his assertion of these exemptions; therefore, he has not met his statutory obligations. Even if he had, none of the asserted of exemptions would bar disclosure here.

Many of these claimed exemptions share a common pattern: The At-Risk Youth List compiles information from a wide variety of sources which it then processes through an algorithmic scoring system. Some of these sources may contain information exempted from disclosure under state or federal law. Sheriff Nocco cites these exemptions in an attempt to shield the *entire list* from disclosure on that basis. This approach violates the Public Records Act for two basic reasons. First, to the extent that Sheriff Nocco can meet his burden of proving that any of the public records that CAIR-FL requests is exempt, he is obligated to identify and redact only that portion and provide the rest of the records. § 119.07(1)(d), Fla. Stat. (2022). Second, CAIR-FL seeks only deidentified, disaggregated demographic information about the At-Risk Youth List—and none of the exemptions he cites reach such non-personally-identifiable information.

i. Family Educational Rights and Privacy Act (FERPA)

Sheriff Nocco contends that records responsive to Request #60 are exempt from disclosure under FERPA, its implementing regulations, and its Florida state equivalent. *See* 20 U.S.C. 1232g; 34 C.F.R. Part 99; § 1002.221(1), Fla. Stat. (2022). None of these are applicable to the At-Risk Youth List. Federal and state law prohibit covered entities from disclosing “education records” without prior parental consent, or unless a statutory exemption applies. Law enforcement records are exempt from FERPA’s prohibition on disclosure. 20 U.S.C. § 1232g(a)(4)(B)(ii). Law enforcement records are defined as records that are “(i) [c]reated by a law enforcement unit; (ii) [c]reated for a law enforcement purpose; and (iii) [m]aintained by the law enforcement unit.” 34 C.F.R. § 99.8(b)(1). In contrast, education records are defined as “records, files, documents and other materials which – (i) contain information directly related to a student, and (ii) are maintained by an educational agency or institution or by a person acting for such agency or institution.” 20 U.S.C. § 1232g(a)(4)(A); *see* 34 C.F.R. § 99.3. The statute and subsequent regulation clarify that “[t]he term ‘education records’ does not include-- . . . [] records maintained by a law enforcement unit of the educational agency or institution that were created by that law enforcement unit for the purposes of law enforcement.” 20 U.S.C. § 1232g(a)(4)(B)(ii); *see also* 34 C.F.R. § 99.3.

The Sheriff’s At-Risk Youth List is, for the purposes of FERPA, a law enforcement record. The List is not an exempt educational record under FERPA or Section 1022.221. The At-Risk Youth list was created by the PSO for a law enforcement purpose and is maintained by the PSO. While some information used to create the list may have originated in education records, the list itself is “created by law enforcement,” even if it was created in part with the cooperation of an education institution. To the extent disclosure of the At-Risk Youth List would reveal any FERPA-protected information, it would be Sheriff Nocco’s obligation to identify and redact that information rather than withhold the entirety of the record.

Moreover, the specific information CAIR-FL seeks – the de-identified, disaggregated data of the individuals that the PSO has placed on the List – constitutes a record created entirely by the PSO. Even if it obtains the demographic information on each child from the Pasco schools (something it has not demonstrated or even claimed), the overall demographics of the list are a product of the choices PSO made in creating it using data from a variety of sources.

Finally, FERPA simply does not prohibit the disclosure of demographic data by educational institutions. Indeed, the Department of Education itself publishes extensive data of that kind as a part of its Civil Rights Data Collection program, Civil Rights Data Collection, <https://surveys.nces.ed.gov/CRDC/UserAccount/Login?ReturnUrl=%2FCRDC%2F> (last visited Sept. 8, 2022), and “the release of education records that have been de-identified is not considered a ‘disclosure’ under FERPA, since by definition de-identified data do not contain [personally-identifiable information] that can lead to identification of individual students.” Privacy Assistance Technical Center, *Data De-Identification: An Overview of Basic Terms*, U.S. Dep’t of Educ., 4 (2013), https://studentprivacy.ed.gov/sites/default/files/resource_document/file/data_deidentification_terms_0.pdf.

ii. Dropout Prevention and Academic Intervention Programs

The Sheriff’s Office also claims that the public records CAIR-FL seeks are exempt from disclosure under Section 1003.53, Fla. Stat., which concerns dropout prevention and academic intervention programs. That law provides that “[d]istrict school board dropout prevention and academic intervention programs shall be coordinated with . . . law enforcement,” that “these agencies are authorized to exchange information contained in student records and juvenile justice records,” and that “[s]uch information is confidential and exempt from the provisions of s. 119.07(1).” § 1003.53(6), Fla. Stat. (2022). However, the Pasco Sheriff’s At-Risk Youth Program and its other intelligence-led policing programs are not dropout prevention programs. Dropout

prevention programs are administered by a school district, not law enforcement. The section on dropout prevention is part of the education code, contains 18 separate times to various aspects of the program being directed by district school boards, and states that the program is funded through the Florida Education Finance System. § 1003.53, Fla. Stat. (2022). In contrast, the PSO, not the schools, operates the At-Risk Youth program, and its manual describing the operation of the program says nothing about education finance or academic intervention plans. (Ex. 1, at 71-75). This asserted exemption simply does not apply to PSO public records.

iii. Security and Fire Safety

The Security and Fire Safety exemption in § 119.071(3)(a), Fla. Stat. (2022), is also inapplicable to Request #60. This exemption only bars disclosure of information that, if disclosed, would reveal the security capabilities and vulnerabilities of a physical location. *See, e.g., State Attorney's Off. of 17th Jud. Cir. v. Cable News Network, Inc.*, 251 So. 3d 205, 213 (Fla. 4th DCA 2018); *Marino v. Univ. of Fla.*, 107 So. 3d 1231, 1233 (Fla. 1st DCA 2013); *Critical Intervention Servs., Inc. v. City of Clearwater*, 908 So. 2d 1195, 1197 (Fla. 2d DCA 2005). CAIR-FL's requests for de-identified demographic data of the At-Risk Youth List, on the other hand, have no relationship to security schematics or capabilities, nor would the PSO's disclosure endanger the security of any physical property.

iv. Juvenile Justice Records

The Sheriff also erroneously relies on two Florida statutes under Chapter 985, which governs the juvenile justice system, as a basis for nondisclosure of information related to the At-Risk Youth list. However, the At-Risk Youth list is not related to the juvenile justice system. Section 985.04(1) exempts from disclosure information obtained in the context of the juvenile justice system, such as records of a child being placed on probation or being arrested for a law violation. § 985.04(1), Fla. Stat. But the At-Risk Youth list is not juvenile justice or juvenile

delinquent information: the list is not created in relation to a child's involvement with the juvenile justice system (unlike arrest records or records related to a child being adjudicated delinquent). Rather, publicly available information about the At-Risk Youth list shows that no prior criminal history or even arrest history is required for an individual to be placed on the At-Risk Youth List. (Ex. 1, at 70-71) (enumerating numerous weighted factors for placement on At-Risk Youth List not related to criminal history).

Section 985.047(1)(a) is also inapplicable. This statute, which relates to information systems, encourages the Sheriff to maintain a "central identification file on serious habitual juvenile offenders and on juveniles who are at risk of becoming serious habitual juvenile offenders by virtue of having an arrest record[.]" including information gathered from the juveniles' school, child welfare system, and delinquency records to develop a "multiagency information sheet[.]" §985.047(1)(a), Fla. Stat. (2022). These records, created for monitoring of youth who satisfy the criteria of "serious habitual juvenile offenders" or "juveniles who are at risk of becoming serious habitual offenders[.]" are not to be made available for public disclosure under § 119.07. The statute limits the definition of those "at risk of becoming [] serious habitual juvenile offender[s]" to those who have previously been adjudicated as "delinquent" and meet other criteria regarding certain types of arrests. §985.047(1)(c), Fla. Stat. (2022). Sheriff Nocco has not met his burden of showing that the At-Risk Youth list constitutes exempt information regarding "serious habitual juvenile offender[s]." § 985.047(1)(c), Fla. Stat. (2022). To the contrary, the At-Risk Youth list's focus is far broader, including children who have never been adjudicated as "delinquent" and who may never have been arrested. (Ex. 1, at 71-73). To the extent that it contains any information that should be exempt from disclosure, it again is Sheriff Nocco's obligation to identify and redact that information, not withhold the entire list. § 119.07(1)(d), Fla. Stat. (2022).

Finally, in any case, CAIR-FL's request for de-identified information from the At-Risk Youth list would not reveal the identities of juveniles.

v. Department of Law Enforcement

Florida Statute 943.053(3)(b) does not bar disclosure of the At-Risk Youth List. The statute governs the dissemination of criminal justice information and related fees, including with respect to underage youth. It states that criminal history information relating to underage youth compiled by the Criminal Justice Information Program from intrastate sources is confidential and exempt from Section 119.071, Fla. Stat., in all but specified circumstances (related to youth charged as adults or charged with offenses which would constitute adult felonies). This statute is inapplicable to the At-Risk Youth List, which is not compiled exclusively based on criminal history such as arrest or court-adjudication, but rather on a number of non-criminal factors. In fact, underage youth on the At-Risk Youth List may have no delinquency involvement at all. *See* § 943.045(5), Fla. Stat. (2022) (defining criminal history information as information consisting of descriptions of interactions related to formal criminal charges, including arrests, detention, formal criminal charges and the disposition thereof).

Again, even if some portion of information responsive to Request #60 were exempt from disclosure, Sheriff Nocco has the obligation to redact that exempt data and produce the remainder. § 119.07(1)(d), Fla. Stat. (2022). Moreover, CAIR-FL has asked for de-identified records and that demographic information is outside the scope of the exemption.

vi. Protection of Crime Victim's Rights

Finally, the Sheriff's Office suggests that the records are also exempt from disclosure under Marsy's Law, which gives victims "[t]he right to prevent the disclosure of information or records that could be used to locate or harass the victim or the victim's family, or which could disclose confidential or privileged information of the victim." Art. I, § 16(b)(5), Fla. Const. However,

though some children are on the At-Risk Youth list because they committed a crime, many are on the list for reasons having nothing to do with criminal activity, such as their grades. Hence, Sheriff Nocco has again attempted to shield the entire list from disclosure on the basis of an exemption that covers, at most, a small part of the information used to create it, rather than redact only that exempt portion, if any. And CAIR-FL's request for de-identified demographic information for those on the At-Risk Youth list does not require disclosure of confidential or privileged victim information. The Sheriff has not met its burden of showing otherwise.

IV. CONCLUSION

Petitioner CAIR-FL's requested records should be produced under the Public Records Act. Respondent Sheriff Nocco has not met his burden to show that the public records are exempt from disclosure. Nor has Sheriff Nocco redacted any portion that would be exempt and produced the remaining public records. CAIR-FL has met the requirements for a writ of mandamus to issue against Sheriff Nocco.

RELIEF REQUESTED

WHEREFORE, Petitioner CAIR-FL respectfully requests that this Court:

- A. Issue a Writ of Mandamus commanding that Respondent Sheriff Nocco perform his mandatory duties by producing the public records requested in Request #13, #18, and #60 as detailed herein, which Respondent Sheriff Nocco has failed to produce, and to which no exemption applies;
- B. Issue an Alternative Writ of Mandamus ordering Respondent Sheriff Nocco to show cause as to why Petitioner CAIR-FL should not be granted the relief sought herein;
- C. Schedule an immediate hearing pursuant to Section 119.11, Florida Statutes, on this matter as soon as practical after Petitioner's Reply is due;

D. Award Petitioner CAIR-FL's counsel its reasonable costs and reasonable attorneys' fees pursuant to § 119.12, Fla. Stat. (2022) and § 86.081, Fla. Stat. (2022); and

E. Grant all other relief as this Court deems just and proper.

Dated this 13th day of September, 2022.

Respectfully submitted,

**SOUTHERN POVERTY LAW CENTER,
INC.**

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EXHIBIT 1



**PASCO
SHERIFF'S
OFFICE**

INTELLIGENCE-LED POLICING MANUAL

REVISED 01/2018

Foreword

“Improvise, Adapt, and Overcome” is a mantra engrained in organizations that constantly address complex situations and then develop solutions to be successful. Since the Pasco Sheriff’s Office implemented Intelligence Led Policing (ILP) in 2011, we have continuously been in the process of improvising, adapting, and overcoming to consistently create positive results in our operations.

Early on, we learned that processes in ILP must continuously adapt as the nature of crime and the threats to our community change rapidly. What may have worked yesterday, may not work as well today, and will be ineffective tomorrow. We know that we must consistently look and create best practices to address issues, design guidelines that will allow for innovative and creative solutions, and utilize intelligence and information to help us make the best decisions.

An element of success is innovation. It is the ability of our members and citizens to be able to develop strategies to address emerging issues, formulate a plan, and quickly implement it. Speed is critical to success and bureaucratic processes that delay implementation must be overcome. To allow innovation to flourish, we must be brilliant at the basics and in our operations. There should be standard procedures in place to address the issues we routinely face. Once we instinctively handle common issues, we can flourish in innovation on how to proactively address future concerns before they arise.

Communications between our members and citizens is also a key component to success. Through crime prevention measures or just simple open dialogue of crime in the community, we can work together to find solutions. If we do not provide our citizens information, they will receive it another way that may not be factually accurate. Communication through technology is rapid and our law enforcement agency should be the first to inform the public of emerging issues, how to protect themselves, and how we are serving them. If we do not communicate the message to our citizens, someone else will.

One of the most important elements to success is our members understanding and believing in the mission along with valuing their input. Every member of this agency should be able to answer the question: Why? Why do we operate the way we do? Why do we follow the doctrines of intelligence-led policing? Why am I important to the process? When a member of this organization can answer the “why” they will then proceed with: How can I make us better? Our philosophy is not just a “saying”, it is our business model. It is imperative that supervisors understand our model and continuously teach it and allow feedback on how we can improve it.

The process of intelligence-led policing will continue to change as threats emerge, technology advances, and innovation leads to new processes to address issues. We will continue to improve and this living document will continue to transform. When we see a new crime trend developing, bureaucratic issues getting in the way of progress, or a quality of life issue affecting our citizens, we will find a way to improvise, adapt, and overcome. This is the foundation of continuous process improvement and of how our organization operates.

Chris Nocco, Sheriff
Pasco Sheriff’s Office
We Fight As One

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Section 1: An Overview of Intelligence-led Policing

Policing paradigms have evolved greatly since the origins of the modern-day police force. Pioneered by Sir Robert Peel in England in the 19th Century and in America by the City of Boston in 1838, the first role of a police officer was to prevent crime and maintain order. As time progressed and technology advanced, the role of the police began to transition from that of preventing crime to one of responding to crime.

The traditional model of policing emerged placing police in a reactive role of crime fighting focused on responding to citizens' calls for service and conducting latent investigations aimed at arresting criminals. The emphasis on crime fighting relegated the role of crime prevention to the periphery. Commanders assumed that increased arrests would reduce the number of offenders and act as a deterrent to those still at large, an assumption that most law enforcement officers today would agree is false (Ratcliffe, 2016). It is a common saying that you cannot arrest your way out of a crime problem. In the traditional or standard model of policing, law enforcement agencies were bureaucratic in nature, centrally organized, and positioned the decision-making authority at the top of the ranks. Technological advancements such as phones, dedicated emergency lines, mobile radios, and police cars, began to fill the daily activities of police with responding to calls for assistance from citizens (Ratcliffe, 2016). Policing methods included rapid response to calls for service, random patrols during down time to prevent crime, and latent investigations to identify and apprehend offenders.

In the 1970s and '80s, academia began to focus on policing strategies and their effectiveness. Studies such as the Kansas City Preventative Patrol Experiment and Spellman and Brown's Rapid Response Study began to challenge the basic assumptions of the standard model of policing. Researchers in the Kansas City Preventative Patrol Experiment divided the beats within the city into three categories: proactive, reactive, and control. In the reactive beats, the police were instructed to only enter when responding to a call and when finished, leave the area. In the proactive beats the number of officers were doubled or tripled and the officers were instructed to patrol their areas when they were not on calls. In the control beats, the level of officers was kept the same and they were instructed to not change their daily routines. The results revealed increased police presence and random preventative patrols did not have the crime prevention effect everyone thought it would. There was no significant impact on burglaries, vehicle theft, robberies, or vandalism. Spellman and Brown's study into the strategy of rapidly responding to crimes in progress as a means of increasing on-scene apprehensions found similar results. The study concluded that due to numerous factors outside of the control of the police, the primary one being delays in citizens reporting incidents to police, rapid response had no impact on reducing overall crime. Further research highlighted the ineffectiveness of latent investigations, pro-arrest policies, and the criminal justice system as a whole to deter crime.

Around the same time, in the United States the relationship between police and the community they swore to protect and serve was eroding. Response to protests over the US's involvement in the Vietnam War and the civil rights movement placed police in the unfortunate position of "Us vs. Them." In addition, violent interactions between police and citizens depicted by the media further divided police

and the community. Tarnished relationships between the police and public coupled with research challenging the traditional tactics of policing lay the framework for reimagining the role of policing in the United States – Community Policing hoped to accomplish that.

The philosophy of Community Policing looked to reestablish a positive relationship between the community and police. Agencies began to decentralize and delegate more decision-making authority to line-level officers. Many law enforcement agencies established satellite or community offices around their jurisdiction in lieu of a more traditional centralized police department. Police officers were asked to get out of their vehicles, attend community meetings and events, interact with citizens, and learn what problems plagued the community. The decision and prioritization of what problems the police should address was primarily left to the community and many times this significantly differed from the problems the police felt they truly should be focused on. Again, the primary aim of Community Policing was community engagement not crime fighting.

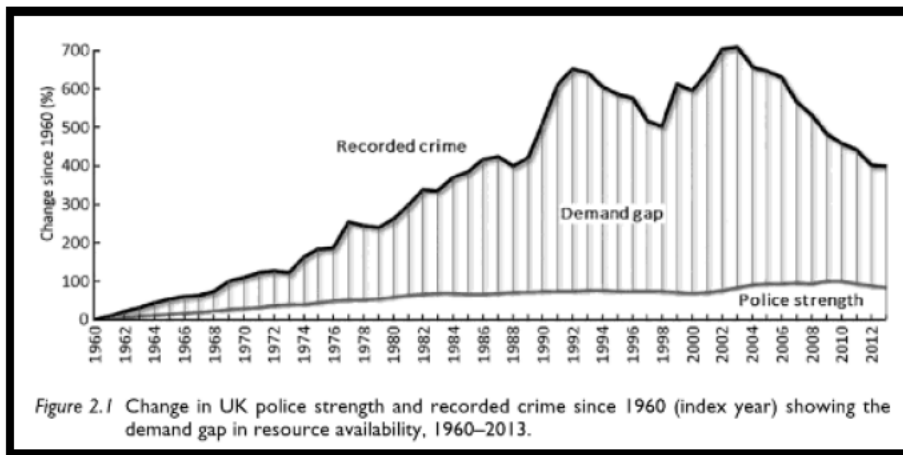
As technology continued to advance and the US began to move into the information-age, law enforcement agencies began to recognize the benefits data collection and analysis could bring to policing. Policing strategies such as Problem Oriented Policing and CompStat looked to use data to inform decisions and drive crime control strategies (Ratcliffe, 2016). Problem Oriented Policing introduced the concept of SARA – Scan, Analyze, Respond, and Assess – as a means to solve problems. Problem Oriented Policing called for law enforcement agencies to apply the SARA problem-solving method and identify crime hot spots through the use of data analysis. The goal was to look deeper than the symptom of the crime, which historically is all police had addressed, and solve the underlying issues causing the crime.

CompStat originated from the New York Police Department in 1994 under the direction of Police Commissioner William Bratton. The four primary principles of CompStat are timely and accurate intelligence, effective tactics, rapid deployment, and relentless follow-up and assessment (Ratcliffe, 2016). CompStat initially emerged as an accountability mechanism, a way for Commissioner Bratton to hold the precinct commanders accountable for the crime occurring in their areas. Commanders attended monthly Crime Control Strategy Meetings during which they were required to present to the Commissioner on crime problems in their precinct and the methods they were using to address them. CompStat was criticized for having a theatrical component, one in which commanders were concerned more about surviving the meeting than truly trying to have a significant impact on crime. Regardless, no one can deny how successful CompStat was at NYPD and other large police departments. In New York, police attributed CompStat to an approximate 60% reduction in crime from 1993 to 1998 (Ratcliffe, 2016). CompStat continues to be a popular policing methodology among US law enforcement agencies today.

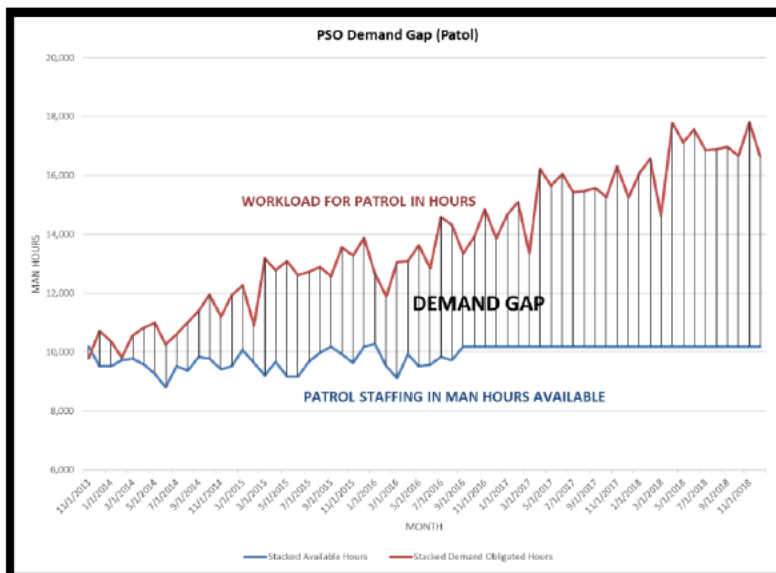
After the tragic events on 9/11, there was a call for US law enforcement agencies at all levels to increase information and intelligence sharing. Arguments were made that the tragedies across the country may have been prevented if law enforcement agencies hadn't fostered information silos and been better at sharing information. In addition, not long after 9/11 the US experienced the Great Recession, which left many local governments, to include law enforcement agencies, looking for ways to increase efficiency

and effectiveness with dwindling resources. Intelligence-led policing emerged as a model to do just that. ILP had already shown to be successful in the UK in increasing police efficiency and focusing limited police resources on the most serious criminals rather than on individual crimes.

The below figure, adopted from Jerry Ratcliffe's book, *Intelligence-led Policing* (2016) illustrates why it is so important for law enforcement to be effective at dealing with crime. The figure depicts the increase in recorded crime from 1960 to 2013 and the unmatched increase in number of police officers. The difference is identified as the demand gap and represents a significant increase in workload by police without additional resources to help. Although these numbers are from the UK, the concept remains true in the United States.



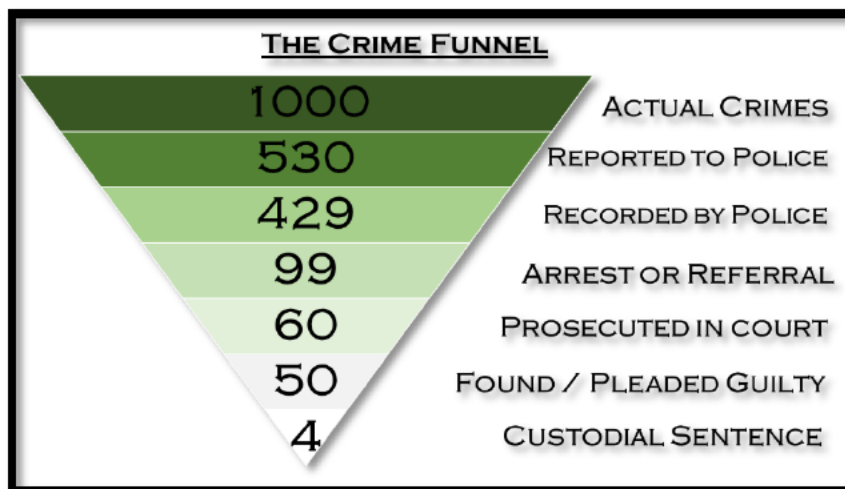
To relate the concept of the demand gap to the Pasco Sheriff's Office, the below figure shows the number of man hours required to handle the calls for service that our patrol divisions are responsible for compared to the number of man hours available in patrol to handle these calls. The resulting demand gap represents a deficit of approximately 94 deputies in the three patrol districts alone.



There are two ways to address a demand gap. The first is to increase the number of officers. This requires money, which in the public sector comes from taxes. Most local governments cannot afford to just add hundreds of law enforcement positions nor would it be a fiscally responsible thing to do. The other option is to reduce the workload of law enforcement officers and to do that you must positively impact crime.

In an environment of increasing demands for government to do *more* with less, Intelligence-led Policing provides law enforcement an opportunity to tackle *less* with less. Ultimately, by operating more effectively, we can work to close the demand gap by having a more significant impact on crime.

The crime funnel is a concept Ratcliffe uses to describe how crime and criminals flow through the criminal justice system. It highlights the inefficiencies and ineffectiveness of the criminal justice system to deal with criminals and have an impact on crime. At the top of the funnel you start with 1,000 actual crimes committed by criminals. Of the thousand, only about half of the crimes committed will be reported to law enforcement. Already, this puts the criminal justice system at a severe disadvantage by only providing an opportunity to intervene just over half of the time. Of the 530 crimes reported to police, 429 crimes will be officially documented in report management systems and only 99 will result in arrest or referral. From there, 60 offenders will be prosecuted in court, 50 of them will either plea or be found guilty, while only four will receive a custodial sentence.



There are two important lessons to learn from the crime funnel. First, the current criminal justice system is no model of efficiency and cannot be relied upon as the solution to deterring crime. Furthermore, albeit these numbers are just generalizations, we talk about jail and prison overcrowding when they are currently only dealing with less than half a percent of criminals. The court systems are overloaded and they are only interacting with 10% of the cases, and our law enforcement resources are taxed beyond their limits as illustrated by the demand gap, and they are only called to 50% of the crimes. If we were to increase the bottom six layers of the crime funnel to their maximum potential of 530, what impact would that have on the criminal justice system? We would need more law enforcement officers, more

prosecutors, more judges, more courthouses, and more prisons. Economically, this would cripple the US as the funding for all of these components comes from taxes.

This leads into the second lesson. Impacts at any level within the crime funnel only flow down. A law enforcement agency could implement a community engagement campaign aimed at increasing the reporting rates of crime, a newly elected Sheriff could vow a 25% increase in arrests, the State Attorney's Office could promote a zero tolerance on crime campaign and increase prosecutions, or a tough judge could sentence everyone to jail or prison; however, those strategies will only impact the levels below. None will have an impact on the overall 1,000 crimes committed. The only strategy that can impact the actual number of crimes committed is crime prevention.

So, if our criminal justice system is struggling to deal with the 4 people at the bottom of the crime funnel, wouldn't it be more prudent for us to identify and ensure we go after the right four people for those spots? Could we have a more significant impact on crime if the criminal justice system focused on the most serious and prolific criminals who have the largest impact on our crime picture?

Intelligence-led Policing offers a methodology for not only law enforcement, but the entire criminal justice system to answer the call for increased efficiency and effectiveness in their response to crime. ILP emphasizes analysis and intelligence as pivotal to an objective, decision-making framework that prioritizes crime hot spots, repeat victims, prolific offenders, and criminal groups. It facilitates crime and harm reduction, disruption, and prevention through strategic and tactical management, deployment, and enforcement (Ratcliffe, 2016).

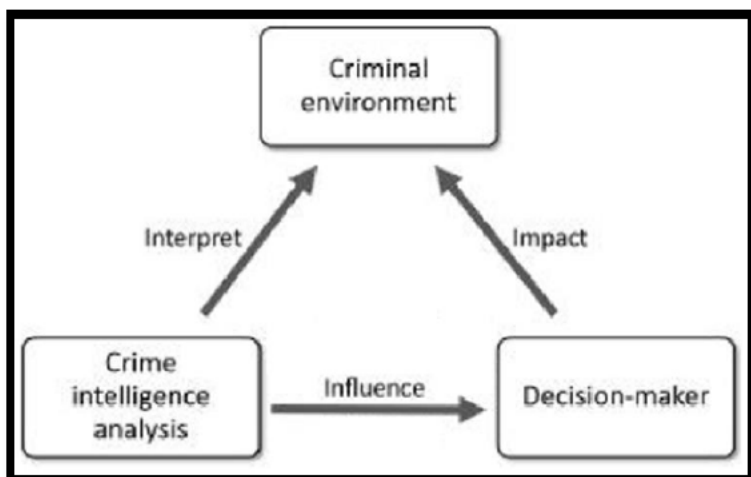
ILP embraces a "top down" management approach to determining priorities through extensive use of intelligence analysis with additional prioritization on prolific offenders and problem areas (Ratcliffe, 2016). Essentially, ILP looks to focus law enforcement on problem people, problem places, and problem groups. The model depends on analyzing information gathered from a multitude of sources at every level of the agency to create useful and actionable intelligence. ILP is not information sharing alone, it is not just holding meetings to discuss intelligence, and it is not just the name of a division. ILP is everything an agency does. As a management philosophy, ILP places greater emphasis on information sharing and collaborative, strategic solutions to policing problems using limited resources. It calls for law enforcement to adopt a business-like approach to fighting crime. Businesses have been using market research and data analytics (intelligence) for years to identify the specific groups of consumers in their industry who would be more likely to utilize their product and in turn direct their limited resources toward those individuals with an aim at increasing their bottom line. The better a business is at cultivating, analyzing, and reacting to this intelligence, the more successful they will be. Law enforcement should be no different. Our market is crime and criminals, and we are in the business of crime prevention and reduction. So it should make sense that we should direct our limited resources at the top utilizers (prolific offenders, repeat victims, hot spots, and organized crime groups) of our services in order to produce the greatest impact to our bottom line.

The four original tenets of Intelligence-led Policing are (Ratcliffe, 2016):

- Target prolific and serious criminals

- Triage out most crime from further investigation
- Make greater strategic use of surveillance and informants
- Position intelligence central to decision-making

Ratcliffe uses the 3-i model to conceptualize Intelligence-led Policing and explain the role of the key players within.



Ratcliffe (2003)

Essentially, the model conceptualizes ILP as a process in which everyone within the agency assist crime intelligence analysts in constantly *interpreting* the criminal environment with the goal of developing an accurate picture to provide to decision-makers. Analysts *influence* decision-makers through actionable intelligence products, who in turn use the intelligence to create crime control strategies to have an *impact* on crime.

In order to have an impact on crime, police must reduce, prevent, or disrupt criminal activity (Ratcliffe, 2016). Crime reduction is defined as an enforcement action that brings net benefits after considering the displacement and diffusion of crime along with any other external factors that may have contributed to the observed crime reduction (Chainey and Ratcliffe, 2005). Crime disruption occurs when an enforcement action or tactic hinders criminal activity for a period of time, but does not permanently stop it (Ratcliffe, 2016). Crime prevention is an action that attempts to eliminate crime before it happens or before any additional activity occurs (Ratcliffe, 2016).

Intelligence-led policing places the police back in a role of crime fighters. It places the prioritization of crime problems in the hands of law enforcement commanders who have a better understanding of the criminal environment predicated upon criminal intelligence rather than the public. It provides commanders with the intelligence necessary to make decisions as they relate to the allocation of resources, crime control strategies, and tactical operations (Ratcliffe, 2016). ILP further tries to re-image law enforcement officers from a role as first responders to one as first preventers, requiring them to take a step-back, look to identify the underlying causes of crime, and develop strategies that are both targeted and future-oriented.

To gain a better understanding of ILP and how it differs from other established models, the table below illustrates the five well known policing models described earlier in this section and their unique characteristics.

	Standard Model of Policing	Community Policing	Problem-Oriented Policing	CompStat	Intelligence-Led Policing
Easily Defined?	Yes	No	Fairly easy	Yes	Fairly easy, but still evolving
Easily Adopted?	Yes	Superficially	Difficult	At the technical level but managerially challenging	Managerially challenging
Orientation?	Police administrative units	Neighborhoods	Problems	Police administrative units	Criminal groups, prolific and serious offenders
Hierarchical focus?	Top down	Bottom-Up	As appropriate for the problem	Top Down	Top Down
Who determines priorities?	Police management	Community Concerns/demands	Sometimes crime analysis, but varies from problem to problem	Police management from crime analysis	Police management from crime intelligence analysis
Target?	Offense detection	Unclear	Crime and disorder problems, and other areas of concern for police	Crime and disorder hot spots	Prolific offenders and crime problems, and other areas of concern for police

(Ratcliffe, 2016)

In summary, ILP calls for law enforcement agencies to be more business-like in their approach to fighting crime and focus limited resources in the areas where they can have the largest impact. Intelligence guides decisions of law enforcement commanders and allows them to optimize the allocation of resources and concentrate enforcement efforts in a more structured manner. It requires decision-makers to develop innovative approaches to impact crime that are strategic, targeted, and future-oriented. ILP places an emphasis on problem people, problem places, and problem groups and recognizes that crime prevention is critical to producing long-term crime reduction.

Our operationalization of ILP has a proven track record of success. Like any successful initiative, ILP will continue to be effective only if our approach remains flexible to the constantly changing criminal environment and it is supported by leaders within our organization. Though by design ILP is a top-down approach, the most influential leaders in this process are our sergeants and lieutenants. Therefore, it is paramount that front-line supervisors cultivate an atmosphere of accountability to principles outlined in this guide and the overall mission of the Pasco Sheriff's Office.

The remaining sections of this guide detail the processes adopted by the Pasco Sheriff's Office in order to operationalize the principles of Intelligence-led Policing. It was written to ensure that all members share the same understanding of the methodology we have embraced to institutionalize intelligence as the foundation of all operations.

Section 2: Operationalizing the Core Components of ILP

Inform Decision-Making

In a typical crime analysis section, analysts provide investigative support and attempt to link events through various types of analysis. A majority of these products tend to remain descriptive in nature and summarize what happened in the past. In this traditional operation, patrol deputies and detectives are the primary consumer of products, and the work of analysts does little to drive the operation and strategy of the agency. Essentially, analysis supports the reactive efforts of a more traditional law enforcement strategy. While it will probably never be possible for analysts in local law enforcement agencies to totally divert from providing individualized investigative support, in an Intelligence-led agency, the primary aim of intelligence products must be to inform decision-making on strategy rather than individual arrests.

Command and Executive Staff – It is the primary goal of the analysts in ILP to provide products that help determine strategy. To do this, the analysts liaison with the division commanders to ensure they understand the environment in which they operate. With a better understanding of crime trends, hot spots, and the offenders who cause both, commanders can make well-informed decisions on manpower and resource allocation as well as develop effective crime control strategies to impact crime. Criminal Intelligence Analysts provide weekly products to commanders based upon the data and information received to help influence their decisions. In addition, they cultivate intelligence to drive the overall tactics and initiatives that the Pasco Sheriff's Office subscribes to in an effort to reduce, disrupt, or prevent crime. These initiatives, tactics, and strategies are described throughout the remainder of this section. Strategic analysts provide products that allow the executive staff to forecast the needs of the agency and develop agency-wide strategic plans. These products include staffing analysis; district, sector, and zone sizing; and assessments on the effectiveness of our crime control strategies and manpower deployments.

Agents/Operators – We would be amiss if we said ILP did not support deputies and detectives. After all, they are the backbone of our agency. Analysts provide a myriad of actionable intelligence products to support the day-to-day operation of the agency. From BOLOs, Situational Awareness bulletins and Officer Safety alerts to Daily Intelligence Briefs and Actionable Intelligence Meetings, Intelligence Analysts try to provide complete situational awareness of the criminal environment and inform the decisions made by deputies throughout their shift. In addition, these products can inform the case assignment and prioritization decisions of detective divisions. The Pasco Sheriff's Office also utilizes criminal analysts in a Real Time Crime Center (RTCC) to support the front lines of the agency. Analysts are responsible for leveraging technology to provide real-time analytics, situational awareness, and investigative support for calls for service. The hope is greater knowledge about the background of where deputies are responding and who they are likely to encounter will positively impact their decisions and safety in real-time.

Crime Prevention

The overwhelming majority of crime occurring in the United States is that of opportunity based offenses in which crime prevention can play a role in reduction and displacement. Crime Prevention is the key to long-term crime control and is the only strategy designed to work at the top of the crime funnel. It is the most efficient way to lessen the demand gap without increasing personnel. Therefore, crime prevention must be an integral part of every action, strategy, and response the Sheriff's Office employs.

Recognizing patterns and working to disrupt those patterns through public awareness efforts can occur in many forms. From increased tactical patrol of high crime areas to attending community meetings and social media postings, all members should innovatively and collaboratively focus on preventing future crime from occurring.

Traditionally law enforcement executives (decision makers) have not maintained a great deal of enthusiasm for crime prevention. The majority of law enforcement management policies tend to stress a bias for enforcement action [solely] as a first step in controlling criminal activity and little attention is given to instituting mechanisms that would promote crime prevention or reduction. The Pasco Sheriff's Office embarked on a paradigm shift by utilizing the Intelligence-Led Policing model to achieve a holistic and layered approach to crime control, prevention, and reduction. Ratcliffe cites crime prevention as the key to achieving meaningful long-term crime reduction and when institutionalized, crime prevention can also be a catalyst for improving an agency's ability to bring serious and prolific offenders to justice. Prevention is a vitally important, yet often overlooked, component of the Intelligence-Led Policing management model that must be implemented by any agency desiring to achieve meaningful crime control.

Recognizing crime patterns and working to disrupt those patterns is key to crime prevention. Likewise, identifying attractive targets (present or future crime victims) and instituting mechanisms intended to improve the environments capacity to displace opportunistic offenders can also lead to a reduction. The success of these prevention measures may be realized through a variety of means. This may involve the training and education of law enforcement personnel in modern crime prevention techniques and principles such as Crime Prevention Through Environmental Design (CPTED).

Community education and engagement is one method of crime prevention. By understanding how crime is committed, recommendations can be provided to citizens on what actions they can take to prevent the crime from happening. For example, the overwhelming majority of auto burglaries occur to unlocked vehicles. By simply locking doors and keeping valuables out of view, most auto burglaries could be prevented. The Pasco Sheriff's Office has a robust Public Information section tasked with the timely sharing of critical information pertaining to crime sprees, trends, offenders, and prevention techniques in an effort to prevent additional crimes from occurring. Social media is a free and easy way for crime prevention tips to be shared with citizens. Our public information office started a 9:00 PM routine, reminding our citizens via Facebook and Twitter to check their doors at 9 o'clock every night, a routine imitated around the world and one that frequently trends on Twitter. We also strategically place message boards throughout the community to share crime prevention messages. Other forms of

community engagement include the use of business and community meetings as well as holding community based training initiatives to spread crime prevention strategies.

Identifying at-risk youth who are destined to a life of crime and engaging them to prevent them from developing into prolific offenders also has significant crime prevention potential. Accurate identification and intervention of at-risk youth can set them on the right path. In Ratcliffe's book, he writes:

David Farrington has pointed out that our knowledge of offending patterns is such that 'potential offenders can be identified at an early age with a reasonable degree of accuracy' (1990: 105-106). He estimated that the best predictors in 10-year-olds of having a criminal conviction later in life are socio-economic deprivation, antisocial parents and siblings, poor parental supervision and child rearing, coming from broken homes, low intelligence and a poor school record. However, many of these variables are unlikely to be available to police departments, so this information has little value from an intelligence-led policing perspective. (Ratcliffe, 2016: 44)

Fortunately, these records are available to us. The Pasco Sheriff's Office has partnered with the Pasco County School Board and Department of Children and Families (through our CPI Division) to identify juveniles who are at-risk of becoming prolific offenders. The school board uses an Early Warning System, which identifies underperforming students who are at risk of failing. The system takes into account a student's grades, attendance, and behavior. Through DCF's Florida Safe Families Network (FSFN), we are able to identify juveniles who have had adverse childhood experiences (ACEs), which significantly increase their likelihood of developing into serious, violent, and chronic (SVC) offenders. Research suggests that with each additional ACE a child experiences their risk of becoming a SVC offender increases by 35 and children who have experienced four or more are at significant risk of developing into a SVC offender (Fox et al., 2015). Last, our records management system can identify predictors of criminal behavior such as arrests at an early age, arrests for certain offenses, frequently running away, and a juvenile's social network. We combine the results of these three systems to identify those juveniles who are most at-risk to fall into a life of crime. The table below adopted from Ratcliffe's book outlines the background and systemic risk factors that could cause a juvenile to develop into a prolific offender. Appendix A outlines how the Pasco Sheriff's Office in collaboration with CPI and the Pasco County School Board identify at-risk youth.

Background risk factors	Systemic identifiable risk factors
Socio-economically deprived	Early age of first conviction
Antisocial parents and siblings	History of court appearances
Received poor rearing as a child	History of drug usage
Coming from broken homes	Hanging around in public
Low intelligence	Having delinquent friends
Poor school record	Excessive drinking
Being truant or excluded from school	Being a victim of personal crime
Lack of parental supervision	Antisocial behavior

Table 3.3 Background and systemic identifiable risk factors for prolific offenders (Ratcliffe, 2016: 45)

School Resource Officers are encouraged to coordinate with school officials, guidance counsellors, and school-based intervention teams to offer services in an attempt to get these juveniles back on track. The earlier we can engage at-risk youth the more successful we can be at preventing crime. When possible, we must explore all alternatives to arrest, and interventions must be consistent both in and out of school. The analysts in the Real Time Crime Center act as a screening center to ensure our efforts are consistent and the same services offered for similar incidents in school are offered for incidents outside of school. By utilizing community resources and diversion programs to keep juveniles out of detention centers, we can have a more significant impact on their success and reserve the limited resources of the Department of Juvenile Justice for those who need it most.

Analyzing repeat victimization is another strategy that can be used to prevent crime. Repeat victimization occurs when the same victim or target experiences another criminal incident within a specific period of time. Some targets (ie. people, residences, businesses, and vehicles) are more vulnerable to crime and therefore experience victimization rates far greater than others in the community. This vulnerability is often related to factors such as substance abuse, engaging in risky behaviors or associating with risky people, failing to take appropriate steps to secure a potential target of crime, being in an isolated area or having surroundings that would hide crime from general view, or being in close proximity to likely offenders. While most people and places do not get victimized by crime, those who are victimized consistently face the highest risk of being victimized again (Weisel, 2005). When trying to analyze whether an individual could be a potential victim of crime, previous victimization is the single best predictor (Weisel, 2005). Numerous crime prevention efforts have been shown to be effective, but many are adopted by those least at risk of being victimized. Crime prevention strategies would be more effective if directed at those most likely to be victimized. Our analysts attempt to link crime prevention strategies with likely victims through analysis on repeat victimization. The Victim Advocate Unit is then engaged to offer targeted interventions to try to reduce the prevalence of repeat victimization.

Last, we look to prevent crime by pursuing the most serious and prolific offenders who have the largest impact on crime and ensure they are held accountable to the fullest extent of the law. The longer they are incarcerated, the less opportunity they have to commit crime, thus having a preventative effect. The section on Priority Offenders explains this strategy in more detail.

For additional information about the offender problem and predicting prolific offenders, we encourage you to read *Chapter 3: The Magnitude of the crime challenge* of *Intelligence-led Policing* (Ratcliffe, 2016: 37-48).

Performance Expectations:

- Politely share crime prevention techniques with citizens on every call for service. By educating citizens on how crime is committed, we have an opportunity to prevent crime. Not everyone will listen, but anything helps.
- Become familiar with the various community resources that can be offered to help rehabilitate individuals and reduce their dependency on crime to get by.
- Engage the Public Information Office to share information on crime sprees and trends

- Share information about individuals on the path to becoming prolific offenders. Provide community resources to the individual and/or guardians and loved ones to intervene.
- Examine trends in your respective area of assignment and try to determine what opportunity the criminal is exploiting and plan prevention efforts accordingly. Crime patterns will relate to an “offender, place, or victim” problem.
- If it is an offender problem and there are no commonalities among the victims, pursue opportunities to strategically patrol the area during opportune times, visit prolific offenders in area, etc.
- If it is a place problem, try to identify what about the place is attracting crime and take appropriate measures. For example, if there are numerous foreclosed houses in the area in disrepair, work with Code Enforcement to address. Determine if the crimes are occurring along frequently traveled routes that criminal may use and determine if there are opportunities to alter or impact these paths.
- If it is a victim problem, consider marketing campaigns directed at the residents/businesses outlining what they can do to mitigate their potential for victimization. Examples include flyers, electronic signage, community meetings, newsletters, etc.
- Be sure to have a coordinated effort that is approved by your District Commander to guard against duplication of efforts.

Supervisory Expectations:

- Look for opportunities to be proactive and lead. This is a tremendous opportunity for supervisors to provide lasting problem solving options beyond merely arresting people. Supervisors should recognize this is historically an area where deputies have limited experience and expertise. The results may not be immediately apparent or even effective.
- It is incumbent on supervisors to look at a problem holistically and not limit the focus solely on enforcement. Recognize as a problem solver it is possible to make many arrests and be unsuccessful and it is possible to make no arrests and be entirely successful. The goal is to reduce crime and fear.
- Seek to determine the root cause of each issue and how to prevent it from recurring.
- Remain resourceful and make evidence-based decisions after referring to successful options as found in popcenter.org or other internal agency initiatives.
- Track the successes or failures of each initiative for which you are responsible through statistical comparative analysis. The ILP Section can be of tremendous value in this area.

Focused Offenses

Intelligence-led Policing prioritizes limited resources and one of many ways we look to do that is by placing a strategic focus on certain offenses. This does not mean other offenses are not important; however, as a generalized, agency-wide strategy we cannot prioritize everything. So, we must focus on the most frequently occurring crimes and those that stand to have the most significant impact on the safety of our communities. The table below identifies our strategic focus on crime:

Big 4

Burglary, Auto
Burglary, Residence/Structure
Burglary, Business
Vehicle Theft

Firearm Theft

Violent Crime

Burglary, Battery
Robbery, Person
Robbery, Business
Robbery, Home Invasion
Robbery, Carjacking
Aggravated Assault
Aggravated Battery
Any discharge of a firearm (crime or non)

Performance Expectations:

- Pay particular attention to modus operandi to assist in identification of trends
- Review focused offenses that occurred within your assigned area of responsibility for awareness
- Think about how these offenses could have been prevented

Supervisory Expectations:

- Prioritize the submission of reports for focused offenses and ensure the accuracy of data entry

Problem People – Priority Offenders

Intelligence-led Policing calls for a strategic focus on problem people by targeting the criminal elite, those offenders who if incarcerated will net the largest benefit of crime reduction. The Pasco Sheriff's Office brings a strategic focus to the criminal elite by identifying Prolific Offenders, Top 5 Offenders, District Targets, Abusive Offenders, and Priority Warrants. In addition, Florida Statutes provide a focus on Sex Offenders, Career Offenders, and Prolific Juvenile Offenders. Collectively, we refer to these categories of offenders as **Priority Offenders**. The following sections outline how these offenders are identified and the strategies used to target them.

PROLIFIC OFFENDERS

While a standardized definition of a "Prolific Offender" helps align our agency's strategy, it is important to recognize that crime and criminals are ever-changing and no definition written can capture every type of situation. Criminal events such a violent crime spree, serial rapist, or homicide for example may necessitate temporary realignment of focus as well as the allocation of additional manpower and resources.

The Pasco Sheriff's Office's definition of a prolific offender is based on the frequency and types of offenses an individual has committed or is suspected of having committed. RMS/JMS data is the most viable source for evaluation of chronic offending in Pasco County at this time; however, a limitation is criminal activity outside of the county is not considered. While offenders may have committed offenses in other jurisdictions, or for which they were not suspected, using RMS/JMS data will allow for a snapshot of verifiable crime and provide an objective dataset.

According to the Pasco Sheriff's Office, a **Prolific Offender** is a person of any age who meets or exceeds a threshold calculated by weighing his or her three year history of arrests and suspicions for criminal offenses in Pasco County. Additional weight is awarded for violation of probation or parole (VOP), failure to appear (FTA), length of time between offenses, repetitive appearance in criminal incident reports listed as a victim, witness, or other involved, and for having a known gang affiliation.

To qualify for consideration as a prolific offender, an individual must have been arrested at least twice for any of the previously identified ILP-focused offense types. Once qualified, individuals are scored and ranked by the number and severity of offenses committed, gang affiliation, and time since most recent arrest which may diminish or increase the potential for an individual to reoffend.

If an individual will be detained throughout the upcoming evaluation period as determined by PSO's JMS or via a manual review of Department of Corrections or Federal Bureau of Prisons data, he/she is assigned an inactive prolific status. If an individual is deceased, he or she is removed from the selection pool.

Lastly, identification as a prolific offender does not guarantee that the individual will reoffend. The relationship is a correlation between past and present behavior which may or may not predict future behavior. After individual vetting, the top 100 active individuals by point value under these criteria are assessed as Prolific Offenders in Pasco County.

Appendix B outlines in more detail the calculation PSO uses to identify prolific offenders. It is important to note that a true definition of a "prolific offender" would include unreported offenses such as those that occurred in other jurisdictions. However, PSO determined that the best course is to take an objective approach in analyzing information verified by the PSO to identify prolific offenders.

One way we look to have an impact on the actions of prolific offenders is through periodic **prolific offender checks**. In order for these checks to be effective, however, it is important members understand the reasoning behind and purpose of conducting prolific offender checks.

Prolific offender checks are based on the theory of focused deterrence. In criminology, the deterrence theory suggests that crime can be prevented if potential offenders believe the costs of committing a crime outweigh the benefits. This cost-benefit analysis is based upon the offender's perception of the certainty, severity, and swiftness of punishment. Focused deterrence strategies look to directly influence a select, or "focused", group of offenders' perception of the risk of committing crime. At PSO, our efforts are focused on those we identify as prolific offenders. During checks, it is important we communicate to these offenders that because of their criminal activity, they have been identified for an enhanced focus by the Pasco Sheriff's Office and they have only two options. First, our preferred option is they can stop committing crimes and become a productive member of society. To this effort, PSO has developed palm cards (see Appendix C) to pass out to prolific offenders, which identify resources in the community to assist them on the road to becoming a law-abiding citizen. Otherwise, the second option is to bear the consequences of their criminal ways through relentless pursuit, arrest, and prosecution and to ensure they are no longer in a position to harm the citizens of Pasco County. In order for focused deterrence to be effective, law enforcement and the criminal justice system must remain true to their promise. If the

offender does not feel the pressure, if the offender is not arrested when they commit their next crime, or if the offender is left to feel their punishment is menial, the strategy will have no impact.

In addition to operationalizing the theory of focused deterrence, prolific offender checks also offer the opportunity to cultivate information about the criminal environment: who is committing crimes, where, when, and how. Members are encouraged to develop information to help analysts identify where and who we should be focused on, help solve crimes that have already been committed, and ultimately help us as an agency to prevent future crimes from occurring.

Another way we look to have an impact on prolific offenders is through ensuring thorough investigation into their crimes and intentional follow-through with the State Attorney's Office or other prosecuting authority. To help accomplish this, we have made two reports available on the Intranet for members to access.

- Prolific Offender Arrests – This report will identify arrests or SAO referrals of cases where a Prolific Offender, Top 5 Offender, or District Target was listed as the arrestee or suspect.
- Prolific Offender Involvements – This report will identify any investigation in which a Prolific Offender, Top 5 Offender, or District Target was involved regardless of the type of involvement (i.e. Suspect, victim, witness, other, etc).

The intention is to provide an easy way for members and supervisors to identify cases involving these priority offenders to ensure they do not fall through the cracks and they are investigated with a sense of urgency. In addition, the ILP section uses this information to track the sentencing of prolific offenders to ensure we are keeping true to our promises.

Juvenile Prolific Offenders

Our definition of a prolific offender does not exclude juveniles. All offenders regardless of age are calculated equally. However, Florida has further defined a **Prolific Juvenile Offender** through F.S. 985.255. According to Florida law, a juvenile will be deemed a Prolific Juvenile Offender if he/she:

- Is charged with a delinquent act that would be a felony if committed by an adult;
- Has been adjudicated or had adjudication withheld for a felony offense, or delinquent act that would be a felony if committed by an adult, before the charge under subparagraph 1.; and
- In addition to meeting the above requirements, has five or more of any of the following, at least three of which must have been for felony offenses or delinquent acts that would have been felonies if committed by an adult:
 - An arrest event for which a disposition, as defined in s. 985.26, has not been entered;
 - An adjudication; or
 - An adjudication withheld.

Juveniles who meet this definition are added to the list of prolific offenders for each district.

One of the strategies we use specifically for juvenile prolific offenders is recommending the juvenile be adjudicated as an adult. When a member identifies a juvenile who meets the criteria for a prolific

offender, has committed a serious and violent offense, or has had a significant impact on crime, they should forward the juvenile's name to their respective analyst to conduct a review of F.S. 985.557(1)(b). The analyst will compare the juvenile's criminal history to determine if the juvenile meets the criteria to be direct filed as an adult. If the analyst determines the criteria appears to be met, the analyst will notify the respective Division Commander. The Division Commander will send a letter to the State Attorney's Office (SAO) requesting the juvenile be charged as an adult.

The letter faxed over to the SAO should be on official PSO letterhead and contain the following narrative:

Our team has identified a chronic juvenile offender, which I respectfully request the SAO Direct File as an adult in reference to any and all pending and future criminal charges.

A Pasco Sheriff's Office analyst has conducted a review of the criteria listed in F.S. 985.557(1)(b) and determined the below juvenile appears to meet the requirements to direct file as an adult. The name of the juvenile is:

1.) Name of juvenile, DOB, SS #

I am making this request due to the offender's extensive criminal history and in response to the adverse impact this individual has on the community.

If you have any questions or concerns about this request, please contact me.

Performance Expectations

- There is a zero-tolerance arrest policy for crimes committed by prolific offenders.
- Deputies and detectives should be extra thorough with investigations involving prolific offenders. Don't stop at probable cause; go the extra mile to ensure you build a prosecutable case.
- When setting Invests with the SAO, make sure you notify them the case involves a prolific offender.
- Have intentional conversations at Invest with ASAs. Ask for feedback on how to strengthen your case if the ASA seems reluctant to prosecute. Engage your supervisor if you disagree with a filing decision.
- Ensure follow-through by the State Attorney's Office on arrests and referrals.
- Conduct a face-to-face prolific offender check at least once quarterly with each active prolific offender.
- Learn as much as possible about prolific offenders in your assigned area to include their acquaintances, vehicles, locations frequented, M.O. for offenses, vehicles owned, etc. Document accordingly the information you learn so it can become shared information among fellow deputies, investigators, and analysts.
- Provide timely documentation of contact with offenders via reports, tips, etc.
- Participate in actionable intelligence meetings to further discuss and share your knowledge on prolific offenders.

Supervisory Expectations

- Ensure and reinforce subordinate's knowledge of prolific offenders within area of responsibility through briefings at read-offs, small group intelligence sharing, etc.
- Manage the process of prolific offender monitoring through effective strategies that do not create unnecessary redundancy.
- Review the prolific offender involvement and arrest reports to ensure cases receive the necessary attention and follow-up.
- Follow-up with members on arrests to ensure appropriate filing and prosecution decisions are being made by the SAO.
- Consider assigning prolific offenders to members for ownership and to develop an expert source on the offender.
- Review the custom priority offender reports to identify cases involving prolific offenders and ensure the investigations are thorough.

DISTRICT TARGETS

The District Target is identified through the collaboration of the district analysts, district commander, and district-based investigative unit supervisors. In order to be selected, the offender must have an active warrant or local probable cause pick-up order. In addition, this offender should satisfy the question: "if this person is apprehended, will it result in a significant impact on crime in the area?"

Performance Expectations

- Members across all sections of the agency should work collaboratively to apprehend the District Target as soon as possible.
- Share information about search efforts in Central Command to avoid a duplication of effort.
- As soon as the target is apprehended, notify your district analyst so a replacement target can be selected.

CAREER OFFENDERS

As of January 1, 2003, under the Florida Career Offender Registration Act, a select group of convicted felons, the "worst-of-the-worst", are required to register their residences with law enforcement. Career Offenders are individuals who have been designated by a court as a habitual violent felony offender, a violent career criminal, or a three-time violent felony offender under s. 775.084 or as a prison releasee reoffender under s. 775.082(9) AND who are serving or have been released from sanction in the State of Florida on or after July 1, 2002. These offenders, by virtue of their histories of offenses, present a threat to the public and to communities. Failure of a Career Offender to register their residence with the local jurisdiction within 2 days of release from incarceration is a third degree felony. After initial registration, career offenders must update the address on their driver's license or ID card within 2 days of changing residency. There are approximately 70 career offenders living within Pasco County. These individuals are added to each district's list of prolific offenders.

Performance Expectations

- There is a zero-tolerance arrest policy for crimes committed by career offenders
- Have intentional conversations at Invest with ASAs. Ask for feedback on how to strengthen your case if the ASA seems reluctant to prosecute. Engage your supervisor if you disagree with a filing decision.
- Ensure follow-through by the State Attorney's Office on arrests and referrals.
- Conduct a face-to-face career offender check at least once quarterly with each active career offender.

SEX OFFENDERS

There are approximately 1,000 registered sex offenders and predators living in Pasco County. These individuals have already evidenced they pose significant harm to the community. As a result, designated sex offenders and predators are required to register with the Pasco Sheriff's Office within 48 hours of establishing residency (permanent, temporary, or transient) within the county. Sex offenders and predators are also required to obtain a driver's license or ID card with a sex offender designation within 10 days of registering and must update their DL or ID within 10 days of changing addresses. Some offenders have residency requirements prohibiting them from living within 1,000 feet of schools, daycares, parks, and playgrounds. Knowledge of where sex offenders and predators live within your zone will help provide accountability and could represent leads for missing persons investigations. The Sex Offender Unit is tasked with conducting quarterly compliance checks. Deputies can assist by notifying detectives in the sex offender unit of any contacts with registered sex offenders and predators.

Performance Expectations

- When in contact with sex offenders and predators, conduct an NCIC/FCIC check to learn the offender's stipulations.
- Verify residency requirements are being met.
- Notify sex offender detectives if you encounter a sex offender on a criminal complaint.

Problem Places – Targeted Areas

As evidenced by the Kansas City Preventative Patrol Study (discussed in Section 1), random patrols have no significant impact on crime; however, having a targeted focus on areas of high crime can be an effective policing strategy. Research overall strongly supports the position that hot spots policing can have a meaningful effect on crime without simply displacing crime-control benefits to nearby areas.

A small amount of hot spot locations, about 3%, in a city may be host to half of the citizen reported calls for service (Sherman, Gartin, Buerger, 1989). Active offenders, vulnerable marks and poor target hardening in an area increase the likelihood of crime occurrence according to Routine Activities Theory (Cohen and Felson, 1979). With a seemingly overabundance of data and innate desire to access more sources for crime analysis, agencies must utilize smart data management tools and analytical

techniques. Geo-spatial analysis is critical to the identification of problem people, places, and times. If an agency can determine where and when crimes occur, a more intelligence-led, targeted patrol deployment design can be achieved.

In order to strategically address crime for efficient and actionable resource allocation, spatial and temporal analysis of crime incidents may be combined with the criminogenic features of the micro environments within the larger geographic backcloth. Risk terrain modeling (RTM) allows for this by the testing of a criminal outcome, such as armed robbery incidents over a period of six months, against risk factors, such as ATM locations, liquor stores and/or bus stops, present in a geographic boundary to determine whether there is or is not a positive correlation of the outcome to the suspected risk factors. Resources may be deployed down to the partial street level where future crimes are most likely to occur in an effort to intercept and deter. These law enforcement techniques form the basis for our agency's analysis into problem places.

Strategic Targeted Area Response (STAR)

Strategic analysts in collaboration with the district analysts and district commanders apply the concept of targeting hot spots by designating areas in each district as STAR Boxes. The STAR boxes are locations where crime is persistently dense over an extended period of time. Currently each district has two STAR boxes, and while each district's STAR areas only cover roughly 7 -10 square miles, they account for approximately 50% of the total amount of Big 4 and violent crime focused offenses for that district.

We have enhanced our approach to impacting crime within the STAR boxes by adding offender-focused analysis to inform strategy. Once we determine where the STAR boxes will be, the next question to answer is *who* are the offenders making these areas a hot spot for crime? We look to see where priority offenders live within the STAR boxes as well as where the offenders live within the county who have impacted crime within the STAR boxes. Many times, this identifies hot spots of offenders outside of the STAR box, which can offer additional areas of focus, especially for members who do not work directly in one of the STAR boxes.

Performance Expectations:

- Learn the location of the STAR for your assigned district.
- Strive to gain understanding of the STAR with a focus on whether the problem is due to the location, offender, or victim and the opportunity being seized by the offender.
- Develop knowledge of offenders living or frequenting the area.
- Develop and maintain rapport with deputies assigned to the STAR.
- Use Central Command, One Solution, and other available resources to remain abreast of existing and emerging crime trends in your area. If you continuously respond to the same location, try to identify the underlying cause of the problem and what options are available to adequately address the issue to prevent future calls. Think outside of the box and understand that not every solution needs to be a law enforcement solution. There may be other services or agencies throughout the county that may be able to assist with addressing the issue. Law Enforcement may just need to be the impetus to bring about a solution to the problem.

Rapid Response to Areas of Emerging Crime Trends

Rapid deployment is a simple, yet effective crime fighting technique rooted in three simple goals: preventing crime; reducing the public's fear of crime; and solving crime.

Rapid deployment of resources is designed to address existing and emerging crime patterns, spree or trends. Studies have shown that a rapid, targeted, and comprehensive response will significantly increase our ability to impact crime.

Scenario:

Day shift deputies respond to six auto burglaries in the Forest Lakes subdivision. It appears all the vehicles were left unlocked and there were no signs of forced entry. The burglaries did not all occur on one street, however, they were in relative close proximity to one another.

Traditional Response:

In the past, we would conduct our normal neighborhood check and then contact night shift and say, "Hey...we were hit hard in Forest Lakes last night, keep an eye out." As we all know, this response is ineffective and inefficient.

Our Expectation:

Shift Commanders need to be engaged in operations to be able to identify areas of emerging crime trends immediately to put us in the best possible position to initiate a rapid, strategic response. Shift commanders are responsible for developing a Rapid Response Plan to address the emerging crime trend. Listed below is an example of a Rapid Response Plan using the same scenario.

- On-duty shift commander of the affected area develops a rapid response plan and logs the plan in Central Command. The shift commander needs to notify all relevant components of the agency to include the Real Time Crime Center (RTCC) of the Rapid Response Plan. The plan will contain the following:
 - A synopsis of the event, such as "multiple auto burglaries in Forest Lakes between the hours of 0330 and 0500 hours."
 - A list of the units that responded out to the initial scene, such as Patrol, Forensics, K9, Air, etc.
 - Any potential evidence, such as video surveillance, fingerprints, etc.
 - Items stolen (i.e. GPS, keys), if any, during the event or other important MO data.
 - List of any potential suspects, persons-of-interest information
- Each shift commander, or anyone who has new information to report for the Rapid Response Plan will add the information to the blog in Central Command. Suggested actions to be completed include, but are not limited to:
 - Provide the RTCC and ILP with BOLO information, to include videos or photos to be placed on Caught on Camera.

- Contacting PIO with information to be placed on the Sheriff's Office Facebook page to include photos or video footage, if available.
- Contacting RTCC/ILP Analyst to provide a list of warrants, juvenile pick up orders, potential subjects, etc. in the affected area so we can begin to target criminal offenders who may be involved, or have information on who was involved in the criminal activity.
- Contacting CSU to have license plate readers and/or a message board put in the affected area requesting citizens provide information, lock their cars, etc
- Arranging for neighborhood canvassing, enhanced neighborhood checks, distributing "lock your door" hangers in affected area. Any additional information on additional criminal activity should be submitted via a tip submission to Tipsoft.
- Check for homes with video surveillance. Ask to see video if there is any possibility the suspects may have passed by to and from the location of occurrence.
- Contacting the SRO's to help develop intelligence and leads from students.
- Contacting Classification section at jail to identify associates of people being sought, through things like visitor's lists, inmate mail, etc.
- Consider contacting other agencies (if appropriate), such as Code Enforcement for assistance, or other nearby agencies (i.e. NPRPD, Pinellas S.O., TSPD to determine if they have experienced similar problems and if they have developed any leads).
- Contacting that subdivision's HOA/CDD board member, if applicable, to provide and solicit information.
- Contacting that subdivision's private contract security, if applicable, to provide and solicit information.
- Arranging for specialized units to assist with targeted enforcement patrols and to blanket the area, such as:
 - Warrants
 - Motors/Step
 - STAR
 - CSU (can help with neighborhood canvass)
 - SRO
 - Sex Offender Unit
 - DOC (Probation and Parole) for probation checks

Many of these tasks can and should be implemented immediately. Rapidly mobilizing resources is the key. Delaying implementation allows the possibility for the criminal activity to continue unabated.

It is understood that all of the aforementioned tasks will not be completed during one operational period nor in every circumstance. Effective collaboration and communication is key to seamlessly integrating these strategies and preventing redundant efforts. Incomplete tasks should be updated in the Rapid Response Plan and passed through to the next operational period. The process continues until all necessary tasks are completed.

It is also understood that as new information arises, the plan may change. Therefore, it is crucial that the plan remain fluid and flexible to adjust accordingly. For this approach to be effective, all lieutenants must focus on the following:

- Know what crimes your members are responding to.
- Determine if the crimes are isolated or part of an emerging crime spree, pattern or trend.
- If determined to be an emerging crime trend, you will need to develop a strategic and comprehensive response.
- Immediately implement this plan and prepare to pass this plan on to the next shift.

Problem Groups – Criminal Networks

Criminal networks are becoming more and more sophisticated, so law enforcement tactics must do the same. Social Network Analysis serves as a powerful tool for law enforcement agencies to enhance their crime enforcement efforts and bring a more strategic focus to the most serious and prolific offenders impacting their jurisdictions. Social Network Analysis is the collection of theories and methods that assume that the behaviors of actors, or in our case, criminals, are profoundly affected by their ties to others and the networks in which they are imbedded. SNA assumes these ties, or relationships, will have a profound effect on choices the actors make, which is why the study of these relationships is so critical for law enforcement.

The Pasco Sheriff's Office has found Social Network Analysis to be a great complement to its Intelligence-led Policing philosophy; it provides an empirically-based and methodologically sound process to highlight the key impact players within criminal networks so appropriate responses can be drafted. Just as we have learned a small minority of offenders commit the majority of the crimes in our community, we have also come to understand these same prolific and chronic offenders are socially connected and their actions are often influenced or facilitated through various members of their networks. By understanding these relationships, we will be much more effective with our ILP crime reduction and prevention strategies. According to Dr. Fox, Mc Hale and Novak (2015), "accurately identifying and controlling deviant social networks can not only effectively reduce crime rates, but would also guide allocation of scarce resources to effectively accomplish crime prevention."

There is great value in identifying criminal networks and formulating crime prevention strategies by focusing on the relationships and connections within the networks. SNA offers a unique analytical strategy for crime analysts to explore the social relationships between individuals and groups, and visually represent the relationships using sociograms. These visual maps allow analysts to examine complex data sets to discover the social structures of the network and identify members with the most influence or importance within the group. Unlike link analysis, SNA allows us to impact these human networks in the way we strategically engage members based on the group dynamics. For example, link analysis simply helps us take out the bad guy, but every time we take out the bad guy another one is waiting in the wings. SNA goes further to offer an understanding of the trusted offender network and consider the best strategies to disrupt, dismantle, or influence the group as a whole. If we can visually

map out the relationship types, affiliations, business ties, and other connections, we begin to identify strategic opportunities to control the behavior of the network. Using RMS data, field intelligence, and feedback from our members on each sociogram, analysts and law enforcement can work together to illuminate these offender groups and plan effective interdiction strategies to prevent crime. Below are some of the many ways we look to provide a focus on problem groups impacting Pasco County.

District Top 5

The District Top 5 are criminal networks actively impacting the crime picture in each district. The Top 5 are identified through the collaboration of the strategic analysts, district analysts, district commander, and district-based investigative unit supervisors. The Top 5 is intended to inform a more long-term strategy and act as an on-going collection requirement for members of the network. Tools such as Social Network Analysis assist in identifying the most influential members of these networks and provide for a more strategic and targeted approach to deterring, disrupting, and ultimately dismantling these criminal networks.

Performance Expectations:

- Learn your District's Top 5 and their associates.
- Use the list as an on-going collection requirement to learn the networks criminal activity, where they hang out, who are the most influential members, and what are the networks vulnerabilities.
- There is a zero tolerance arrest policy for members of the district Top 5 and their associates.
- Inform the SAO of a member's status when making arrests and attending the Invest to ensure appropriate prosecution.
- When in custody, Detention Deputies should use the opportunity to build a rapport and cultivate intelligence about the networks and their activities.
- Document any information related to the Top 5 and their associates in Central Command.

Supervisory Expectations:

- Facilitate discussions about the Top 5 networks in read-off
- Ensure thorough investigations are completed on members of Top 5 and their associates.

Court Services District Focus

The Court Services Analyst in conjunction with the District Analysts and ILOs identify a District Focus Inmate for each patrol district. Inmates are identified based upon their criminal activity and the impact they and their network have on Pasco County. Once identified, they become the focus of our detention intelligence team. Through the use of SNA and leveraging enhanced interviews and all of the technologies within the jail, the goal of the District Focus is to build out the inmates' criminal networks and learn as much about the network's actors and criminal footprint as possible. Once an inmate's network is complete, the respective district's ILO looks to identify an investigative unit to follow through with dismantling the network.

Performance Expectations:

- Detention Deputies should be familiar with the District Focus inmates.
- Pay particular attention to relationships that develop between the District Focuses and other inmates within the facility. Document these relationships in an Intel Report.
- Communicate intelligence to the Court Services Analyst and IPS teams.

Criminal Gangs

According to Florida statute, a gang is defined as an ongoing organization, association, or group (formal or informal) that has as one of its primary activities the commission of criminal or delinquent acts, and that consists of three or more persons who have a common name or common identifying signs, colors, or symbols, including, but not limited to, terrorist organizations and hate groups. To date, PSO has identified 57 different criminal gangs with over 600 certified members and associates, and this number continues to grow daily. Gangs are known for their involvement in drug trafficking, human trafficking, and reckless acts of violence, which is why their identification and interdiction is critical. The Intelligence-led Policing Division has a Gang Intelligence Detective whose primary duties are the proper documentation of criminal gangs as well as their members and associates. The Gang Intelligence Detective oversees PSO's Gang Liaison Program, which acts as a force multiplier by identifying members in patrol and the detention center who specialize in the identification of gang members and cultivation of gang related intelligence. In addition, the Gang Intelligence Detective is tasked with reviewing gang-related investigations to ensure a thorough investigation is completed and appropriate filing decisions are made to include applicable enhancements by prosecuting authorities. Two organized crime analysts help by producing actionable intelligence products that map out the organizational structures of documented gangs, identify potential rival organizations, and help to drive interdiction strategies.

Performance Expectations:

- Familiarize yourself with definitions of gangs, gang members, gang associates, and gang related activity as outlined in F.S. 847.03.
- Learn who the Gang Liaison is for your respective area of responsibility.
- Communicate with the Gang Liaison on any gang related incident or investigation
- If you feel an individual meets the requirements to be documented as a gang member or associate, notify your Gang Liaison.
- Learn who the certified gang members and associates are who live within your zone or are in your housing units. Try to build a rapport and learn about the gang, gang's activity, and gang's rivals. Forward this information to your Gang Liaisons.

Other Criminal Networks and Organized Crime Groups

In addition to focusing on the District Top 5 and gangs, PSO has a Strategic Investigations Unit whose detectives focus on the most active and violent criminal networks impacting Pasco County. Pasco also participates in the Tampa Bay Regional Intelligence Center (TBRIC), the regional Fusion Center in the

Tampa Bay area, which focuses on bringing a multi-agency approach to combating organized crime groups.

Performance Expectations:

- Document relationships between known offenders and their associates. This information is critical to building out a complete social network analysis database to fuel analysis into criminal networks.

Problem Solving

~ The solution to one problem often plants the seed for another.

An effective means to assess known problems and problem areas is the use of the **SARA** model, which stands for Scan, Analyze, Respond and Assess. This is a valuable tool to use when assigned to address a specific issue or problem in the community. To have an impact on crime, it is necessary to reduce, prevent, or disrupt criminal activity. The most effective approach to law enforcement is an integrated strategy that combines some of the benefits of problem-oriented policing with the targeted and objective approach of proactive policing and Intelligence-led Policing. Intelligence should not only inform the strategies used to address identified problems, but it should also be used to help prioritize the problems needing to be addressed.

Scanning allows you to objectively identify a problem that needs to be addressed. This involves looking at data, talking to people, coordinating with intelligence analysts, and observing the community in order to identify, define, consolidate and prioritize the problem.

Analysis involves studying the problem to determine if it deserves concerted attention and, if so, trying to develop accurate descriptions and explanations. The analysis step is the heart of the SARA Model. Human nature is to go from the identification of a problem to a response without knowing everything there is to know about the problem.

Response involves searching for a wide range of solutions and choosing and implementing the ones with the most promise.

Assessment involves collecting data after the response to determine if the problem has been eliminated or at least reduced. If success has not been achieved, then further analysis and a different set of responses may be needed. This stage is often forgotten or people get so committed to the solution they designed that they are reluctant to go back to the drawing board.

The Problem Solving Triangle

In order for a crime to occur, you need to have an offender, a target or victim, and a crime-scene or location. These three elements make up the Crime Triangle. When looking to solve a problem, it is helpful to see which of the three elements has the most significant bearing on the problem.



Problem-Solving Triangle www.popcenter.org

We have already spent a lot of time on how we address the overall offender problem in Pasco County. However, as it relates to a specific problem, it is important to ensure you look as broadly as possible and not just focus on those offenders who have gained the attention of law enforcement in the past. In addition, it is important to try to understand what motivates the offender to commit the crime. Addressing the underlying motivation may be the most effective way to deal with the offender leg of the crime triangle.

If it is a “place” problem, try to identify what about the place is attracting crime. Try to determine what location and conditions are present at the time of each crime and what threads may connect the incidents? Once these causal factors are determined implement preventative measures that will reduce the potential for crime by adding appropriate “controls” that increase the risk of detection and apprehension; For example, if there are numerous foreclosed houses in the area in disrepair, work with Code Enforcement to address. Determine if the crimes are occurring along frequently traveled routes that criminal may use and determine if there are opportunities to alter or impact these paths.

If it is a “victim” problem, consider working with the Public Information Office to market campaigns directed at the residents/businesses outlining what they can do to mitigate their potential for victimization. Examples include flyers, electronic signage, community meetings, newsletters, etc. If a number of cars were burglarized, all of which were unlocked, or illegally parked on a street, consider an educational campaign throughout the community using crime prevention materials, social media, and

citizen contacts. Be sure to have a coordinated effort that is approved by your District Commander to guard against duplication of efforts.

Performance Expectations:

- Focus on each individual step in the SARA process separately.
- Determine the impact of the problem on society.
- Break down the problem into smaller questions as part of the analysis process such as: “Why is it happening here and not somewhere else?” “How long has it been happening and why did it start?” “Will the problem recur or return once law enforcement leaves?” Will you eliminate, reduce, displace, prevent, or do something else with the problem?
- Be sure to consider all options. Even options that are not plausible as a whole may have aspects that are worth considering.
- Focus on the outcome achieved during your assessment. Do not focus merely on outputs or how much work was put into the problem.

Supervisory Expectations:

- Maintain an excellent working knowledge of the STAR within your area that goes beyond the geographic boundaries of the STAR.
- Know which crimes are causing the hotspot to occur within the STAR.
- Know time of day, day of week (TODDOW) and MO patterns that are existing within the STAR and coordinate with the STAR supervisors to address those issues specifically.

Nuisance Abatement

An integral component of the sheriff’s mission is the reduction of fear and quality of life issues brought to our attention by citizens. Most of these quality of life issues involve suspected illegal activity including but not limited to drug transactions occurring at locations.

Performance Expectations:

- Communicate with likely complainants, when possible, in order to determine and or confirm exactly what type of problem exists; is it a nuisance location or a drug location, or both.
- Research location to identify occupants and their associates.
- Employ surveillance techniques to confirm complaint and or obtain additional information concerning the location (ie: the utilization of unmarked, undercover type of vehicles).
- Complete directed patrols to conduct traffic stops for the purpose of evidence and/or intelligence gathering and potentially generating an informant.
- Assess the location for the existence of county code violations, and when applicable, cite the owner/tenant.
- Consider the employment of Knock and Talks.
- Consider the utilization of Parole and Probation, when applicable.
- Engage the respective district’s Code Enforcement Corporal.

- Use ILP to help liaison with the county to help harden the location or make it a less attractive location for criminal activity (signs, street lighting, traffic control devices, etc).
- Consider the sharing of intelligence to other members in order that enforcement can occur at all hours of the day and all days of the week.
- Commit to the utilization of these resources and tactics for an extended period of time or until the location is no longer a nuisance.

Supervisory Expectations:

- Supervisors must assume control and responsibility over this process.
- Ensure proper notifications to appropriate units and the chain of command.
- Enact safeguards to prevent redundant efforts and to ensure proper de-confliction protocol are followed.

Enforcement Action Plans

An Enforcement Action Plan (EAP) is designed to operationalize the SARA methodology to solve active crime problems in an identified area. Members are encouraged to use the Enforcement Action Plan form, which can be found on the Intranet [PSO 30121], to assist in working through a problem and developing a plan of action to permanently solving it. The EAP form is included as Appendix D.

Enhanced Neighborhood Checks

Traditionally, neighborhood checks have been used as a means to determine if any neighbor in the immediate area might have valuable information regarding a particular crime a deputy is investigating. These contacts can have additional value as they can serve to not only elicit information from the public but they can also serve to inform the public. Through maintaining good situational awareness about crime patterns in their assigned zone, deputies can determine when an area is experiencing a crime trend and seek ways to inform other potential victims in the area. For example, if a deputy is investigating an auto burglary on Elm Street and knows there have been multiple burglaries in the area, the deputy can extend and expand the neighborhood check by distributing available crime prevention literature focusing on burglary prevention and awareness.

Performance Expectations:

- Approach the neighborhood check process as an opportunity to share information with the public in near real time about crimes in their area instead of merely a necessary component of an incident report.
- Identify “attractive targets” (potential future crime victims)
- Gather neighborhood intelligence; “Who do you know?” “What has been going on?”
- Share information and resources that are available to the community i.e. Pasco Sheriff’s Office website (Community Resources)
- Educate the public on the Tip Submission link

- Look for opportunities to discover unreported crimes and potential evidence or valuable witnesses to possible trends.
- Access Central Command to determine if there have been other similar crimes reported in the same general area and look for any similarities, possible leads, or property/evidence that may increase the solvability factors for the crime(s) being investigated.
- Identify location and environmental elements that are consistently present at crime scenes and make recommendations to victims to alter or remove elements that are attractive to criminal activity.

Supervisory Expectations:

- Supervisors must manage and direct this process to ensure efficient and proper utilization of this valuable tool. This may often mean returning to an area for follow up after the initial investigation is complete.

Information Sharing

Inter-agency and intra-agency communication is a crucial component of the Pasco Sheriff's Office's ILP model. The elimination of "information silos" is an important first step and is echoed in the *Intelligence Reform and Terrorism Prevention Act of 2004* (National Counter Terrorism Center, 2004) and the National Criminal Intelligence Sharing Plan (US Department of Justice, 2003). Information silo is a term used throughout many business and governmental settings that refers to management systems incapable of reciprocal operation with other, related information systems. Moreover, it is an attitude found in some organizations that occurs when several departments or groups do not want to share information or knowledge with other individuals in the same company. Information silos are counter-productive to ILP and in stark contrast to our operational approach of "We fight as one."

In addition to breaking down information silos, sharing information allows everyone within the organization to operate with a shared understanding of the criminal environment. Perhaps the most significant asset a law enforcement agency has is human intelligence, or the knowledge line officers gain from the thousands of interactions they have across their various assignments. Every officer possess a different piece of the puzzle to the on-going process of interpreting the criminal environment. Information sharing is about getting this collective knowledge out of officers' heads and into a medium where not just analysts, but every member in the organization can benefit from the information and begin to assemble a holistic understanding of crime in Pasco County. Furthermore, it safeguards against the loss of mission critical information through the transfer, promotion, or retirement of senior officers.

It is therefore incumbent on every member to make a concerted effort to share information regularly as part of a formal and informal process. While sharing information is important, we should never lose sight that there are certain types of information that are sensitive and should remain confidential for officer safety and to protect the integrity of an investigation or source.

Performance Expectations:

- On every call for service, investigate and document thoroughly. Once complete, prior to leaving ask the persons interviewed if they have information about any other crime they may want to share about offenders or offenses occurring in the area. (Use judgment when pursuing this opportunity. Victims/witnesses of many crimes may be too emotional to offer information or may feel you are being dismissive of their original complaint.)
- While transporting arrestees to jail, develop a rapport with the arrestee. If he or she has invoked Miranda, do not ask any questions about their crime whatsoever. However, you may ask them if they know of other crimes committed by other people. Document your post-arrest debrief accordingly. Small pieces of information gathered this way has proven to be helpful toward solving crimes.
- Maintain situational awareness of your assigned area. Know the offenders, crime prone places and trends. As you gain information share it on a wide platform with your district and with ILP Analysts. While sharing with one detective is a good start, look for opportunities to share on a broader scale.

Supervisory Expectations:

- Time is not on your side! Once a crime of great significance or a trend, pattern or spree has been identified, supervisors are responsible for ensuring the proper stakeholders have the pertinent and necessary information to act accordingly. The swift, intentional notification of oncoming shifts, opposite sides of the schedule, neighboring agencies are crucial to effective communication.
- Sharing the results of successful (or unsuccessful) initiatives can lead to dramatically enhanced efficiency within the agency.
- Supervisors must maintain and must ensure deputies maintain effective situational awareness of crime trends and offenders within their area of responsibility

Information and Intelligence Sharing Meetings

As discussed, information sharing is a critical component in Intelligence-led Policing and central to the successful cultivation of actionable intelligence. However, meeting for the sake of having a meeting with no clear purpose is both unproductive and inefficient, and contradicts the overarching aims of ILP. This section identifies the core meetings intended to drive our agency's ILP efforts and provide meaning and focus to their administration.

Weekly Meetings

Commander's Briefing – the goal of this meeting is for analysts to provide awareness to the key-decision makers of the crime picture for their area of responsibility. Participants of the meeting include the applicable captain, analysts from the ILP section, and Intelligence Liaison officers. It is the expectation that upon conclusion of the briefing, the commander will have a complete awareness of the type of crime and the key impact players in the district. Performance Expectations: Captains decide on crime priorities. Analysts generate collection requirements and prepare for secondary briefings.

Deconfliction – the purpose of this meeting is to provide a briefing to all stakeholders of the crime picture and identified priorities of the division commander. Participants of the meeting should include supervisors from the respective property crimes, major crimes, and narcotics squads as well as the division commander, ILP analysts, and district intelligence and gang liaison officers. The meeting is an open discussion of crime and offenders intended to break down information silos and provide an opportunity for deconfliction. The resulting intelligence of this meeting provides the basis for the final meeting, which will be aimed at directing the efforts of deputies and detectives. Often times and at the discretion of the commander, the Commander's briefing and deconfliction meetings will be combined.

District Actionable Intelligence Meetings (Mini-AIMs) – the purpose of the meeting is to provide a briefing of the actionable intelligence cultivated over the previous week. Participation is open to all members and attendance is strongly encouraged. Invitations are also extended to surrounding law enforcement agencies, the Department of Juvenile Justice, Department of Corrections, Parole and Probation, County Code Enforcement, and Child Protective Investigators. The meeting provides an opportunity for investigators to learn about the criminal environment, identified priorities, collection requirements, and formulated strategies that should guide their efforts during the course of the week. The meeting allows for open discussion and sharing of information amongst a cross-section of the agency as it pertains to crime trends, hot spots, prolific offenders, and other key players and criminal networks impacting the division. Performance expectations: members are expected to share relevant information to help inform understanding of the criminal environment and develop crime control strategies. Members should use the information gained from the meetings to drive their enforcement actions and act as a collection requirement to cultivate new information to further analysis.

Command Staff – each division commander presents on the current criminal environment and the crime control strategies he or she has employed to have an impact. The briefing informs bureau commanders, the colonel, and Sheriff and provides an opportunity to discuss manpower and resource deployments, agency-wide crime control strategies, and ensure everyone has the resources necessary to continue to be effective at impacting crime.

Monthly Meetings

Command ILP/Network Briefing – the last weekly Command Staff ILP meeting of every month is open to all certified members and surrounding agencies. The purpose of the meeting is two-fold. In addition to serving the purpose of the traditional weekly Command Staff ILP meeting, it provides an opportunity for members around the agency to see firsthand the level of commitment and engagement the command and executive staff have to the philosophy of Intelligence-led Policing. The Intelligence-led Policing Section also provides a brief update on future initiatives, crime control strategies, and the progress of impacting identified criminal networks.

Quarterly Meetings

Quarterly Actionable Intelligence Meeting (Quarterly AIM) – Once a quarter, we gather all components of the agency for a combined actionable intelligence sharing meeting. Invitations are also extended to surrounding law enforcement agencies (local, state and federal), the Department of Juvenile Justice,

Department of Corrections, Parole and Probation, and County Code Enforcement. In addition to information typically shared at the weekly mini-AIMs, the Quarterly AIM provides the opportunity to assess how effective our strategies have been over the previous quarter to see if adjustments need to be made. Also, the revised prolific offender lists and STAR box locations are revealed, updates are provided for the District Top 5 and Targets, and new initiatives are revealed to the agency.

Quarterly Gang Intelligence Sharing – the purpose of this meeting is to share intelligence about the active gang environment in Pasco County. The meeting is a collaboration between ILP's organized crime analysts, the gang detective, the district intelligence detectives, and the gang liaison deputies from both the law enforcement and detention sides of the house. Members look to build out the social networks of the most influential and active criminal gangs in Pasco County as well as plan and develop strategies for interdiction.

Periodic Meetings (As Needed)

Intelligence Fusion Meeting – this meeting is critical to the process of social network analysis. Deputies, detectives, and other members have far more information about impact players and relationships within a criminal network than is contained within a records management system. An intel fusion meeting provides the vessel to allow subject matter experts from around the agency to fact-check an initial sociogram completed via Social Network Analysis and further inform our understanding and future analysis of the criminal network.

Performance Expectations:

- When scheduled to attend an intelligence meeting, please bring information to share with the group on cases or persons of interest.

Supervisory Expectations:

- The information that goes into these meetings, as well as the products and initiatives that arise from these meetings are key components of a successful ILP program.
- Supervisors should ensure their deputies are prepared to share meaningful, actionable information when attending these meetings.
- Supervisors must provide a mechanism for the deputies attending these meetings to disseminate the information learned to the appropriate stakeholders within their area.
- Supervisors must coordinate with the chain of command to ensure a strategic operational plan is orchestrated from applicable information.

Intel Reports (formerly Tips)

It is critical that a wide variety of data and information be collected at all levels of the organization. Much of this data and information comes from official records such as CAD events, incident reports, traffic warnings and citations, and field interviews, but this data is not all inclusive and cannot be relied upon alone as a reliable interpretation of the criminal environment. As discussed, it is important for an agency to be able to capture the human intelligence possessed by line-level officers as it relates to

offenders and their surrounding environment. The Pasco Sheriff's Office attempts to accomplish this through Intel Reports.

In our constant quest of scanning and interpreting the criminal environment, members will receive information that does not necessarily warrant an actual offense incident report or belong in the narrative of one. Examples include information received from a citizen about potential offenders of certain crimes in an area or information gained through the post-arrest debriefing of offenders. This information should be submitted in an Intel Report.

Intel reports should be guided by intelligence requirements, investigative needs, and threat identification, and:

- Contain only one topic or discuss a single event when possible
- Should reflect the statements of a single source
- Should document the who, where, and how of crime
- Are not a copy/paste from a report or a field contact and should represent information not contained anywhere else in our systems
- Guard against careless or inadvertent compromise of sensitive sources, collection methods, and law enforcement strategies.

It is important to remember that seemingly innocuous information might become critical in light of further analysis. In addition, when documenting information you received from other sources, it is necessary to indicate a level of confidence in the information provided. Consider determining how the source knows the information. What is the basis of their knowledge? Is it firsthand? Rumor? Who did they hear it from? This helps to put the information in context and assist in prioritizing future action.

Types of information to document:

- Credible allegations of criminal activity on the part of individuals or organizational entities
- Descriptions of or changes in traditional modus operandi (MO) employed in the conduct of specified criminal activity, either by specific suspects or in general
- Associations between known or suspected criminals and their social networks
- Associations between known or suspected criminals and organizational entities
- Locations frequented by known or suspected criminals
- Surveillance of individuals known to be connected to or suspected of criminal activity

Once Intel Reports are submitted, the Real Time Crime Center will review the report, provide additional analysis if necessary, and route the report to all appropriate areas within the agency for the purpose of providing situational awareness. The information will then be stored in a database for future use. If the report has current investigative value or relates to a specific investigation, it will be forwarded to the appropriate unit for follow-up. Members have access to the Intel Report database for investigative purposes.

Intel Report submissions are only one of many ways to show engagement in Intelligence-led Policing and the emphasis should remain on quality, not quantity. They should not be submitted in place of an

incident report or in addition to an FIR. Deputies should not use the Intel Report program as a replacement for taking immediate action or completing an offense incident report. Furthermore, supervisors and commanders should not rely on the number of tips submitted to evaluate a member's engagement in ILP.

Example of a Good Intel Report:

"While investigating a noise complaint at 123 Elm Street, the resident, James Smith, told me that his neighbor at 125 Elm Street, John Jones, approx age 35, has been bragging about all the stolen iPads he has. Smith said Jones has even offered to sell him some iPads a few months ago."

Example of an Intel Report with little value:

"An anonymous subject approached me at 7-11 at Moog and US 19 and told me that a guy named Tommy is dealing drugs in the area."

Community Engagement

Community Engagement is just as, if not even more critical in Intelligence-led Policing as it is in Community Policing. Crime is a societal issue, one that law enforcement and the criminal justice system cannot tackle alone. In order to have a significant impact on crime, we have to establish a strong bond and foster trust between the Pasco Sheriff's Office and our citizens.

Public Information Officers

Having an open and transparent agency is the primary method for building trust and a strong relationship between the Sheriff's Office and the citizens we have sworn to serve and protect. To accomplish this, the Sheriff has assembled a robust public information program with policies to ensure transparent and accountable to our citizens. The Public Information Officers send information daily about major incidents, initiatives, and investigations to inform the public of the crime in Pasco. They maintain the agency's Facebook, Twitter, Instagram, and other social media platform accounts to promote awareness. Fostering this great relationship with our citizens sets the state for information sharing and collaboration to help us accomplish our mutual goal of making Pasco County the safest place to live.

Performance Expectations:

- Help the PIO office by sharing information about the positive interactions we have with the public on a daily basis, major incidents and arrests, and enlist the public's help in solving your cases or locating offenders and missing persons. When possible, send photographs for visual effect.

Community Meetings

Developing rapport with, and informing, the public is a valuable tool in an intelligence-led policing environment. An effective way to accomplish this is to meet with the public in both formal and informal

settings. Community meetings can be large, pre-planned organized gatherings of hundreds of people or can be as simple as a handful of concerned residents meeting in a living room.

Traditionally, members have viewed this as an activity to be coordinated by personnel assigned exclusively to a crime prevention function and, in many instances; we have waited to be invited to such events. However, informal and formal community meetings are a quick and effective way for patrol deputies and detectives to communicate messages to the public about their communities and to receive information and feedback from the citizens based on how they perceive their community.

When a member determines a community meeting may be warranted, he or she should coordinate with their supervisor as well as the Community Relations Section to arrange the most appropriate venue, format and overall value before committing to such an effort.

Performance Expectations:

- Look for crime patterns and trends that are impacting certain specific areas or a particular demographic component of our community. Once identified, look for civic associations, professional groups, etc., that are comprised of those members who would at least be open to hosting a meeting. Coordinate with your supervisor to include the district commander.

Supervisory Expectations:

- Informing the public and reducing fear are responsibilities supervisors must consider or paramount importance.
- Supervisors should not wait to be assigned community meetings. Rather, supervisors should seek opportunities to engage the public in meaningful and relevant dialogue.
- Meetings can be elaborate agency-wide events or can simply be a handful of tenants in a shopping center or residents in an affected neighborhood. Often, the public is reluctant to request such meetings. Therefore, it is incumbent on deputies and supervisors to be assertive toward this goal.

Public-Private Partnerships

Just as the criminals are expanding their social networks to accomplish their illicit goals, law enforcement needs to take on a more networked approach to our goal of public safety. With limited resources, we cannot combat crime and terrorism alone. In addition, the multitude of available community resources can help rehabilitate some offenders and provide solutions to problems that fall outside of the realm of law enforcement's expertise. Enlisting the help of the private sector, providing training on threat identification, and capitalizing on the services each has to offer can act as a force multiplier for law enforcement and translate to a cost savings for tax payers. Examples of public sector partners include area hospitals, mental health service providers, utility companies, and large attractions such as the Wiregrass Mall, Tampa Bay Premium Outlets, and Florida Hospital Center Ice. In addition, residential community development districts (CDDs) for the many new subdivisions around the county share a common goal of ensuring the safety of their residents. As a result, many employ security guards, both part-time and around the clock, pay for contract deputies, or look to partner by providing video

surveillance feeds and data from license plate readers directly back to the Sheriff's Office. Also, allowing businesses to share camera feeds directly to our Real Time Crime Center can provide real-time intelligence in the event of a crime in progress at those locations. The best thing – all of these resources come at no-cost to the Sheriff's Office.

Citizen Crime Tips

A strong relationship between the Pasco Sheriff's Office and our community significantly increases our ability to interpret the criminal environment and solve crime. PSO has a toll free tip line and provides citizens with the ability to submit tips electronically through our public website. In addition, PIOs and the RTCC monitor comments on our social media accounts for viable leads and information that can help us solve investigations and impact crime.

Homeland Security

First responders are uniquely positioned to identify suspicious activity associated with terrorism due to the nature of their daily duties. With over 800,000 law enforcement officers and 1.2 million firefighters, first responders serve as a force multiplier in the mission to enhance national security.

The identification of suspicious activity or behavior has led to the disruption of terrorist attacks, the arrest of individuals intending to do harm, and the corroborations of existing intelligence. The ability to identify and understand current tactics, techniques, procedures, indicators, and behaviors of terrorists and terrorist organizations will enhance our ability to detect, deter, or disrupt terrorist plots and attacks.

A critical component in fulfilling our role in national security is the creation of enhanced intelligence sharing capabilities. PSO has created sharing capabilities both internally and externally, as it relates to immediate reporting and vetting of suspicious activity.

- Suspicious activity should be reported to the ILP-Section immediately
- ILP will preliminarily vet all SAR reporting within 24 hours to determine a nexus to Terrorism or other Criminal Activities.
- If the reporting impacts another jurisdiction PSO will immediately notify the impacted agency and discuss coordination, deconfliction, investigation, and vetting procedures with the impacted agency (In the event another jurisdiction is impacted, PSO will identify any links to Pasco or surrounding counties).
- PSO will leverage our JTTF Task Force Officer to share information with our federal law enforcement partners for further vetting.

Performance Expectations

- Monitor the Virtual Intelligence Center and Situational Awareness Bulletins to maintain awareness about the threat picture impacting the agency.

- Notify your supervisor and the RTCC or the on-call ILP analyst if you respond to a suspicious incident with the potential to impact homeland security.

Tampa Bay Regional Intelligence Center (TBRIC)

The mission of the TBRIC is to protect and serve the citizens, visitors, infrastructure, and economy of the West Central Florida region by lawfully collecting and analyzing information from all available sources, to produce and disseminate actionable intelligence, and to provide added value to imminent threat reporting in support of regional efforts to detect and mitigate criminal and terrorist activity, while also ensuring the highest regard for and protection of the civil liberties of our citizens.

The TBRIC will serve as an intelligence clearinghouse to assist in combatting regional threats and criminal activity, which may impact the Tampa Bay area. The TBRIC will enhance regional information sharing and provide additional resources to PSO members when investigating criminal activity with a regional or multi-jurisdictional nexus. In addition, the TBRIC will assist in identifying current crime trends and patterns to include tactics, techniques, and procedures used by terrorist/terrorist organizations.

Section 3: Intelligence

What is Intelligence?

In an Intelligence-led agency, it is critical everyone has a shared understanding of what intelligence is and what it's not. In addition, all members should know how intelligence is cultivated and how it can be used to inform their daily decisions. This section looks to accomplish this by relating the academic terms and concepts with actual processes practiced throughout our agency.

Key definitions:

Data are the simplest observations or measurements we can make about crime, calls for service, or law enforcement action in general. Think of data as statistical information. Data form the basis for future analysis and it is critical that law enforcement records management systems be set up to collect as detailed of data as possible. Examples of data include the date and time of a crime or an arrest, how many units get dispatched to a call for service, what property is stolen, who is involved in incidents, weapons used, suspects of crimes, and descriptions of modus operandi.

Information takes data to the next level by providing meaning and context, or explaining how the data relates to the overall policing environment. For example, narratives in police reports provide additional meaning to the individualized data (who, what, when, and where) by painting a picture of how all of those pieces of data came together to formulate a criminal offense. Another example of information comes from Intel Reports submitted by our members and crime tips from our citizens. Although they provide additional insight into the overall criminal environment and can help identify or prioritize analytical requirements, most fall short of being actual intelligence because they lack the analysis required to inform decisions. It is critical that information be assessed by deputies as to the reliability of the source and validity of the content so unreliable and inaccurate data, or data that cannot be confirmed, is not relied upon during analysis.

Intelligence is the resulting product of the analysis of data and information. Intelligence requires an analyst take the data and information, provide understanding, relate it to the priorities of the agency, and present it in a manner to inform decisions and generate action. Intelligence is not what is collected, it is what is produced after data and information are evaluated and analyzed. The most simplistic definition of intelligence is:

$$\text{DATA/INFORMATION} + \text{ANALYSIS} = \text{INTELLIGENCE}$$

An **intelligence gap** is a void in information as it relates to an identified problem under analysis. Essentially, it is missing information a crime analyst needs to be able to provide a more complete understanding of a crime problem so an appropriate response can be crafted. Intelligence gaps could relate to a location, an offense, an offender, or a criminal group or organization.

A **collection requirement** is a product intended to generate action in an attempt to answer an intelligence gap. A collection requirement will identify the problem under analysis and what information

is needed. This acts as a trigger for deputies to fill the intelligence gap through their role as gatherers of information.

Levels of Intelligence:

Intelligence products can take many shapes, but will typically fall into one of three different levels of intelligence: tactical, operational, or strategic.

Tactical intelligence is not completely what it sounds like as in it is not just intended to support SWAT operations. Although tactical-level intelligence can inform SWAT activities, it is way more than that. Tactical intelligence supports all front-line operations and case-specific investigations. For example, an analyst assisting with a wiretap to support a complex Vice and Narcotics investigation and using the information gained to develop additional suspects, locations, drug sources, and investigative steps is generating tactical intelligence. In addition, the Real Time Crime Center produces tactical-level intelligence in support of patrol's response to citizen generated calls for service and their preliminary investigations. In the SWAT example, a tactical-level product may provide team leaders with a floor plan of the target location and capitalize on sources who have been in the location recently or BWC video from deputies recently in the location to identify where other objects are to assist leaders in formulating an operations plan.

Operational intelligence informs mid-level commanders of the criminal environment, aids in formulating crime control strategies, and assists in manpower and resource deployment to achieve operational objectives. Operational level intelligence takes what is learned from tactical-level intelligence and activities and applies it to the larger picture. Examples of operational intelligence include the Daily Products, Weekly Actionable Intelligence Meetings (and their related slides), and Central Command. These products are intended to generate action aimed at reducing broader categories of crime (i.e our Focused Offenses) and assist commanders in making decisions on where they should deploy manpower (such as patrol, detectives, or STAR) or resources (such as message boards, speed trailers, door hangers, etc).

Strategic intelligence informs executive staff to assist with planning, formulating agency-wide strategies, developing policies and procedures, and agency-wide decisions on staffing, resource acquisition, and budgeting. Examples include a staffing study analyzing past calls for service and expected population growth to determine the need for additional deputies projected over the next five years, a manpower deployment study to determine the best times and locations to utilize a relief shift, and projecting inmate population growth to determine capacity implications and requirements for additional space.

Sources of Intelligence:

It is important to understand the following sources are typically not intelligence in and of themselves. They are great sources of data and information that can be used to cultivate intelligence, and therefore, deputies should be familiar with each as a tool to aid analysts with accurately interpreting the criminal environment.

Field Interview Reports (FIR)

An integral part of solving crime is determining persons of interest in a particular area. An effective tool in doing so is the FIR. Often deputies use the FIR to document suspicious persons or vehicles. However, there is also value in using an FIR to document contact with nonsuspicious persons in a particular area at a particular time as a means of later contacting those persons as potential witnesses.

FIRs should be used to document the results of a consensual encounter or investigative stop during the course of your proactive patrols. They differ from Intel Reports because they are used to document police action rather than information or intelligence received by a deputy.

FIR Example: A neighborhood has been experiencing a high number of auto burglaries from 0100-0300 hours. While on patrol in that neighborhood during those times, you locate a male walking down the street who lives a few streets away. He states he is merely out for a walk. A quick criminal history indicates he has prior arrests for auto burglary. An FIR is completed to document the encounter.

Intel Report Example: Using the same scenario, while on patrol in the same neighborhood at the same time a resident exits her house and flags you down to tell you she has seen a white male on a red bike riding through the neighborhood every night between 0100-0300. A tip should be completed (And possibly an Area Watch.)

Performance Expectations:

- Quality is far more important than quantity.
- Document the basis of the FIR.

Enhanced Interviews

When engaging victims, witnesses and suspects, members should make every opportunity to explore learning about the criminal environment. For example: when transporting a subject to jail on a drug charge, the deputy should ask the subject about other crimes they may be aware of and willing to discuss. A part of the interview process with offenders should also include questioning the offender about victim selection. For example, “Why did you choose 123 Elm Street to burglarize instead of 125 Elm Street?” or “Why did you choose this particular neighborhood?” As always, deputies should be mindful of Miranda concerns and not engage suspects about the crime for which they are suspected of committing once the suspect has invoked his or her rights.

Post-Arrest Debriefings

Criminals can be a great source of critical information about the criminal environment. Post arrest, an offender may not be willing to speak about the crime he or she was arrested for, but often times is willing to talk about crimes others have committed. Through post-arrest offender debriefings, deputies are encouraged to attempt to collect any information an arrestee knows about crime and criminals in the community. Remember, the purpose of the post-arrest debrief is to obtain information about the criminal environment (people, places, and groups; MO; etc.); not the incident for which the offender was arrested. Deputies should attempt to debrief separately from interviews related to the case, and

just because an offender has invoked Miranda doesn't mean he or she cannot still provide information about other crimes committed by other offenders. Be cautious of the motive of the arrestee and attempt to corroborate information provided through other sources, if possible. The results of post-arrest debriefings should be submitted through the Intel Report process described in section 2. Information from a post-arrest debrief should be treated as criminal intelligence information and should not be placed in the incident or arrest report.

Jail Interviews

Review the jail logs for those who have recently been arrested. Based on a predetermined formula that should include charges for, or a history of, the "Big Four", respond to the jail to debrief the subject(s) on crimes aside from those for which he or she was arrested, unless they are willing to discuss the crimes they have committed. Approach the interview from an intelligence gathering mindset, not necessarily an attempt to enhance the case for which the subject is arrested.

Knock and Talks

Knock and Talks are employed in instances where there are allegations, preferably supported by other credible information, that a location, usually a residence, houses contraband. Typically, these are locations that detectives do not have informants available to purchase contraband, and the only logical method to determine if the contraband exists is to knock on the door and attempt to talk to those inside. The goal is to obtain consent to search from a resident with staying in the residence in order to find the contraband.

Performance Expectations:

- Deputies seeking to utilize a knock and talk should coordinate with the respective investigative unit as a means of de-confliction.
- Identify target residence and corroborate location with potential offenders.
- Conduct wants and warrants check on people suspected of living / being at the residence.
- Requires two deputies at a minimum: one deputy to search and the other to monitor for officer safety.
- Although most deputies will have operational BWCs, consider the necessity of obtaining written consent along with the verbal consent that should be captured by the BWC.
- Considerations need to be made with reference to a person's authority to authorize consent, the time of day/night, number of deputies present when consent is authorized, and offenders' ability to withdraw consent, the restricting of offender movements and when limited consent is given. For these considerations, reference the various case laws associated with the circumstance.

Supervisory Expectations:

- Supervisors must assume control and responsibility over this process.
- Ensure proper notifications to appropriate units and the chain of command.
- Enact safeguards to prevent redundant efforts and to ensure proper de-confliction protocol are followed.

Surveillance

Surveillance may come in the form of mobile, stationary, electronic, aerial or foot surveillance. A pre-operative briefing should be conducted with all deputies involved to inform them of their expected duties and the goals of the operation. During this time, the lead deputy will communicate what the specified radio channel will be, who the target of the surveillance is and any other information pertinent to the target as well as the location or destination to be surveilled. Consider the utilization of the unmarked /undercover vehicle assigned to each district.

Cultivating Informants

Informants are persons who wish to share information on crimes and offenders. Confidential informants (CI's) are vital to many types of investigations. The motives for becoming an informant can include financial gain, revenge, fear, reform, or expectation of a lighter sentence. The development and use of informants are largely discretionary, but the agency member must exercise the utmost care in the control of the informant. Informants are cultivated by several methods: telephone interviews, tips, arrests, intra and interagency employees. The informant process is vitally important to areas such as the Narcotics Section who oversee the confidential informant program. To determine the usefulness and reliability of an informant, the informant has to be fully debriefed to determine what criminal information he or she is able to provide. After attempting to verify the validity of their information in order to help solidify their credibility, they have to be assessed in light of everything the detective knows, to include their motivation for wanting to be an informant; they have to be appropriately documented; and a complete background check needs to be completed. The confidential informant process is very valuable to the intelligence process and is a highly sensitive aspect of law enforcement. However, there are significant liabilities and legal guidelines associated with the use of Confidential Informants. Prior to taking any action regarding cultivating informants, members should consult their supervisor and be fully knowledgeable of and compliant with Directive LED 680.2, Informants in Criminal Investigations.

Performance Expectations:

- Not every person providing helpful information or acting as a confidential source is a confidential informant.
- Routinely seek information from and encourage the public to provide information on crimes and criminals.
- Members of the public wishing to be compensated should be referred to the appropriate investigative unit.
- No promises should be made as to compensation.

Evaluating Intelligence

Intelligence, and even the information used to develop it, should be assessed and evaluated in two ways: source reliability and content validity.

Source reliability refers to the reliability of the source providing the information. The member submitting the information should determine if the source is:

- A. Reliable: reliability of the source is unquestioned or has been well tested in the past.
- B. Usually reliable: the source can usually be relied upon.
- C. Unreliable: reliability of the source has been sporadic in the past.
- D. Unknown: reliability of the source cannot be judged.

Content validity refers to the accuracy or truthfulness of the information submitted. The member submitting the information should determine if the content is:

- 1. Confirmed: information has been corroborated by the investigator or another reliable source.
- 2. Probable: information is consistent with past accounts.
- 3. Doubtful: information is inconsistent with past accounts.
- 4. Cannot be judged: information cannot be judged.

A combination of source reliability “unreliable” or “unknown” and content validity “doubtful” or “cannot be judged” should not be used to cultivate intelligence or inform the basis of any law enforcement action.

The Intelligence Cycle

The intelligence cycle is the process of developing unrefined data into polished intelligence for the use of command staff. While there are many versions of the intelligence cycle, the cycle articulated by the FBI best matches the philosophy and model of the Pasco Sheriff's Office. The intelligence cycle consists of the six steps, described below. The above graph shows the circular nature of this process, although movement between the steps is fluid. Intelligence uncovered at one step may require going back to an earlier step before moving forward.



Requirements

Requirements are identified information needs—what we must know to apprehend criminals, disrupt criminal patterns and prevent crime. Intelligence collection requirements are derived from many sources such as a detective requesting more information from a neighborhood experiencing daytime burglaries or a deputy requesting FIRs on any person riding a blue bicycle in a certain location on a certain day of week.

Performance Expectations:

- Relative to the “Offender, Place, Victim” try to determine what is causing problems and what we do not know that we need to know. Go beyond just “Who is doing the crime.”

Supervisory Expectations:

- Supervisors must lead this process.
- Determine what you don’t know that you need to know work closely with the ILP Section to observe year over year, month over month trends and patterns.

Through enhanced communications, ensure that a duplication of efforts do not occur such as two platoons working on obtaining the same information.

Planning and Direction

Planning and Direction is management of the entire effort, from identifying the need for information to delivering an intelligence product to a consumer. This step also is responsive to the end of the cycle because current and finished intelligence, which supports decision-making, generates new requirements. In the Pasco Sheriff’s Office ILP environment, planning and direction is the responsibility of command staff acting on the needs of the county, crime trends and data provided by the ILP Section.

Supervisory Expectations:

- Though a top-down approach, supervisors below the command staff ranks must still plan accordingly.
- Supervisors should regularly provide command staff with ideas to address emerging and existing threats.
- Supervisors must remain abreast and knowledgeable of successful former initiatives and response plans for a variety of crime situations to help operationalize current command staff initiatives.

Collection

Collection is the gathering of raw information based on requirements. Activities such as interviews, technical and physical surveillances, tip submissions, FIRs, and developing positive work relationships with community groups are examples of collection of intelligence.

Performance Expectations:

- Review the collection requirements and develop a strategy and tactics to gather and submit the information.
- Gathering information goes beyond generating large volumes of tip submissions and FIRs. One high quality tip or FIR is more valuable than hundreds of tips of limited value.
- Focus on developing rapport with citizens in crime prone areas.
- Solicit information from inmates during booking and classification processes.
- Solicit information from Pasco County residents who call into the jail by asking if they are aware of any illegal activities going on in their neighborhoods.
- Document and photograph scars, marks, and tattoos into RMS for use in investigative purposes.
- Document as much information as possible into RMS during arrest and booking while assuring a master name record that is unique without any duplication.
- Use ILO and IPS to regularly solicit information.
- Awareness of detention deputies to listen for discussions between inmates that may spur additional conversations and information.

Supervisory Expectations:

- Supervisors need to play a leading role in the collection process by placing a great emphasis on quality of information gathered.
- Develop a strategy for deputies to access and develop rapport with community members in the areas they serve.
- Ensure deputies are always seeking new sources of information to support the intelligence cycle.

Processing and Exploitation

Processing and Exploitation involves converting the vast amount of information collected into a form usable by analysts. Processing includes the entering of raw data into databases where it can be exploited for use in the analysis process.

Analysis and Production

Analysis and Production is the conversion of raw information into intelligence. It includes integrating, evaluating, and analyzing available data for the production of intelligence products. The information's reliability, validity, and relevance is evaluated and weighed. The information is logically integrated, put in context, and used to produce intelligence. This includes both "raw" and finished intelligence. Raw intelligence is often referred to as "the dots"--individual pieces of information disseminated individually. Finished intelligence reports "connect the dots" by putting information in context and drawing conclusions about its implications.

Dissemination

Dissemination is the last step and involves the distribution of raw or finished intelligence to the consumers. It takes the form of intelligence bulletins, BOLOs, situational awareness bulletins, etc. This also includes presentations to the command staff. The command staff makes decisions—operational,

strategic, and policy—based on the information. These decisions may lead to more intelligence requirements, thus continuing the intelligence cycle.

Legal Considerations

Collecting quality information is a key component of ILP. However, it must be collected and maintained in strict compliance of federal law as outlined in 28 Code of Federal Regulations Part 23. 28 CFR Part 23 ensures that the submission/collection, use, access, storage, and dissemination of criminal intelligence information by intelligence projects and member or participating law enforcement and homeland security agencies conform to sound practices that protect the privacy and constitutional rights of individuals and organizations.

- All projects shall adopt procedures to assure that all information which is retained by a project has relevancy and importance.
- Such procedures shall provide for the periodic review of information and the destruction of any information which is misleading, obsolete or otherwise unreliable.
- Information retained in the system must be reviewed and validated for continuing compliance with system submission criteria before the expiration of its retention period, which in no event shall be longer than five (5) years.
- (a) A project shall collect and maintain criminal intelligence information concerning an individual only if there is reasonable suspicion that the individual is involved in criminal conduct or activity and the information is relevant to that criminal conduct or activity.
- (b) A project shall not collect or maintain criminal intelligence information about the political, religious or social views, associations, or activities of any individual or any group, association, corporation, business, partnership, or other organization unless such information directly relates to criminal conduct or activity and there is reasonable suspicion that the subject of the information is or may be involved in criminal conduct or activity.

Supervisory Expectations:

- Supervisors must ensure deputies are compliant with 28 CFR 23 by governing their actions and focusing only on those people and activities for which there is criminal predicate.

PSO Intelligence Products

An **intelligence product** is the vessel that allows analysts to convey the results of their research and analysis to decision-makers, operators, or other audience. It represents the dissemination leg of the intelligence cycle and is often the impetus for additional inquiry or analysis. A product can be a templated set of information or customized to meet the unique needs of the requestor and can be completed periodically or on-demand to satisfy tactical, operational, or strategic objectives.

Periodic Intelligence Products

The **Unified Report** is completed daily and consists of a brief summary of major incidents and arrests from all divisions of the agency and from the New Port Richey, Port Richey, Dade City, Zephyrhills, and Tarpon Springs police departments. The purpose of the Unified Report is to bring situational awareness of major incidents, arrests, and crime sprees amongst all of the law enforcement agencies in Pasco County.

Daily Intelligence Briefs, commonly referred to as a Daily Report, are completed every weekday by the District Analysts. Monday's report covers Friday through Sunday. The Daily Report highlights any crime sprees, patterns, or trends of ILP Focused Offenses, updates to priority offenders and their contacts with deputies and involvements in PSO records, upcoming jail and prison releases of offenders who have a history of committing Big 4 and/or violent crimes, and awareness of criminal activity in surrounding counties, around the state, and across the country that may have an impact on Pasco County. The Daily Report also includes a table identifying all Priority Offenses reported so deputies and supervisors can conduct additional research if necessary.

A weekly **Actionable Intelligence** product is completed by the district analysts and court services analyst. Relevant work from the Juvenile Investigations Analyst and Organized Crime Analyst are provided to the appropriate analyst for inclusion in their weekly Actionable Intelligence product. For law enforcement, the weekly Actionable Intelligence product compares weekly numbers of priority offenses reported over the past 4 weeks to allow commanders to gauge the success of responses, initiatives, and strategies. Analysts also highlight sprees, patterns, and trends, activity in the STAR box, and provide updates on prolific offenders, the Top 5 and their associated networks, and the district target. The Court Services weekly Actionable Intelligence product reviews critical incident reports from the jail, identifies any threat concerns, and awareness of inmates within the facility and their social networks who are of critical interest to the patrol districts (District Focus). The products are intended to influence both operational and tactical-level decisions for the week. For example, in the jail, the product is intended to bring awareness of certain inmates and intelligence collection requirements so detention deputies can solicit information to fill intelligence gaps throughout the course of the week and influence actions of the Inner Perimeter Security teams. The law enforcement product assists district commanders in allocating resources to areas of emerging crime and develop enforcement strategies, helps deputies focus proactive patrol efforts and target key impact offenders, informs strategy for the STAR teams, and identifies criminal investigations for follow-up by detectives.

On-Demand Intelligence Products

On-demand intelligence products are completed in response to a request from an agency member. These products are typically requested generally as a “work-up”; however, this section is intended to outline the various products available to allow members to more specifically the right information responsive to their needs. And, in order for this to happen, both the requestor and analyst must understand the answer to the following question:

What is the investigative or operational objective behind the analysis? In other words, what do you intend to get out of the product?

Target Profile:

A Target profile can be on an individual or a location. It will include all available biographical information on a problem person, group, or place to include:

Person/Group

- Last known addresses
- Associates
- Relatives
- Frequented locations
- Social media profiles
- Employment (wage-and-hour)
- School attendance
- Criminal history (arrests and convictions)
- Probation status and stipulations
- DL status and history
- Tip History

Location

- Property owner information
- Utilities information
- Persons known to frequent location
- CAD history
- RMS history
- Tips history

Associates Profile:

An Associates Profile will include basic information on an identified individual and his or her immediate associates to include addresses, prior criminal activity, and associate identifiers (i.e. criminal associate, friend, family, or codefendant). This is not a Target Profile on each of the individuals; rather, it is a “Baseball Card” with minor stats to assist in further investigation.

Network Profile:

A network profile identifies the most central and influential people to a criminal network through the use of Social Network Analysis. It is intended to inform strategy aimed at deterring, disrupting, or dismantling the criminal activities of a criminal network or organization.

Ego-Network Profile:

An ego-network profile analyzes the social network of an identified individual rather than looking at an entire criminal network or organization. Depending on your investigative objective, the analyst will provide custom metrics to inform your investigation. An ego-network profile differs from an associates profile by providing analysis into how identified associates may influence the actions of the target and which associates to focus on to accomplish your mission. An associate profile just provides an overview of known associates to a target and some basic biographical information of the associate.

Social Media Profile:

Social Media Profiles will include an analysis of all available open source social media information on a specific person or organization. Please identify any specific information you may be looking for.

Sentencing Profile:

A sentencing profile is designed to demonstrate to the State Attorney’s Office the impact a defendant who has been convicted of a crime has had on the Sheriff’s Office and our citizens. The profile should be requested for key impact players before their sentencing hearing. The product will hopefully inform the prosecutor of who could be called to testify at the sentencing hearing to influence decisions by the judge as to the length of sentence the defendant will receive.

Threat Analysis and Risk Assessment

Threat analysis refers to an assessment related to potential or actual harm to people, events, or critical infrastructure. In addition, the assessment includes the probability of it occurring and the consequences or impact on the community if the threat was actually carried out.

ILP will conduct a threat analysis when a threat is made toward people, events, or critical infrastructure. A Threat Analysis and Risk Assessment product will attempt to identify the following.

- Identify the Threat
 - Identity of Subject Making the Threat

- Capabilities
- Intent
- Identify the Target
 - Identify Who and/or what is in danger (Public, Police, Fire Rescue, Additional First Responders)
 - Identify the Risks Associated with the Threat
 - What is the likelihood of the threat being carried out?
 - What would the severity be if the threat continued?
- Response Measures (Operational Capabilities if the Threat is Immanent)
 - Patrol Response
 - Special Operations Response
 - PIO Response

High Return Location Analysis:

Code Enforcement Corporals sit on the Pasco County High Return Team (HRT), a countywide taskforce comprised of various governmental entities (code enforcement, Fire/Rescue, permitting, etc) who meet to evaluate the impact of nuisance locations around the county. The team identifies priorities for the County Attorney's Office's nuisance abatement litigation. A High Return Location analysis informs the County Attorney's Office of the impact an identified address has had on crime and sheriff's office resources as compared to similar locations nearby. High Return Location Analysis is the product of the analysis of data from RMS, CAD, and Tipsoft as well as any relevant open sources.

Jail Technologies Exploitation:

This product is intended to summarize the activity and communications an identified inmate has had while detained in the Pasco County Detention Center.

Crime Analysis:

Crime analysis looks to identify links between reported incidents in an identified area. The product will also attempt to identify potential persons of interest or priority offenders in the area to assist in developing enforcement action.

Wage and Hour:

A wage and hour report identifies quarterly earnings and associated employer for an identified individual. The earnings are based on what the employer reports to the government. In order to request a wage and hour, you must have a criminal predicate. Wage and Hour reports are useful in identifying historical employment and assisting in proving ill-gotten gains.

Call Data Record Analysis:

Call data record (CDR) analysis is a product that analyzes the phone call data received from a subpoena, phone toll, tower dump, or data extract from a cell phone. The analysis includes a summary of

incoming/outgoing calls and text messages and attempts to identify the owners of numbers. Location metadata may be included if captured.

Financial Record Analysis:

Financial record analysis provides a summary of income and expenditures for bank statements provided and attempts to follow the money between accounts.

LInX Search:

The Southeast Law Enforcement Information Exchange (LInX) provides access to records from law enforcement agencies all over the United States. Information cannot be included in case files and must be requested from the providing agency to be used officially in your investigations.

Vigilant LEARN – License Plate Recognition

Vigilant's Law Enforcement Archival and Reporting Network (LEARN) holds all of the data from our license plate readers (LPRs), the LPRs from all law enforcement agencies on Vigilant's network, and the over 5 billion license plate reads from private companies such as tow trucks and repossession agents. Data from this system may help you in determining where a vehicle was located at various times. Alerts can also be placed on license plates for investigative purposes.

Facial Recognition

Facial recognition attempts to identify unknown victims or offenders.

Photo Pack

Photographic line-ups are completed through a contracted company, Facelogics. In the event you need a photo pack immediately, contact the RTCC or the respective district analyst.

Immediate Notification Requests:

Placed on people or locations for investigative purposes. If law enforcement contact is made with an individual or location, you will be notified.

BOLOs/Bulletins:

- Officer Safety – used to provide critical information that could impact the safety of our members or law enforcement in surrounding jurisdictions. An officer safety designation can be added to any BOLO or bulletin.
- Situational Awareness – used to provide critical information about crime trends, spree, or patterns from Pasco or surrounding jurisdictions, modus operandi, relevant intelligence from outside sources and agencies, or any other general information impacting our operations.
- Attempt to Identify – used to solicit the assistance of agency members and/or surrounding agencies in identifying an unknown person(s) or vehicle(s) depicted in a photograph or video surveillance.

- **Attempt to Locate** – can be used to notify agency members and/or surrounding agencies of an active PC/Warrant or need to locate a missing person, person of interest, subject wanted for questioning, victim, or witness.

Attempt to Locate:

An attempt to locate report may be requested on a person, place, vehicle, or significant item of interest. (Note: Significant Items of interest must be indefinable and traceable i.e. stolen property w/serial numbers)

- **Person:** Attempt to locate on a person will include current addresses, prior addresses; work addresses, Place of Birth, and any known associates.
- **Place:** Residential or Business (Owner, Primary Business, Year of Inception, Code Violations, RMS History)
- **Vehicle:** Attempt to locate a vehicle - Make, Model, Color, Owner(s), Previous Owner(s)
- **Significant Items of Interest:** Trackable items with serial numbers or physical description

Custom Product:

It is impossible to anticipate every analytical requirement. To have a custom analytical product created, contact your analyst to discuss your crime problem and investigative objectives.

Important: All products marked Law Enforcement Sensitive or Confidential are not for public release and should not be placed into Records, your investigative case file, or released outside of our agency without permission from Legal or the Intelligence-led Policing Section.

Virtual Intelligence Center

The Virtual Intelligence Center is a compilation of all of the Actionable Intelligence Products generated or received by the ILP Section. PSO Intelligence Products, with the exception of BOLOs and Bulletins which can be accessed via Central Command or the Intranet homepage, are all located under the PSO Actionable Intelligence link. The Strategic Intelligence section houses studies and assessments conducted by the Strategic Analysts. This section also contains the latest definitions for our priority offenders. Situational Awareness contains products and information from other local, state, and federal law enforcement agencies. Terrorism contains products on the most recent trends, tactics, and strategies used by extremist groups around the world. The Drug, Gang, and Cybercrime sections contain relevant intelligence products in the respective areas. The Virtual Intelligence Center also provides a lists of links to investigative databases, references and resources, and the most recent version of the ILP Manual. The Virtual Intelligence Center can be accessed via SharePoint or the following link:

Virtual Intelligence Center: <https://pascosheriff.sharepoint.com/Intelligence-led%20Policing>



Performance Expectations:

- Review the Actionable Intelligence thoroughly upon receipt and seek opportunities to gather information/intelligence needed.
- Develop credible sources in and affecting your respective area of responsibility.
- Submit valuable Intel Reports and FIRs.

Section Four: What's Your Role?

Command Staff

As previously discussed, Intelligence-led Policing presents a “top down” approach to decision making for law enforcement agencies. However, this should not be implied to mean that input, ideas, and strategies at every level of the agency are not welcomed and encouraged. “Top down” in this context simply means that the authority to make manpower and resource allocation decisions, prioritize crime problems, and select which crime control strategies to employ to impact crime rests with the command staff. Commanders should be actively receiving relevant, analyzed data from analysts and other members throughout the agency to help develop a thorough understanding of the criminal environment and existing or emerging trends as a means of allocating resources and determining priorities. Commanders need to remain engaged with analysts, intelligence liaison officers, and investigative section supervisors who will assist with interpreting the criminal environment. Members of the command staff should remain abreast of the latest research in criminology and effective tactics being utilized by other law enforcement agencies around the world to assist in selecting effective strategies and initiatives to use here. It is important to keep in mind that as a commander, there is a need to be consistently innovative. Even when you find an initiative works, start developing the next. Don't wait for it to become stale. That is how we keep the criminals guessing, and how we stop responding to crime and start preventing crime. Commanders should also look for ways to more efficiently handle the most common tasks faced by officers and screen out unnecessary assignments to allow for more proactive targeted and strategic activity.

Performance Expectations:

- Daily discussions with analysts, ILOs
- Monitor reported crime for sprees, patterns, and trends
- Research and Develop innovative crime control strategies
- Engage supervisors and deputies to ensure understanding of ILP and our strategies

Intelligence-led Policing Division

The Intelligence-led Policing Division (ILP) informs critical decisions across all components of the Pasco Sheriff's Office through the cultivation and dissemination of strategic, operational, and tactical intelligence. The ILP Division consists of 29 members, including a director, manager, four detectives, and 23 analysts in varying levels and roles.

Two strategic analysts (a Mid-level Strategic Analyst and a Senior Strategic Analyst) develop products that offer insight and understanding to help inform big-picture decisions pertaining to policy formation, planning, resource allocation, manpower deployment, and the agency's overall crime fighting efforts. The strategic analysts define and identify prolific offenders and assist in forming the district STAR boxes. The strategic analysts also conduct long range analysis and assessments such as population projections, staffing studies, deployment studies, and zone boundary studies to help inform executive-level planning.

The district analysts are responsible for having a broader understanding of crime problems facing the district. The Crime Analyst in each district is tasked with reviewing incident reports, field contacts, tips, and other sources of information and data with a targeted focus on the Big 4 and select violent crimes. The overarching goal of the Crime Analysts is to accurately interpret the criminal environment and determine what crime problems their respective district is truly facing. The Criminal Intelligence Analysts in each district are focused on identifying why the problem exists and providing actionable intelligence to influence members' decisions to reduce crime, disrupt criminal networks, and prevent future crimes from occurring. The Criminal Intelligence Analysts coordinate with the District Intelligence Liaison Detectives and Court Services Analyst to build out criminal networks impacting their districts. The District Analysts work periodically from their respective district offices to increase the effective and efficient flow of information with an effort to fill intelligence gaps and work more closely with District Commanders to influence decisions on resource allocation and deployment.

Two Criminal Intelligence Analysts are assigned to Organized Crime. Their focus is on organized crime groups operating within and from Pasco County. These analysts are tasked with coordinating intelligence involving gangs and organized theft, fraud, and drug rings. These types of groups operate without borders, so it is imperative to have an analyst who can liaison with other local, state, and federal law enforcement agencies to ensure we are connecting the dots between the various jurisdictions. The Organized Crime Analysts will routinely share intelligence with the district analysts so our members are informed of crime groups and their related activity as well as trends that other law enforcement agencies are seeing that have great potential to impact Pasco County. One of the Organized Crime Analysts works with the Strategic Investigations Unit detectives to help analyze criminal networks impacting Pasco County.

A Criminal Intelligence Analyst is assigned to Juvenile Investigations. This analyst works closely with Child Protective Investigators to assist with focusing investigations and ensuring our limited resources are best spent working with families to prevent children from falling into a life of crime or becoming dependent on social services. This analyst is also responsible for coordinating with the School Resource Officers and CPI Detectives in an attempt to identify trends in child victimization and juvenile crime with a focus on preventing future incidents.

A Crime Analyst is assigned to the Court Services Bureau. The Court Services Analyst is instrumental in continuing the collection of intelligence once our prolific and other targeted offenders enter the detention center. In addition, a plethora of information comes from inmates' phone calls, emails, visitations, and interactions with other inmates within the facility. Capitalizing on these information sources can better inform investigations and our tactics across the agency. The Court Services Analyst works closely with commanders in the jail to inform them of trends or potential problems that may impact the detention facility.

The Real-Time Crime Center (RTCC) consists of ten Crime Analysts and a RTCC Supervisor. The RTCC allows analysts to leverage and aggregate multiple data sources to improve situational awareness, enhance officer safety, and better inform decision making on calls for service in real-time. Analysts evaluate calls for known threats or other indicators known to law enforcement that may indicate a

perceived threat and have an impact on officer safety. Moreover, this real time awareness will provide analysts and deputies with a shared understanding of the crime environment, reduce time spent on investigations, and help to resolve cases in real-time by developing and providing suspect information and location data.

Lastly, there are four detectives assigned to the ILP Division. One detective is assigned to Gangs. The Gang Detective is responsible for overseeing the agency's gang liaison program and building out intelligence profiles on the active gangs within Pasco County. The Gang Detective reviews all incidents involving gang members and their associates scanning for incidents that may require additional follow-up investigation and coordinates with the SAO to ensure documented gang members receive applicable sentencing enhancements. The other three detectives are assigned to the Strategic Investigations Unit (SIU). The SIU is responsible for disrupting, displacing, and ultimately dismantling specific criminal networks operating in Pasco County, with special emphasis on networks involved in violent behavior. The detectives work with analysts, ILOs, and other stakeholders to identify criminal networks, develop and implement comprehensive strategies to dismantle the networks, and take complete ownership of this endeavor to ensure the mission is fully accomplished. Detectives utilize covert and overt investigative and enforcement activity, and coordinate with local, state and federal entities to leverage all available resources to ensure the best possible outcome.

Intelligence Liaison Officers

Intelligence Liaison Detectives – Law Enforcement

Each district is assigned an Intelligence Liaison Detective, also referred to as an ILO. These detectives provide a better understanding of the crime picture for our deputies. It further expands our intelligence collection capability and allows for more informed decision making by our commanders to prioritize responses to crime problems, more effectively deploy personnel, and allow us to be more adaptable and responsive in preventing, disrupting, and dismantling emerging crime and terrorism threats to Pasco County.

The ILOs are tasked with developing a command understanding of the criminal environment within their assigned district to include the active criminal networks, gangs, and prolific offenders impacting the district; cultivating actionable intelligence on those offenders and networks; and then strategically disseminating the intelligence to the proper personnel with the ultimate goal of developing strong criminal cases and realizing the most significant sentences possible.

The ILOs also act as a liaison between the Pasco Sheriff's Office and outside agencies (DEA, FBI, ATF, FDLE, DOC, Probation and Parole, and surrounding local law enforcement agencies), as well as prosecutorial authorities (the County Attorney's Office, State Attorney's Office, Statewide Prosecutor's Office, and United States Attorney's Office) to gather information, establish/maintain strong working relationships, and cultivate intelligence to assist in interpreting the criminal environment and identifying key impact players within Pasco County.

The ILOs work with criminal intelligence analysts to develop information into viable, actionable intelligence. Once the information has been cultivated into intelligence, the liaisons look to the various sections within the agency (patrol, STAR, Property Crimes, Major Crimes, Cyber Crimes SID, etc) or outside agencies to work the intelligence into prosecutable cases. In some situations, the greatest prosecution is in the hands of other agencies such as state or federal law enforcement agencies. The liaisons must look at all criminal factors and coordinate with their respective district commander and analysts to prioritize the intelligence.

The ILOs should assist in identifying the criminal networks within their district, establish how those networks conduct criminal activity, and present a product to the unit best suited to handle the investigation/arrest. By utilizing human intelligence sources and confidential informants who may already be embedded in those organizations, coordinating with the Detention ILOs, detectives and criminal analysts, and exploiting communication systems within the jail, the ILOs can validate tips and information they receive.

Performance Expectations:

- Promote awareness and collect information on active offenders, criminal networks, crime locations, and assist with the coordinated and collaborative response of actionable intelligence.
- Manage confidential informants, debrief offenders, identify and develop intelligence gaps, and collect information pertaining to prolific offenders and STAR areas.
- Work closely with state and federal intelligence officers to manage intelligence information within the region or any other location that may impact Pasco County, while operating within the guidelines of the National Intelligence Model (NIM) and 28 CFR 23.
- Coordinate with ILOs in the detention center and the Detention Analyst to merge intelligence from the jail with criminal activity on the streets.
- Engage fusion centers, serve as liaisons to help facilitate our agency's participation in regional information exchanges.

Intelligence Liaison Officers – Detention

Intelligence Liaison Officers are assigned to each area of the jail to include Intake and Release (Booking), Security Services (Inmate Housing), Bailiffs (East and West) and every member of the Inner Perimeter Security (IPS) team. When a newly arrested individual is processed, an ILO assigned to the area will complete an initial interview. The Intake and Release ILO should review the arrestee's charges and location of arrest prior to the interview to tailor their line of questioning in accordance to the inmate's site of arrest and geographic location. Upon the completion of the interview, the ILO should conduct research to corroborate the information provided. Inmates are not questioned about the charge for which they were arrested; they are only questioned about other crimes and offenders within the community.

Security Services ILO's conduct interviews with inmates wishing to speak with detectives or wanting to give information. In many cases, inmates requesting to talk with a detective don't have detailed

information. In this instance, the ILO is able to improve efficiency as it prevents the detective from making a wasted trip. Similar to Intake and Release ILO's, Security Services ILO's will conduct research prior to making contact with the inmate.

One of the more important roles of the ILO's is to be the liaison for their platoons or squads. Other deputies are able to approach the ILO's for assistance and guidance when interviewing inmates. It is preferred deputies coordinate with their respective ILO prior to submitting a tip to ensure duplicate information is not being submitted.

Performance Expectations:

- Review actionable intelligence documents concerning crime and offenders in the community. This will provide awareness to drive information collection within the jail.
- Become familiar with each of the District Focus inmates. Assist in building out their criminal networks and identifying the networks' criminal footprint.
- Respond to meeting requests from inmates to triage and validate information provided.
- Conduct targeted interviews of key impact inmates to obtain information relevant to the active criminal environment.
- Share information with law enforcement ILOs and the Court Services Analyst.

Gang Intelligence Liaison Officers – Law Enforcement and Detention

The Gang ILOs help augment our agency's gang suppression efforts. PSO receives funds from the Edward Byrne Memorial Justice Assistance Grant to target and suppress serious and prolific criminal networks and gangs. The grant pays for a detective position, which is assigned to the ILP Division, as well as provides funds for training and overtime for related initiatives. It is the overarching goal to identify, disrupt, and dismantle criminal networks and gangs. However, in a county of over a half million people, one person cannot do it alone. As a result, we have identified Gang Intelligence Liaison Officers in both law enforcement and detention to help. The Gang ILOs receive advanced training in gang identification and assist the Gang Intelligence Detective in interpreting the criminal environment as it specifically relates to gangs and gang related crime. Gang ILOs assist in documenting gang members and their associates, hangouts/clubhouses, and activities. The Gang ILOs will also assist by following-up with criminal cases to ensure thorough investigations are completed for prosecution.

Performance Expectations:

- Identify undocumented gang members, associates, and hangouts.
- Coordinate with the Gang Detective to identify intelligence gaps and respond to collection requirements.
- Respond to gang related calls for service and investigations to provide support and ensure thorough investigations are conducted. Gang Liaisons should assume the lead investigative role when possible.
- Conduct periodic read-off trainings to inform agency members of the active criminal environment as it relates to gangs.

- Research gang involvements through the ILP Custom Reports program and review related incidents in your area of responsibility for necessary follow-up investigation. The intention is to tie up and loose ends and strengthen cases for prosecution.
- Coordinate with the ASA assigned to gang related cases in your area of responsibility and be a point of contact for assistance.
- Law Enforcement and Detention Gang ILOs should communicate with each other to share intelligence and fill intelligence gaps.

Deputies and Detectives - Law enforcement and Detention

Deputies and detectives are the eyes and ears of our law enforcement efforts and must be encouraged to look and listen intelligently. It is the role of deputies and detectives to be gatherers of information and implementers of targeted enforcement. And to do that, they must first be better consumers of intelligence products. Every time you read a product, ask yourself how the information within the product can drive your activity throughout your shift. Gone are the days of random proactive patrols and traffic enforcement. Every activity must be directed by intelligence. Take for example, a product comes out for a pattern of boat motor thefts across the state. Depicted in the product is a screenshot from surveillance footage of the suspect vehicle, which appeared to be a white Dodge Caravan. A deputy could discard this information and continue to randomly run traffic, or set up on the major thoroughfares and try to find a reason to stop every white Dodge Caravan that passes by. If it's grandma, you can give her a warning and send her on her way. But, when there is a boat motor in the back, you have just found your perp. There are countless other possibilities of how intelligence products can drive your actions. In addition, gathering data such as quality FIRs and Intel Reports in response to collection requirements is a crucial role in helping us understand the criminal environment and solve crimes. Deputies and detectives can also engage the process by maintaining situational awareness about their respective area of assignment and scanning for information that may help inform future analysis.

Performance Expectations:

Law Enforcement

- Read the Daily Reports for your respective areas and ask yourself how the information can drive your actions for the shift.
- Review weekly AIM products for updates to priority offenders and crime problems within your district or assigned area of responsibility.
- Throughout your shift, scan for problems (whether it is a problem person, place, or group) that may need to be further addressed. Discuss your assessments with your supervisor and analyst(s).
- Detectives should review the priority offender custom report for cases involving prolific offenders, Top 5, and District Targets relevant to their assignment. Look for ways to strengthen cases involving these priority offenders.
- When conducting investigations involving priority offenders, go the extra mile to complete a thorough investigation. Consult with the State Attorney's Office to assist in building a strong, prosecutable case.

- During SAO Invest, make sure the SAO is aware if the case involves a priority offender.
- Learn as much as possible about prolific offenders, Top 5 offenders, probationers and other priority offenders in your assigned area to include known associates, vehicles, locations frequented, and previous M.O. for criminal activity, etc. Share this information via Intel Reports, Central Command, emails, or other forms of communication with other stakeholders.
- Learn the location of the STAR and strive to gain a full understanding of the nature of the problems occurring within. Develop and maintain rapport with deputies assigned to the STAR.
- Use Central Command, the Virtual Intelligence Center, the suite of One Solution applications, and other available resources to remain abreast of existing and emerging crime trends in your area. Review daily to see where and when crimes are occurring.
- On every call for service, investigate thoroughly and look beyond the call for service. Once complete, prior to leaving ask the persons interviewed if they have information about any other crime they may want to share regarding possible offenders or offenses occurring in the area. (Use judgment when pursuing this opportunity). Document accordingly via Intel Report or offense incident report.
- While transporting arrestees to jail, try to develop a rapport with the arrestee. If he or she has invoked Miranda, do not ask any questions about their crime. However, you may ask them if they know of other unrelated crimes committed by other people. Document accordingly.
- Approach the neighborhood check process as an opportunity to share information with the public in near real time about crimes in their area instead of merely a necessary component of an incident report. Crime prevention is key!
- Seek opportunities to generate Intel Reports and FIRs as a means of gathering information and intelligence. Remember: **Quality is far more important than quantity**.
- Review collection requirements and seek opportunities to gather information/intelligence needed.

Detention

- Review the weekly intelligence products from the Court Services Analyst and become familiar with each of the District Focus inmates and their networks.
- Interview inmates processed in booking for potential information and intelligence about crime on the street. Special attention should be given to priority offenders.
- Review inmate communications for potential information that can assist with investigations or cultivation of intelligence.
- Take quality mug shots. Document scars, marks, and tattoos with good photos and descriptions. This is especially critical for documented gang members and associates.
- Enter as much information in JMS as possible during processing. Many times, this information is shared with RMS.
- Be cognizant of conversations amongst other inmates that may allow for investigative opportunities. Reach out to ILOs and IPS if needed. Allow these interviews to occur in an environment that is away from other inmates to help protect the inmate and make him feel more comfortable.
- When conducting cell searches and other security services within the jail, remain vigilant for information that may assist with investigations or be worthy of documentation in an Intel Report.

- Document close alliances and factions that develop in jail as these often boil over to the streets upon release. These relationships can be documented via Intel Reports. Identifying these relationships is critical to our social network analysis efforts and our ability to accurately interpret the criminal environment.
- If you feel that an inmate may have information to share, attempt to coordinate an interview with ILOs or IPS.

Supervisors – Sergeants and Lieutenants

ILP cannot be successful without the full understanding and support of the mission by first line supervisors. It is important to make sure everyone understands *why* we chose ILP over other alternatives. I think every cop hates the phrase, “Do more with less,” and in an environment of increasing demands for government to do *more* with less, Intelligence-led Policing provides law enforcement an opportunity *to be responsible for less* with less. Ultimately, by operating more effectively, we can work to close the demand gap by having a more significant impact on crime. ILP provides strategy to police work, a focus on the who of crime, the small percentage of criminals who commit the vast majority of crime. It is a complete departure from the random, unfocused, whack-a-mole policing style of the past. It places officers back in the role of crime fighters rather than responders and report-takers. After all, that is the reason most of them got into the profession in the first place. And, in order for ILP to be successful, everyone has to be engaged. So, it is incumbent upon our sergeants and lieutenants to ensure the front-line understands ILP and how to operationalize the concepts outlined in this manual in their daily duties. Accountability is key to making this a success.

Performance Expectations:

- Review the daily and weekly intelligence products and use as the basis for discussion in read-off.
- Ensure deputies understand the content of this manual.
- Ensure your deputies’ proactive activities are guided by intelligence and the resources available (Central Command, Virtual Intelligence Center, etc).
- Encourage quality (over quantity) information collection through Intel Reports and FIRs.
- Remember that Intel Reports (formerly Tips) are only one way to show engagement with the ILP philosophy. Other ways include self-initiated activity based upon intelligence products; activity within the STAR or directed at priority offenders; prolific offender, probation and curfew checks; and looking for priority warrants.
- Develop EAPs in response to emerging crime trends and patterned crime within your area of responsibility.
- When approving incident reports, ensure deputies are conducting thorough investigations, debriefing arrestees, sharing crime prevention information, and diving deeper than just the surface of the complaint. We want deputies to be investigators, not just report takers.

Forensics

Information collection is absolutely crucial to the success of ILP, and information can take many forms. A key form of information is the information and intelligence derived from crime scene evidence collection. Data gleaned from evidence such as tool pry marks, paint transfers, cloth marking, shoe/tire

impressions and DNA is invaluable. When using the applied theory that a small percentage of criminals commit the majority of crime in the affected neighborhoods – the modus operandi of those criminals becomes extremely valuable information. Using other data such as Point of Entry (POE) patterns may further develop the probable “profile” of the offender. Successfully targeting known offenders may be enhanced by identifying certain trends and mannerisms used by those offenders. This is further confirmed through the proper collection and thorough analysis of physical evidence connected to the offenders.

Matching Forensic Investigators and Latent Print Examiners as liaisons with deputies and detectives affords our agency the opportunity to work proactively to reduce crime. Case reviews and discussions at the weekly AIMs allow Forensic Investigators to gain better understanding and cross dissemination of the physical evidence collected at previous crime scenes. This proactive dialogue better enables deputies and detectives to be mindful of what to specifically look for when conducting their investigations and cultivating intelligence.

Inner Perimeter Security Team

The Inner Perimeter Security Team (IPS) is maintained within the Court Services Division and each IPS Team is assigned to a schedule to assist as needed for intelligence gathering. IPS is the focal point of intelligence and each member of the IPS Team has intelligence duties assigned. IPS Teams also lead the bureau's gang initiatives, coordinating all comprehensive gang-related missions, and serving as liaisons to the Gang Intelligence Detective. The Inner Perimeter Security Team facilitates intelligence gathering/sharing through a variety of means to include:

- Weekly AIM meetings, attending read-offs, and continual dialogue with ILP.
- Collaborate with detectives and investigators to assist with any intelligence gathering required.
- Weekly sharing of informal and documented information for intelligence vetting by ILP and awareness to all members in the Detention Center.
- Remain proactive while in housing areas looking for information and intelligence.
- Closely follow the requests from inmates.
- Interview inmates to forward the information to the proper channels.

School Resource Officers (SRO)

SROs interact with middle school and high school students from within their school's geographic boundaries on a daily basis and are in a unique position to augment the agency's ILP efforts in several ways.

SROs can offer valuable assistance in areas such as offender identification and intelligence gathering. Often SROs will hear about past, present or future crimes well before others in the law enforcement community. In addition to scanning for information that may assist with active investigations, it is critical that SROs also look to identify students who are at-risk of developing into prolific offenders and engaging those students in an effort to get them back on the right track.

SROs are uniquely positioned to overcome a significant barrier that exists concerning police-community partnerships in modern society, especially with younger people. An SRO's outreach efforts provide for opportunities to build relationships based on mutual trust, and honest, open communication. These connections, properly cultivated, can help us develop a clearer picture of the environment, and where the seeds of criminal activity are. This can aid deputies and commanders to more effectively interpret, influence, and impact the criminal environment. Healthy police-community relationships are vital for active crime prevention, officer safety, and solving crimes.

Performance Expectations:

- Coordinate with patrol deputies and detectives who are responsible for the service area of your school. Healthy dialogue between SROs and the applicable deputies and detectives can assist with interpreting the criminal environment and ensure a shared understanding of the offenders and crime that may impact the school.
- Attend and organize community outreach efforts within the campus community.
- Identify any priority offenders who attend your school and look to collect information about their activities and associates in school. If a priority offender is absent from school, coordinate with the applicable zone deputy for a truancy check.
- Monitor crime trends in feeder communities.
- Review the At-Risk Youth list and coordinate a unified response from key personnel at your school. Monitor RMS for activity involving identified At-Risk youth. Utilize data generated through the identification of at-risk youth to match them with appropriate support interventions.
- Plan home visits for the most at-risk students to engage parents and identify additional risk factors for offending.
- Document formal meetings, counseling or mentoring sessions with at-risk youth and/or offenders.

Strategic Targeted Area Response (STAR) Teams

The Strategic Targeted Area Response (STAR) Teams were created as an important part of the agency's crime fighting strategy. Each district has two STAR Teams led by a sergeant and two corporals. Each team is assigned a different STAR box within the district; however, the teams work collaboratively to bring a significant impact to both areas. STAR is dedicated to reducing the crime in the district, with particular emphasis inside the STAR box and the immediate surrounding area.

As a result, there is an expectation that the STAR Team will spend the majority of their time working inside the STAR box or focused on offenders who are impacting crime within the STAR box. The team will utilize various strategies centered on the following three objectives:

- Prevent crime (with particular emphasis on the Big 4 and violent crime)
- Reduce the public's fear of crime (with particular emphasis on the Big 4 and violent crime)
- Solve crime (with particular emphasis on the Big 4 and violent crime)

STAR Team members must engage all available resources to assist them in accomplishing their mission and objectives. The team is expected to actively work with other PSO members (particularly ILP and detectives) and outside agencies to identify and target prolific offenders. They will also assist in responding to emerging crime patterns and trends. They will regularly develop missions to target the priority offenders who impact crime within the STAR boxes. Considering approximately 6% of the criminals commit 60% of the crime, targeting these offenders should be an important part of daily crime fighting strategies.

Performance Expectations:

- Learn about the priority offenders (prolifics, Top 5, associates, etc) who live within the STAR boxes or are impacting crime within.
- Review and action ILP's daily and weekly intelligence products to understand the issues in your district, with particular emphasis and examination of the Big 4 and violent crime focused offenses inside the STAR box.
- Learn and regularly use the Central Command website to assess real time stats regarding STAR Box criminal activity and district wide crime trends.
- Engage detectives, platoon commanders, sergeants, community leaders and others to gain a better understand of the issues within the STAR box.

Section Five: Key Terms and Definitions

Hot Spot

A group of similar crimes committed by one or more individuals at locations within close proximity to one another.

Examples: Eight daytime burglaries over the past four weeks at a suburban residential subdivision, with no notable similarities in method of entry or known suspects; ten commercial burglaries over the course of three weeks at businesses located within a half-mile radius during overnight hours.

Information

Information is raw data; it could be an item obtained from a newspaper report, a statement made by a confidential informant, or simply an observation made by a deputy during a traffic stop. In and of itself, it is rare that action can or should be taken on raw, unevaluated information on its own.

Intelligence

Information that has been analyzed becomes intelligence. The process that turns raw information into something useful is analysis; the product is intelligence. Information+Analysis = Intelligence.

Pattern

A crime pattern is a group of two or more crimes reported to or discovered by law enforcement that are unique because they meet each of the following conditions:

1. They share at least one commonality in the type of crime; behavior of the offenders or victims; characteristics of the offender(s), victims, or targets; property taken; or the locations of occurrence;
2. There is no known relationship between victim(s) and offender(s) (i.e., stranger-on-stranger crime);
3. The shared commonalities make the set of crimes notable and distinct from other criminal activity occurring within the same general date range;
4. The criminal activity is typically of limited duration, ranging from weeks to months in length; and
5. The set of related crimes is treated as one unit of analysis and is addressed through focused police efforts and tactics.

Series

A group of similar crimes thought to be committed by the same individual or group of individuals acting in concert.

Examples: Four commercial arsons citywide in which a black male, between the ages of 45-50, wearing yellow sweatpants, a black hooded sweatshirt and a yellow "Yankees" cap, was observed leaving the commercial structures immediately after the fire alarm was triggered; five home invasion-style robberies involving two to three white males in their 20s wearing stockings over their faces, displaying a silver, double-barreled shotgun, and driving a red 1980s Pontiac Trans Am.

Spree

A specific type of series characterized by high frequency of criminal activity within a remarkably short time frame to the extent that the activity appears almost continuous.

Examples: A rash of thefts from auto at a parking garage over the course of one hour; multiple apartments in a high-rise building burglarized during daytime hours on a single day.

Trend

A trend is a persistent, long-term rise or fall in data based on time and indicates a direction. Crime trend information can be useful in alerting us to increases and decreases in levels of activity. However, since crime trend analysis does not examine shared similarities between specific crime incidents, a crime trend is not a crime pattern.

Appendix A: Identification of At-Risk Youth

At-risk youth are identified through the analysis of their risk in three primary categories: educational risk factors, criminogenic risk factors, and adverse childhood experiences. The criteria and scoring in each category are grounded on empirically-based research of behaviors and other indicators that are indicative of a juvenile at-risk for developing into a chronic recidivist offender. The following outlines the risk assessment criteria in each of the three categories.

Educational Risk Factors

COURSE	Course Performance
GPA	GPA
CREDITS	Credits
ATTND	Attendance
ODRs	Office Discipline Referrals

Course Performance

On Track	C's or better
At Risk	1 or more D's
Off-Track	1 or more F's

GPA

On Track	2.5 +
At Risk	2.0 - 2.49
Off-Track	< 2.0

Credits

On Track	Meets credits
At Risk	1 behind
Off-Track	2+ behind

Attendance

On Track	0 -2 absences in a quarter/ <5% in a year
At Risk	3 - 4 absences in a quarter/ 5% - 9% in a year
Off-Track	5 + absences in a quarter/ 10% + in a year

Office Discipline Referrals

On Track	0 in a quarter / 0 - 2 in a year
At Risk	1 in a quarter / 3 in a year
Off-Track	2 in a quarter / 2+ in a semester / 4+ in a year

Overall Scoring*

On Track
At Risk
Off-Track
Critical

* Matches highest level of any category
Critical if off-track in every category

Criminogenic Risk Factors

AOO	Age of Onset
C RTP	Crime Type
CONV	Number of Convictions
DRUG	Drug or Alcohol
LOPS	Lack of Parental Supervision (truancy, curfew, 22J)
VTPC	Victim of Personal Crime
DLFR	Delinquent Friends
RNAW	History of Running Away
CUST	Custody Disputes
GANG	Certified Gang Member

Age of Onset

On Track	17 +
At Risk	13 - 16
Off-Track	<13

Crime Type

On Track	No arrests
At Risk	Arrests other than an off-track offense
Off-Track	Burglary, Theft, Robbery, Criminal Mischief

Number of Convictions

On Track	0-1
At Risk	2-4
Off-Track	5-10
Critical	11+

Drug or Alcohol

On Track	0
At Risk	1
Off-Track	2+

Victim of Personal Crime

On Track	0
Off-Track	1+

Lack of Supervision*

On Track	0-3
At Risk	3-5
Off-Track	5+

* incidents include truancy & curfew warnings, juvenile disturbances, VOP

Delinquent Friends

On Track	0
Off-Track	1+

History of Running Away

On Track	0-1
At Risk	2-3
Off-Track	4+

Custody Disputes

On Track	0 - 1
At Risk	2
Off-Track	3+

Certified Gang Member

On Track	No
Off-Track	Yes

Overall Scoring*

On Track	0
At Risk	1-3
Off-Track	4-5
Critical	6+

Adverse Childhood Experiences (in order of statistical significance)

HHIN	Household member incarceration
PHAB	Physical abuse
EMAB	Emotional abuse
WIHV	Witness household violence
PHNG	Physical neglect
HHSA	Household substance abuse
SXAB	Sexual abuse

*note: emotional neglect and household mental illness were left out of the analysis due to those ACEs not showing a statistically significant difference in outcome.

Overall Scoring*

On Track	0
At Risk	1-3
Off-Track	4-5
Critical	6+

*number of ACE's
off-track

To start, we take the active rosters for each school in the county and match each student with data from the schoolboard’s early warning system (EWS), our records management system (RMS), and DCF’s Florida Safe Families Network (FSFN). Students who are on-track across all categories are removed from the analysis. For the remaining students, the actual tallies are removed from each category and replaced with the respective shading for on-track, at-risk, off-track, or critical. The purpose is to remove the focus on how many instances for each category a student has and place emphases on the student’s overall risk assessment.

For the adverse childhood experiences category (ACEs), the total number of instances are combined into an overall category, which is the only category displayed since a majority of the categories are sensitive or prohibited from disclosure. The thought is, an overall evaluation will not point to any specific problem; however, it will be generally indicative of issues within the household that may prompt further discussion and self-disclosure.



			EDUCATIONAL RISK FACTORS (EWS)										
First Name	Last Name	DOB	School	COURSE	GPA	CREDITS	ATTND	ODRs	OVERALL				
XXXX	XXXXXX	XXXXX	XXXXXX										
XXXX	XXXXXX	XXXXX	XXXXXX										
XXXX	XXXXXX	XXXXX	XXXXXX										
XXXX	XXXXXX	XXXXX	XXXXXX										
XXXX	XXXXXX	XXXXX	XXXXXX										

			CRIMINOGENIC RISK FACTORS (PSO RMS)													ACES
L	AOO	CRTP	CONV	DRUG	LOPS	VTPC	DLFR	RNAW	CUST	GANG	OVERALL	OVERALL				

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Appendix B: Prolific Offender Calculation

According to the Pasco Sheriff's Office, a Prolific Offender is a person of any age who meets or exceeds a threshold calculated by weighing his or her three year history of arrests and suspicions for criminal offenses in Pasco County. To qualify for consideration as a prolific offender, an individual must have been arrested at least twice for any of the previously identified ILP-focused offense types. Once qualified, individuals are scored and ranked by the number and severity of offenses committed, gang affiliation, and time since most recent arrest which may diminish or increase the potential for an individual to reoffend.

Scoring

After being qualified to the pool of offenders, each individual is scored on three criteria:

- Criminal History
- Enhancements

Step 1: Criminal History


An offender's criminal history is scored based on the following. Multiple charges on the same arrest or booking are compressed into the highest point value. It is important to note, we have intentionally limited the scoring to the highest charge of a particular arrest or booking for two reasons. The first is to provide a more objective scoring as different law enforcement officers may charge offenders differently. Where one officer may charge an offender for every offense that applies, another may just choose the highest offense. By selecting the highest valued charge in each arrest, we can avoid skewing results due to differences in charging. Second, the purpose behind identifying prolific offenders is not necessarily to identify how bad a person's criminal history is. A prolific offender should be an individual who has evidenced through numerous arrests separated by time that he or she has not learned from their interactions with the criminal justice system. A prolific offender is someone who is not likely to reform and has taken to a career of crime. Therefore, more emphasis is placed on how often an individual re-offends and less on how many charges for which an individual has been arrested. The criminal history raw score is computed as follows:

- 5 points for a violent crime arrest involving a firearm or any homicide, racketeering, and human trafficking offense.
- 4 points for a violent crime arrest or a Big 4 arrest involving a firearm or aggravated circumstances.
- 3 points for a Big 4 arrest.
- 2 points for an arrest involving grand theft, pawn/scrap violation, violent crime outside of agency focus, or narcotics violation (except misdemeanor marijuana).
- Half of the applicable point values are awarded for suspicions of an offense listed in 1-4.
- 1 point for all other offense types (no value for suspicions).
- Moderated enhancement for each FTA and/or VOP.
- Moderated enhancement for each Other Involvement (Involved Other, Reporting Person, Victim, Witness) in 5 or more criminal reports.

Step 2: Enhancements

- A 10% enhancement is added to the final score for an active gang member.

Appendix C: Prolific Offender Palm Card

 Pasco Sheriff's Office <i>"Helping those in Need"</i>	
Panhandling is Prohibited in Pasco County (Ord. No. 82-1)	
<u>Quick Resource Guide</u>	
2-1-1 United Way Pasco Hotline NEED HELP? Dial 211 Main Line 1-877-828-8929	Accelerated Resolution Therapy USF1 2901 Bruce B. Downs Blvd., Tampa, FL 33612 (813) 974-8266
The R.O.P.E. Center 14121 Waterlower Dr., Hudson, FL 34667 (727) 869-6426	Bay Area Legal Services Various Locations (800) 625-2257
Metropolitan Ministries 3214 US 19 N., Holiday, FL 34690 (727) 937-3268	Baycare Behavioral Health 6205 Trouble Creek Rd., New Port Richey, FL 34653 (727) 841-4466
Salvation Army West 8040 Washington St., Port Richey, FL 34668 (727) 847-6321	Baycare Behavioral Health 8002 King Helie Blvd., New Port Richey, FL 34653 (727) 841-4430
Salvation Army East 14445 7th St., Dade City, FL 33523 (352) 521-3126	Baycare Dade City 14527 7th St., Dade City, FL 33523 (352) 521-3351
Samaritan Project of Zephyrhills 5722 8th St., Zephyrhills, FL 33542 (813) 810-8670	Disability Rights of Florida www.disabilityrightflorida.org 800-342-0823
Sober Solutions 8056 Old Co. Rd. 54, New Port Richey, FL 34653 (727) 372-2010	Pasco County Housing Authority pascocountyhousing.org (352) 567-0848
	Salvation Army DV P.O. Box 5517 Hudson, FL 34674 (727) 856-5797
	Sequel Care 7621 Little Rd., #200D, New Port Richey, FL 34654 (727) 494-7609
	State Attorney's Office (WS) (727) 815-7194 (727) 815-7152
	Sunrise DV Center 12724 Smith Rd., Dade City, FL 33525 (352) 521-3358

Appendix D: Enforcement Action Plan

Pasco Sheriff's Office

ENFORCEMENT ACTION PLAN

EAP Title: _____ EAP#: _____ Submitted by: _____ Date: _____

Problem Identification - Identify your selected target.

1. Selected Target(s):

2. Statement of the Problem:

3. Discussion of the Problem:

4. Assumptions:

Research and Analysis - Provide an assessment of the research. Include known threats, officer safety concerns, and any other significant considerations highlighted by the research.

5. Summary of Research: (attach any addition analytical products to this form)

Response - Outline the intended plan of action and projected outcome (benefits as a result of executing plan).

Date(s): Location:

6. Resources Requested:

7. Action Plan:

7. Action Plan: (continued)

Total Overtime Anticipated:

Approved by:

Signature

 Date:

Form Completion

Scanning and Problem Identification – complete this section before starting your research.

1. Selected Target – simply identify your selected target.

- a. Identify the person, place or group you have selected to be the subject of your enforcement action plan. Provide the information you think would be beneficial to properly identify your target (i.e. name, DOB, ssn for individuals, physical and legal address or boundaries for locations/hot spots).

2. Statement of the Problem

- a. This is a very brief statement (1-2 sentences) identifying how/why your target is a problem.

3. Discussion of the Problem

- a. This section is where you explain the WHO, WHERE, WHEN, and WHAT of your identified problem.
- b. Explain why you selected this as a problem to further address. What placed this problem on your radar? Why did you select this problem over all others? Include any known statistics or anecdotal evidence to support your selection of the problem (Consider: resource intensive, costs to agency, significant impact to crime, focused offenses, ILP targeted offenders, etc.)

4. Assumptions

- a. Provide a brief explanation of what/who do you think is the underlying problem or why do you think the problem is occurring.

Research and Analysis – Conduct your research on the problem. Depending on the complexity of the problem, you may want to solicit the help of ILP.

5. Summary of Research

- a. Briefly describe what you learned about the problem from your research.
- b. Did any of your assumptions about the problem change?

Response – formulate a plan of action

6. Resources Requested

- a. Identify the manpower and resources necessary to carry out your proposed action plan.

7. Proposed Action

- a. Outline your intended plan of action to resolve the identified problem. Summarize the proposed benefits to the Sheriff's Office and county. What is the intended impact of the EAP?

After Action & Analysis – complete PSO 30123

After Action Assessment - Conduct an assessment of the Enforcement Action Plan.

1. **Process Review:** Was the EAP executed according to plan? Were there deviations from the plan? If so, do you feel that had an impact on the overall outcome? What would you do differently in the future if running the same operation?

2. **Outcome Review:** Did the EAP have the intended outcome? Summarize any major accomplishments during the EAP.

EXHIBIT 2



CHRIS NOCCO, SHERIFF

PASCO SHERIFF'S OFFICE

TEAMWORK ♦ PROFESSIONALISM ♦ SERVICE

2021

Greetings,

We are pleased to inform you that you have been selected to participate in a Prolific Offender Program run by the Pasco Sheriff's Office in cooperation with the Department of Justice Strategies for Policing Innovation Initiative. This program provides you with an opportunity to receive assistance from the Pasco Sheriff's Office and several community partners who will work with you to identify and overcome barriers that have hindered you in your life's journey. Ultimately, the goal of this program is to empower you to live a lawful, productive and fulfilled life.

Research indicates that barriers to successful living may involve struggles with mental health, substance abuse, domestic violence, homelessness, finding a job, or several other challenges many people face on a daily basis. It is possible you have struggled with some of these issues. If so, please know the Pasco Sheriff's Office is committed to support you in overcoming these challenges through this program.

You may wonder why you were enrolled in this program. You were selected as a result of an evaluation of your recent criminal behavior using an unbiased, evidence-based risk assessment designed to identify prolific offenders in our community. As a result of this designation, we will go to great efforts to encourage change in your life through enhanced support and increased accountability. If you refrain from criminal activity over the next two years, your Prolific Offender designation will be removed.

It is our hope you will actively pursue change by seeking and participating in the services and support you will have access to. We have partnered with Pasco County Human Services to ensure you have help navigating all available resources. A list of many of these resources has been provided to you with this letter. Although help is available, you are the one who must decide whether or not you will pursue change and accept the help being offered.

This letter was designed to communicate our sincere desire to help you begin a new path. We are committed to your success. We are also committed to pursuing consistent, firm, and fair consequences if you choose to continue in the criminal behavior that is hurtful not only to you, but to your family and our community.

Sheriff's Administration

8700 Citizen Drive
New Port Richey, FL 34654
727-847-5878

District I

7432 Little Road
New Port Richey, FL 34654
727-847-5878

District II

36409 State Road 52
Dade City, FL 33525
352-518-5000

District III

11530 Trinity Boulevard
Trinity, FL 34655
727-372-5920

Pasco Detention Center

20101 Central Boulevard
Land O' Lakes, FL 34637
813-996-6982



CHRIS NOCCO, SHERIFF
PASCO SHERIFF'S OFFICE

TEAMWORK ♦ PROFESSIONALISM ♦ SERVICE

Our desire to help you will not hinder us from holding you fully accountable for your choices and actions. Effective today, your name and criminal history will be shared with local, state, and federal law enforcement entities and prosecutors. This includes the local State Attorney's Office, the United States Attorney's Office, FDLE, Parole and Probation, FBI, Homeland Security, ATF, DEA and other entities who have the ability to ensure the highest level of accountability for all current and future criminal acts you commit.

We hope you will join us in an effort to improve your life and the lives of the citizens of Pasco County. Our goal is to make Pasco County safer for everyone – including you. Now more than ever, we want you safe, alive, and out of jail, but we need your help to accomplish this.

If you are willing to pursue a new path as evidenced by your words and actions, we can work together to make Pasco safer. We will be in contact with you in the near future. If you have any questions about the selection criteria used to determine your eligibility for this program, please call the Pasco Sheriff's Office at 727-277-7124 during regular business hours.

Sincerely,

The Pasco Sheriff's Office

Sheriff's Administration

8700 Citizen Drive
New Port Richey, FL 34654
727-847-5878

District I

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New Port Richey, FL 34654
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Pasco Detention Center

20101 Central Boulevard
Land O' Lakes, FL 34637
813-996-6982



CHRIS NOCCO, SHERIFF
PASCO SHERIFF'S OFFICE

TEAMWORK ♦ PROFESSIONALISM ♦ SERVICE

Quick Resource Guide

Pasco County Human Services (HUB)

8620 Galen Wilson Blvd. Suite 320, Port Richey 34668
13853 15th Street, Dade City, FL 33525
727-834-3297

2-1-1 United Way Pasco Hotline

NEED HELP? Dial 211
Main Line 1-877-828-8929

The R.O.P.E. Center

14121 Watertown Drive, Hudson, FL 34667
727-869-6426

Metropolitan Ministries

3214 US 19 North, Holiday, FL 34690
727-937-3268

Salvation Army West

8040 Washington Street, Port Richey, FL 34668
727-847-6321

Salvation Army East

14445 7th Street, Dade City, FL 33523
352-521-3126

Samaritan Project of Zephyrhills

5722 8th Street, Zephyrhills, FL 33542
813-810-8670

Sober Solutions

8056 Old County Road 54, New Port Richey, FL 34653
727-372-2010

Accelerated Resolution Therapy

USF1 2901 Bruce B Downs Blvd., Tampa, FL 33612
813-974-9266

Sheriff's Administration

8700 Citizen Drive
New Port Richey, FL 34654
727-847-5878

District I

7432 Little Road
New Port Richey, FL 34654
727-847-5878

District II

36409 State Road 52
Dade City, FL 33525
352-518-5000

District III

11530 Trinity Boulevard
Trinity, FL 34655
727-372-5920

Pasco Detention Center

20101 Central Boulevard
Land O' Lakes, FL 34637
813-996-6982



CHRIS NOCCO, SHERIFF
PASCO SHERIFF'S OFFICE

TEAMWORK ♦ PROFESSIONALISM ♦ SERVICE

Bay Area Legal Services

Various Locations

800-623-2257

Baycare Behavior Health

6205 Trouble Creek Road, New Port Richey, FL 34653

727-841-4466

Baycare Behavior Health

8002 King Helie Blvd., New Port Richey, FL 34653

727-841-4430

Baycare Dade City

14527 7th Street, Dade City, FL 33523

352-521-3351

Disability Rights of Florida

www.disabilityrightflorida.org

800-342-0823

Pasco County Housing Authority

Pascocountyhousing.org

352-567-0846

Salvation Army Domestic Violence

P.O. Box 5517, Hudson, FL 34674

727-494-7609

Sunrise Domestic Violence Center

12724 Smith Road, Dade City, FL 33525

352-521-3358

Florida Department of Children and Families

<https://www.myflfamilies.com/service-programs/abuse-hotline/>

800-96-ABUSE

800-955-8771

Sheriff's Administration

8700 Citizen Drive
New Port Richey, FL 34654
727-847-5878

District I

7432 Little Road
New Port Richey, FL 34654
727-847-5878

District II

36409 State Road 52
Dade City, FL 33525
352-518-5000

District III

11530 Trinity Boulevard
Trinity, FL 34655
727-372-5920

Pasco Detention Center

20101 Central Boulevard
Land O' Lakes, FL 34637
813-996-6982

EXHIBIT 3

1. Did the Sheriff's Office come up with system for scoring prolific offenders on its own? Is it based on another agency's rubric or a textbook? Did the Sheriff's Office contract with a private data firm like some other departments have? If so, which one?

- The first list of prolific offenders was produced around October 2015 using data that was available through our existing RMS/JMS systems and in concert with the recommendations of Dr. Jerry Ratcliffe who we continue to partner with on this program, and in partnership with the Hillsborough Sheriff's Office who began using ILP before our agency. We did not partner with a private data firm, though we have worked with Dr. Bryanna Fox (USF).

2. The Sheriff's Office shared a list of about 1,000 names in response to our request for a list of prolific offenders. Are all of those people currently considered prolific offenders? If not, how many are currently considered prolific offenders?

- The 100 top offenders are chosen as Prolific Offenders. During the review process, all offenders arrested at least twice during the past three years for property or violent crimes are reviewed and scored based on their crimes committed. The review process removes any references to race, gender, or other factors but merely focuses on crimes committed. District Analysts may also recommend someone not be included if, after review, the offenses did not meet the spirit of the definition (for example, a juvenile offender with multiple arrests stemming from a single incident, such as auto theft and auto burglary all in one incident). Per the FBI's Uniform Crime Reporting requirements, we have to document each arrest individually and therefore this single event would result in separate arrests. However, if that event is the only offense the person committed and he/she hasn't offended since, that offender would be removed during the Analyst's review.

3. Some of the people on the list were designated Targets of the Month or Top 5 offenders. How are Targets of the Month and Top 5s selected? Are they chosen from among the pool of prolific offenders?

- The District Targets ("Targets of the Month") and Top 5s are identified through the collaboration of the district analysts, district commander, and district-based investigative unit supervisors. In order to be selected as a District Target, the offender must have an active warrant or local probable cause pick-up order, not merely be a prolific offender, and this is independent of the prolific offender process.

4. Had the Sheriff's Office released the list of prolific offenders prior to our request?

- Not to our knowledge, though portions of it are public record and would be available upon request. Active prolific offenders are classified as active criminal intelligence. In addition, we also want to protect the privacy of the individuals classified as prolific offenders. Our goal is not public shaming but is instead to stop illicit or criminal activity.

1. How much discretion do analysts and deputies have when adding people to the prolific offender lists? Are deputies allowed to add people to the list?

- Deputies do not have the ability to add individuals to the prolific offender list. The list is created by Analysts using the scoring system.

2. Is there any auditing in place for this program to ensure people who are targeted actually meet the definition of prolific offenders? Is there any auditing to ensure the program is effectively reducing crime?

- We do have an internal audit and review process to ensure everyone on the current prolific list is in fact, by definition, a prolific offender. Each quarter a new list of prolific offenders is created by our strategic analyst. The list is then reviewed by our district analysts – who are subject matter experts in each district and are very familiar with their repeat and focused offenders – the analysts then review the list of prolific offenders to ensure the names provided should be included in the current list. The analysts are subject matter experts in their district, they read hundreds of reports on a daily basis, they interact with deputies and District Commanders to ensure they have an increased understanding of the crime environment and who is affecting this environment.

- Regarding auditing to ensure the program is effectively reducing crime, the Pasco Sheriff's Office reports crime statistics to the FBI for the Uniform Crime Report (UCR). The FBI publishes semi-annual and annual reports. Internally, our Reports Management section provides UCR numbers for review by the ILP section. ILP reviews these numbers to determine if there is an increase or decrease in crime categories. If they view the change as significant, they conduct further research. For example, they are currently conducting an analysis on Aggravated Assaults due to an observable increase, when violent crime as a whole is trending down.

7. Has the Sheriff's Office done any studies on whether the prolific offender program is effective?

- We have conducted analysis on the effectiveness of our process to include scoring and the percentage of individuals committing crimes within our county. We will be conducting a larger review with academic partners at the end of this year, including the aforementioned Dr. Bryanna Fox with USF.

8. Do all deputies make prolific offender checks?

- Yes, all deputies are responsible for conducting prolific offender checks. Prolific offender checks are also designed to provide resources to the offender and their family members to aid in crime prevention and rehabilitation and are recorded on body worn camera.

3. We noticed there are a lot of children on the list. Do STAR team deputies get any special training in handling juveniles?

- STAR team deputies are not the only members of the agency responsible for prolific offender checks, as noted in the answer above. Our deputies are trained to interact with the public, in addition, we have specially trained School Resource Officers who are trained in dealing with juveniles, especially those who are in school. Often times, they serve as a prevention model to ensure juvenile prolific offenders are engaged on multiple levels to encourage a behavioral change to reduce the possibility of becoming an adult offender. The deputies also engage with the juvenile's parents to determine if additional resources are needed for the family or the juvenile. In addition, we have a youth diversion program which provides additional resources and an opportunity to avoid having a criminal history upon completion of the youth diversion program.

10. How long do prolific offenders remain on the list? How do they get removed from the list? How long do prolific offender checks continue after someone has stopped offending?

- The Pasco Sheriff's Office creates a new Prolific Offender List on a quarterly basis. We identify roughly 1,800 prolific offenders based on raw scoring, and focus on the Top 100, as described above. If the prolific offender is in fact not committing crime, he/she could be excluded from the list within 90 days after review by the analysts. As the scoring is based on a three-year history, some will persist on the list for multiple quarters or based on continuing criminal activity.

EXHIBIT 4



April 8, 2021

SENT VIA EMAIL (PublicRecords@pascosheriff.org)

Pasco Sheriff's Office Records Section
8700 Citizens Dr.
New Port Richey, FL 34654

RE: PUBLIC RECORDS REQUEST

To Whom It May Concern:

This is a Public Records Act request, made pursuant to Chapter 119, Florida Statutes (the "Public Records Act"), and Article 1, Section 24, of the Florida Constitution, for copies of public records reflecting the information described in Section B below.

A. Separate Requests Requiring Separate Responses

Please treat each of the numbered paragraphs in Section B as a separate request under the Public Records Act and respond to each separately as to: (1) the existence of such documents; (2) whether you intend to make such documents available; (3) if you claim any exemption or privilege with respect to such documents, the documents as to which the privilege or exemption applies; and, (4) when documents are produced or made available, the paragraph to which such documents are intended to respond. This procedure is intended to obviate the waste of sending separate requests as to each of these categories of documents. If we do not hear from you by April 15th, 2021, that you require separate requests for the information described in Section B below, we will assume that this will not be necessary.

B. Records Requests

In accordance with Fla. Stat. Sec. 119.07(1)(c), please respond to each of the following requests as indicated in Section A above. The headers are not requests; rather, they are intended to aid in the organization and readability of the requests. As used herein, the definition of "records" refers to both physical and electronic records and includes, but is not limited to: writings; body camera recordings; documents; videos; audio recordings; security footage; notes; e-mails; telephone logs; voicemails; incident reports; spreadsheets; reports; PDF files; social media posts; social media direct messages; blogs; presentations; investigations; budgets; PowerPoint presentations; personnel files; text messages; drafts; correspondence; letters; minutes of meetings; drawings; graphs; charts; electronic, video, and magnetic recordings of meetings; records of telephone conversations, including cell phone records; contracts; memoranda; agreements; agendas; manuals; policies; standard operating procedures; plans; and/or any other compilation of data from which information can be obtained.

"INTELLIGENCE-LED POLICING" RECORDS:

1. Current Intelligence-Led Policing Manual in effect with the Pasco Sheriff's Office ("PSO").



2. All drafts of the Intelligence-Led Policing Manual.
3. Interagency agreements with other agencies, organizations, or entities executed since 2010 and those currently in effect, including but not limited to Pasco County Schools, that provide for data sharing with PSO.
4. All records regarding Operation Stonegarden (Border Security Grant 16-DS-U8-08-61-01-374 from the Federal Fiscal Year 2015 Homeland Security Grant through the Florida Division of Emergency Management).
5. All records about the formation of the Intelligence-Led Policing ("ILP") program.
6. All records related to the acquisition and ownership of the technology used in the ILP program, including but not limited to contracts, and records detailing the ownership of licenses, improvements, and developments made through the use and implementation of the technology in Pasco County.
7. Completed Enforcement Action Plans from the inception of the ILP program to the present.
8. Completed After Action Reports from the inception of the ILP program to the present.
9. All records provided to the *Tampa Bay Times* related to the ILP program.
10. Complaints filed against PSO in connection with the ILP program.
11. Internal affairs investigations involving PSO staff, employees, or consultants that are part of, or who were ever part of, the ILP program.
12. Contracts, memoranda of understanding, licenses, and other agreements for all of PSO's On-Demand Intelligence Products.

PROLIFIC OFFENDER LIST DATA:

13. For the Prolific Offender list, deidentified and disaggregated data as follows:
 - A. Rows: Each row should reflect each of the deidentified individuals on the Prolific Offender list.
 - B. Columns (for each person listed in the rows above):
 - i. Case numbers.
 - ii. Felony or misdemeanor levels.
 - iii. Race.
 - iv. Ethnicity.
 - v. National origin.
 - vi. Age.



- vii. Gender.
- viii. Disability type.
- ix. Zip code of their last-known residence.
- x. Prolific offender calculation scoring broken down by criminal history and enhancements.

14. For District Targets apprehended from January 1, 2011, to the present, disaggregated data as follows:

- A. Rows: Names of each of the District Targets apprehended from January 1, 2011, to the present.
- B. Columns (for each person listed in the rows above):
 - i. Case numbers.
 - ii. Felony or misdemeanor levels.
 - iii. Race.
 - iv. Ethnicity.
 - v. National origin.
 - vi. Age.
 - vii. Gender.
 - viii. Disability type.
 - ix. Zip code of their last-known residence.
 - x. Prolific offender calculation scoring broken down by criminal history and enhancements.
- C. Arrest forms for each of the District Targets apprehended from January 1, 2011, to the present.

15. Prolific Offender Arrest reports on the PSO's Intranet from the inception of the ILP program to the present.

16. Prolific Offender Involvement reports on the PSO's Intranet from the inception of the ILP program to the present.

17. All records reflecting the services offered by PSO to individuals on the Prolific Offenders list.

PROLIFIC OFFENDER POOL DATA:

18. For the prolific offender pool, deidentified and disaggregated data listing: race, ethnicity, national origin, age, gender, disability, zip code of their last-known residence, and prolific offender calculation scoring, broken down by criminal history and enhancements.

19. All records reflecting the services offered by PSO to individuals on the prolific offenders pool list.

PSO POLICIES AND PROCEDURES:

20. Standard Operating Procedures ("SOPs") related to:



- A. The ILP program.
- B. Collecting, storing, retention, sharing, and destruction of student data.
- C. The collection, storage, retention, sharing, use, and destruction of all data related to the ILP program.
- D. Strategic Targeted Area Response (STAR) Units.
- E. Identification of at-risk youth.
- F. At-Risk Youth Initiative.
- G. Youth Services Section.
- H. School Resource Officers (“SROs”), school guardians, or other law enforcement personnel present in Pasco County Schools, including but not limited to their involvement in threat assessment meetings.

21. PSO training or user manuals related to:

- A. The ILP program.
- B. Implicit bias.
- C. Strategic Targeted Area Response (STAR) Units.
- D. Identification of at-risk youth.
- E. At-Risk Youth Initiative.
- F. Youth Services Section.
- G. On-Demand Intelligence Products.
- H. Prolific Offender Checks.

22. PSO policies related to:

- A. The ILP program.
- B. SROs, school guardians, or other law enforcement personnel present in Pasco County Schools, including but not limited to their involvement in threat assessment meetings.
- C. Race, equity, inclusion, and diversity.
- D. Strategic Targeted Area Response (STAR) Units
- E. Identification of at-risk youth.
- F. At-Risk Youth Initiative.
- G. Youth Services Section.
- H. SRO/At-Risk Youth Program.
- I. Social Network Analysis.
- J. On-Demand Intelligence Products.
- K. Prolific Offender Checks.

PERSONNEL AND TRAINING RECORDS:

23. For each of the PSO’s Real Time Crime Center staff, Strategic Targeted Area Response (STAR) Unit members; Criminal Intelligence Analyst(s); Criminal Threat Intelligence Analyst(s); ILP Youth Services Analyst(s); Strategic Analyst(s); Intelligence Led Policing Manager(s); Youth Diversion Specialist(s); Real Time Crime Center (RTCC) analysts; and, any other individuals, both previously and currently involved with the ILP program as PSO staff, employees, or consultants:

- A. Names.



- B. Employee identification number(s).
- C. Job descriptions.
- D. Complaints.
- E. Internal affairs investigations.
- F. Performance reviews and evaluations.
- G. Training files.
- H. Personnel files.
- I. Discipline files.

- 24. For Officer Justin Smith (Badge ID 4237): job description(s); complaints; internal affairs investigations; performance reviews and evaluations; complaints; training files; and, discipline files.
- 25. For Corporal Bryan Banner: job description(s); complaints; internal affairs investigations; text messages; performance reviews and evaluations; complaints; training files; and, discipline files
- 26. For Deputy Chris Squitieri: job description(s); complaints; internal affairs investigations; text messages; Facebook posts; performance reviews and evaluations; complaints; training files; and, discipline files.

STUDENT AND YOUTH-RELATED RECORDS:

- 27. All records referencing the Pasco County Schools' "Early Warning System" from January 1, 2011, to the present.
- 28. All records related to PSO's requests for information from Pasco County Schools related to any students currently or previously on the Prolific Offender list or prolific offender pool of the ILP program.
- 29. All facsimiles from PSO to the State Attorney's Office ("SAO") identifying alleged "chronic juvenile offenders" and requesting that the SAO Direct File them as adults for current and future criminal charges.
- 30. Contracts, memoranda of understanding, licenses, and other agreements for analytical products used by or on behalf of SROs and other At-Risk Youth Initiative stakeholders.
- 31. Contracts, memoranda of understanding, licenses, and other agreements for all of PSO's social media surveillance services.
- 32. All Field Interview Reports titled "At-Risk Youth."
- 33. All PSO Offense-Incident reports titled "Threat Assessment" for SRO interactions with identified at-risk youth.



34. All records related to the “active rosters” for each school within Pasco County Schools that provides any data to PSO.
35. All records related to the SRO/At-Risk Youth Program.
36. All records reflecting the services offered by SROs to students and children, including those PSO has identified as “at-risk youth.”
37. All records, including but not limited to curricula, sign-in sheets, permission slips, and program materials for the programs that PSO offers to middle and high school students as “mentorship” or “resources.”
38. All records for programs where SROs take children fishing and provide clothing to children in need.
39. All records reflecting the services offered by SROs to students or youth on the Prolific Offenders list.
40. All records reflecting the services offered by SROs to students or youth on the prolific offenders pool list.
41. Notices that PSO has provided to parents/guardians about the use of their students’ school records from January 1, 2011, to the present.
42. Consent forms that PSO has provided to parents/guardians for the use of their students’ records in the ILP program from January 1, 2011, to the present.
43. All records related to Florida Safe Schools Assessment Tool (FSSAT) for Pasco County Schools from January 1, 2020, to the present.
44. “Actionable intelligence products in response to emergent threats and safety concerns” that PSO provides to Pasco County Schools in accordance with the School Resource Officer School Safety Programs Funding Agreement 2019-2020.
45. SRO School Safety Programs Funding Agreements from January 1, 2010, to the present.
46. All records reflecting SRO community outreach, involvement in Explorer Programs, and involvement in student interaction clubs in Pasco County Schools from January 1, 2020, to the present.
47. E-mails between PSO and Pasco County School Board Members from January 1, 2020, to the present.
48. E-mails between PSO and the Superintendent(s) of Pasco County Schools from January 1, 2020, to the present.



49. All data transmitted from Pasco County Schools to PSO from January 1, 2020, to the present.
50. Monthly statistical data and reporting from PSO to Pasco County Schools' Superintendent's Office in accordance with School Resource Officer School Safety Programs Funding Agreements both currently in effect and those that have already terminated. The statistics should be disaggregated and deidentified as follows:
 - A. Rows: Each row should reflect each of the deidentified individuals for which information is provided in the columns below.
 - B. Columns:
 - i. Physical arrests.
 - ii. Notices to appear.
 - iii. Cases referred (non-arrest) to the State Attorney's Office.
 - iv. Baker Acts.
 - v. Trespass warnings.
 - vi. Youth Diversion Referrals.
 - vii. Civil Citations.
 - viii. Felony or misdemeanor levels.
 - ix. Age.
 - x. Gender.
 - xi. Ethnicity.
 - xii. Disability type.

STOP SCHOOL VIOLENCE TECHNOLOGY AND THREAT ASSESSMENT SOLUTIONS FOR SAFER SCHOOLS PROGRAM:

51. Monitoring reports that PSO has provided to Pasco County Schools in accordance with the STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program Subrecipient Funding Agreement.
52. Performance Measures reports and data, including but not limited to any written explanations for non-activity during the preceding quarter, that PSO has provided to Pasco County Schools in accordance with the STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program Subrecipient Funding Agreement.
53. All records related to PSO's reimbursed expenditures for the STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program Subrecipient Funding Agreement activities. This includes, but is not limited to, financial statements and receipts.
54. Current descriptions for PSO staff, employee, or contractor positions funded by the STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program Subrecipient Funding Agreement.



55. All other reports and data not already included in these requests that PSO has provided to Pasco County Schools in accordance with the STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program Subrecipient Funding Agreement.

MISCELLANEOUS:

56. Sheriff Chris Nocco's schedule and agendas related to all speaking engagements, meetings, and trainings on the ILP program.
57. E-mails with the search terms "Black Lives Matter" or "BLM" from May 1, 2020, to the present.
58. Records reflecting the total amount that PSO or its insurance carriers paid in settlements and legal fees in response to litigation and/or demand letters involving PSO, from January 1, 2011, to the present. These records include, but are not limited to, copies of the settlement agreements.
59. For all grants, government funds, and non-governmental funding that PSO has received since January 1, 2011, or currently receives, copies of the: grant applications; grant agreements; contracts; memoranda of understanding; grant reports (both interim and final reports); budgets for each grant or funding source; audits; and, emails.

C. Format

CAIR-FL seeks all responsive records regardless of format, medium, or physical characteristics. Electronic records should be produced in their unlocked native format with all original metadata and original filenames. Paper documents should be scanned and produced as Adobe PDF files or TIF files. Emails produced should be grouped together with any attachments. When searching emails, please search all folders, including inbox, subject matter folders, sent items, archived items, and deleted items. Please produce all metadata fields for emails, including BCC.

For responsive records, CAIR-FL requests that you provide individual computer records or scanned documents in a searchable format, such as Microsoft Word or searchable Adobe Acrobat pdf, and any data and statistical information, if applicable, in a format that is searchable and analyzable, such as a .txt or .csv file or a Microsoft Excel spreadsheet.

D. Exemption

If you claim that any record is exempt from public disclosure, please state in writing both the statutory citation to any exemption which you claim is applicable and the specific reasons for your determination that the requested record is exempt. Fla. Stat. Ann. § 119.07(1)(e). If you claim that any portion of any record is exempt, please redact that portion of the record that you believe is exempt, state in writing both the statutory citation to any exemption you believe is applicable and the specific reasons for determining that the portion of the record is exempt and produce the remainder of the record. *Id.* § 119.07(1)(d).



Council on American-Islamic Relations - Florida, Inc.

1.833.CAIR FLA | Toll Free: 1.833.224.7352

www.cairflorida.org | info@fl.cair.com

If some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable, non-exempt portions of the requested records. If it is your position that a document contains non-exempt segments, but that those non-exempt segments are so dispersed throughout the document as to make segregation impossible, please state what portion of the document is non-exempt, and how the material is dispersed throughout the document. If a request is denied in whole, please state specifically that it is not reasonable to segregate portions of the record for release.

E. Fee Waiver

Because this request is a matter of public interest, CAIR-FL requests a fee waiver and expedited processing. CAIR-FL is a 501(c)(3) non-profit organization dedicated to racial justice and civil and human rights, with a proven track-record of compiling and disseminating information and reports to the public about government functions and activities, including policing. CAIR-FL has undertaken this work in the public interest and not for any private commercial interest. Similarly, the primary purpose of this request is to obtain information to further the public's understanding of important policies that affect them. Access to this information is crucial for CAIR-FL and the communities we serve to evaluate such policies and their effects. If you are unable to waive fees and costs, please notify us of any anticipated fees or costs before incurring any such costs and fees, including providing an invoice detailing the anticipated fees and costs.

F. Conclusion

Please send the records in electronic form by email to tmurphy@cair.com, or by USB Flash Drive addressed to CAIR-Florida, ATTN: Taj P. Murphy, Sr., 8076 N 56th St, Tampa, FL 33617. We appreciate your attention to this matter and look forward to hearing from you.

Very truly yours,

CAIR Florida, Inc.

A handwritten signature in black ink that reads "Taj P. Murphy".

Taj P. Murphy, Sr.

Email: tmurphy@cair.com

Phone: 813-514-1414 ext. 320

EXHIBIT 5

R004905-041121 - Public Records Request

Message History (34)

 On 3/3/2022 2:39:11 PM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: We are uploading the At-Risk Youth FIRs again after we have determined that some of the redactions were erroneously made. There are a total of six folders and the first three were uploaded today.

 On 2/7/2022 9:13:43 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body:

Requested contract records (Request #6) have been uploaded to the GovQA portal with no redactions.

Requested drafts of the ILP manual (Request #2) have been uploaded as well. As with the ILP manual that had been previously uploaded, these records have been redacted in accordance with Florida Statutes:

F.S. 119.071(2)(c) – Active criminal intelligence information and active criminal investigative information are exempt. **F.S. 119.071(2)(d)** – Any information revealing surveillance techniques or procedures or personnel are exempt.

 On 1/21/2022 8:52:56 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: A folder has been uploaded to the GovQA portal that contains records responsive to request #53, STOP School Violence Technology and Threat Assessment Solutions for Safer Schools Program. Account numbers have been redacted in accordance with Florida Statute 119.071(5)b.

 On 1/18/2022 8:56:54 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: Files responsive to request #11 have been uploaded to the GovQA portal. This is internal affairs investigations for school resource officers. Exemptions for the records include (item numbers below refer to the number of the investigation):

#14 - Law enforcement officer personal information – Florida Statute 119.071(4)(d)2.a.; 911 Caller information – F.S. 365.171(12)

#18 – Marsy’s Law F.S. 119.071(2)(h)l; Social Security Numbers, F.S. 119-071(5)(a)S

DAVID information F.S. 211.142(4).

#26 – No redactions

#28 – No redactions

 On 12/30/2021 3:07:06 PM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body:

This is in regards to request #32:

Six zip folders of redacted at-risk youth reports by Pasco Sheriff's Office school resource officers have been uploaded to the GovQA portal.

Redactions include active criminal investigation information (Florida Statute 119.071(2)(c)); child protection services information (F.S. 39.202); and student information (the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and its implementing regulations (34 C.F.R. Part 99).

 On 11/15/2021 2:12:20 PM, PASCOCOUNTYSHERIFF Support wrote:

Subject: Payment Received on Invoice :: R004905-041121

Body:

Powered by
GovQA

RE: PUBLIC RECORDS REQUEST of April 11, 2021, Reference # R004905-041121

Dear Taj Murphy,

We have received your payment on invoice number INV21-R004905-2 of \$

Payment Date	Payment Method	Payment Amount
11/15/2021	Check	\$978.61

on 11/15/2021 for Request Number R004905-041121.

If you are paying the estimate, we will now begin working on gathering documents responsive to your request. Once we have gathered the documents, a final statement of the remaining balance owed will be sent to you. This amount may change from the estimate depending on how much time and labor is actually spent on your request. Full payment is required before we release the records to you.

If you are making your final payment, we will contact you once your request is fulfilled and the documents are available for you online at the Public Records Center.

Sincerely,

The Pasco County Sheriff's Office Records Unit

To monitor the progress or update this request please log into the [Public Records Center](#)



✉ On 11/9/2021 3:23:05 PM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: We have received the second check in the amount of \$978.61 and will be working on providing the requested records.

✉ On 11/9/2021 11:07:37 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: Payment Received on Invoice :: R004905-041121

Body:



RE: PUBLIC RECORDS REQUEST of April 11, 2021, Reference # R004905-041121

Dear Taj Murphy,

We have received your payment on invoice number INV21-R004905-1 of \$

Payment Date	Payment Method	Payment Amount
10/28/2021	Check	\$4028.42

on 11/09/2021 for Request Number R004905-041121.

If you are paying the estimate, we will now begin working on gathering documents responsive to your request. Once we have gathered the documents, a final statement of the remaining balance owed will be sent to you. This amount may change from the estimate depending on how much time and labor is actually spent on your

request. Full payment is required before we release the records to you.

If you are making your final payment, we will contact you once your request is fulfilled and the documents are available for you online at the Public Records Center.

Sincerely,

The Pasco County Sheriff's Office Records Unit

To monitor the progress or update this request please log into the [Public Records Center](#)



 On 11/8/2021 8:14:48 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: We have received a check in the amount of \$4,028.42 and are working on the public records request for the items requested.

 On 9/1/2021 2:40:41 PM, Taj Murphy wrote:

See the attached correspondence.

 On 8/25/2021 9:47:46 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: The Operation Stonegarden records have to first be reviewed by the Department of Homeland Security as it is a joint operation with that federal agency. We found 420 possible pages of responsive records. Estimating 1 minute per page for the review and/or redaction of these records, would result in 7 hours. Multiplied by the hourly rate the agency provided of \$39 results in an estimate of \$273.

 On 8/16/2021 11:26:29 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: Your request for itemized statements for the numerous estimates we provided would require additional work that would include actually reviewing records. This would be chargeable to you. We are only required to provide a good-faith estimate, which we have done. The actual final cost could be higher or lower, which is based on the final cost for the review and/or redaction. In addition, you have asked for what exemptions would be stated for any redactions. This is unknown until the actual work is conducted. The exemption statutes would be stated at that time the work is complete. If we reach a point where the pre-paid estimate is met, before all work is complete, we would stop work and provide you with a new estimate. You can pay for the new estimate and work will continue, or you can request the records which have been reviewed and/or redacted for the price paid. Likewise, if the cost of the pre-paid estimate is less than what was required for the review/redaction, we would refund the difference to you, or apply it to another request of yours.

 On 8/13/2021 9:48:09 AM, PASCOCOUNTYSHERIFF Support wrote:


Subject: [Records Center] Public Records Request :: R004905-041121

Body: The estimate for reviewing the emails to/from school board members and Pasco Sheriff's Office personnel is \$85.77. There were 186 emails and we estimate a minute of time to review each email, which results in 3.1 hours. Multiplied by an hourly rate of \$27.67 results in the final cost estimate.

 On 7/12/2021 2:35:37 PM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: Additional records pertaining to Item #17 of your request have been uploaded. We continue to review your updated request emails.

 On 7/7/2021 3:48:23 PM, Taj Murphy wrote:


Hello,

When should we expect follow up to our inquiries?

In the meantime, we want to clarify that none of our responses should be construed as agreeing with PSO's characterization of exemptions/redactions or with PSO's claims that we are not entitled to the records.

Also, for all of the instances where PSO claims that a record is exempt or confidential, please make sure to state in writing and with particularity the reasons for the conclusion that the record is exempt or confidential as required under Fla. Stat. Sec. 119.07(1)(f).

Thank you.

 On 6/26/2021 2:05:19 PM, Taj Murphy wrote:

ADDITIONAL REQUEST #63

Instead of starting a new request in the portal for this, we are adding Request #61 to our original public records request letter dated 4/8/21:

63. All communications and documents related to interventions (including but not limited to disciplinary action, service referral, diversion referral, home visits, truancy checks, student and/or parent contact, etc.) that relate to a student being on the following list(s):

- Prolific Offender List(s)
- District Target List(s)
- At-Risk Target List(s) or "At-Risk Youth List(s)"


 On 6/26/2021 2:04:29 PM, Taj Murphy wrote:

ADDITIONAL REQUEST #62

Instead of starting a new request in the portal for this, we are adding Request #61 to our original public records request letter dated 4/8/21:

62. All documents since 2011 related to any criteria, rubrics, software, algorithms or mathematical formula that enable(s) the Sheriff's Office, or its designee(s), to identify individuals to place on any of the following list(s):

- Prolific Offender List(s)
- District Target List(s)
- At-Risk Target List(s) or "At-Risk Youth List(s)"


 On 6/26/2021 2:04:02 PM, Taj Murphy wrote:

ADDITIONAL REQUEST #61

Instead of starting a new request in the portal for this, we are adding Request #61 to our original public records request letter dated 4/8/21:

61. All documents since 2011 that describe the procedure(s) and process(es) used by the Sheriff's Office, or its designee(s), to assign a quantitative or qualitative "score" to individuals who have been placed on any of the following lists:

- Prolific Offender List(s)
- District Target List(s)
- At-Risk Target List(s) or "At-Risk Youth List(s)"

 On 6/26/2021 2:03:30 PM, Taj Murphy wrote:

ADDITIONAL REQUEST #60

Instead of starting a new request in the portal for this, we are adding Request #60 to our original public records request letter dated 4/8/21:

60. For the At-Risk Target List(s) or “At-Risk Youth List(s)”, deidentified and disaggregated data as follows:

A. Rows: Each row should reflect each of the deidentified individuals on the At-Risk Target List(s) or “At-Risk Youth List(s)”.

B. Columns (for each person listed in the rows above):

i. Case numbers.

ii. Felony or misdemeanor levels.

iii. Race.

iv. Ethnicity.

v. National origin.

vi. Age or DOB

vii. Gender.

viii. Disability type.

ix. Zip code of their last-known residence.

x. Scoring broken down by criminal history and enhancements.


xi. School name

xii. Educational risk factors score, broken down by course performance, GPA, credits, attendance, office discipline referrals, and overall scoring

xiii. Criminogenic risk factors score, broken down by age of onset, crime type, number of convictions, drug or alcohol, lack of parental supervision (Truancy, curfew, 22J), victim of personal crime, delinquent friends, history of running away, custody disputes, certified gang member, and overall scoring


xiv. Adverse childhood experiences, broken down by household member incarceration, physical abuse, emotional abuse, witness household violence, physical neglect, household substance abuse, sexual abuse, and overall scoring

As far as a time frame for Additional Request #60, we are seeking the most updated list in addition to the updated versions of the list from 2011, to the present. You may provide these on a rolling basis, starting with the most current list.

 On 6/26/2021 2:02:50 PM, Taj Murphy wrote:


REVISED REQUEST #50

We are adding the following to Request #50: 50.B.xiii. School name.

 On 6/26/2021 2:01:54 PM, Taj Murphy wrote:


REVISED REQUEST #14

We are adding the following to Request #14: 14.B.xi. School name. As far as a time frame for Request #14, we are seeking the most updated list in addition to the updated versions of the list from 2011, to the present. You may provide these on a rolling basis, starting with the most current list. Though PSO has not fully responded to our correspondence dated 6/9/21, we assume that from PSO's response before that, PSO is claiming the same exemptions (with which we disagree).

 On 6/26/2021 2:01:24 PM, Taj Murphy wrote:

REVISED REQUEST #13

We are adding the following to Request #13: 13.B.xi. School name. As far as a time frame for Request #13, we are seeking the most updated list in addition to the updated versions of the list from 2011, to the present. You may provide these on a rolling basis, starting with the most current list. Though PSO has not fully responded to our correspondence dated 6/9/21, we assume that from PSO's response before that, PSO is claiming the same exemptions (with which we disagree).

 On 6/26/2021 2:00:41 PM, Taj Murphy wrote:


REQUEST #1

We received your message dated 6/15/21, regarding the redacted ILP Manual from May of 2018. We do not agree with these redactions or the exemptions that the PSO claims. Moreover, please remember that Request #1 is for "ALL DRAFTS OF THE INTELLIGENCE-LED POLICING MANUAL." You reference the "current ILP manual," which is the May 2018 ILP Manual that we received. We know, from the Tampa Bay Times' reporting, that there is a January 2018 version of the ILP Manual. We are hoping that this was an oversight by the PSO in not providing us with the January 2018 version of the ILP Manual, in addition to any past or current drafts or versions of the manual. Please complete this request.

 On 6/15/2021 11:06:01 AM, PASCOCOUNTYSHERIFF Support wrote:

Subject: [Records Center] Public Records Request :: R004905-041121

Body: The current ILP manual has been uploaded to the GovQA portal. It has been redacted in accordance with **F.S. 119.071(2)(c)** – Active criminal intelligence information and active criminal investigative information are exempt. **F.S. 119.071(2)(d)** – Any information revealing surveillance techniques or procedures or personnel are exempt.

 On 6/9/2021 10:03:45 PM, Taj Murphy wrote:

HELLO,
THE RESPONSES TO YOUR LAST CORRESPONDENCE ARE IN ALL CAPS BELOW.

Subject: [Records Center] Public Records Request :: R004905-041121

Body:

These are only good-faith estimates and the individual costs could end up being higher or lower once the work is completed. Work will not begin on any request until payment is made in full. If we reach the amount paid in

an estimate, work will stop. Requestor must clarify if they will pay amount provided in a new estimate for work to continue, or accept records that have been reviewed for the amount that has already been paid. Any work that is less than the estimate paid will be refunded or used for the balance of other requests directed by the requestor.

1. No cost

PLEASE LET US KNOW WHEN WE SHOULD EXPECT THIS.

2. 4 hours x \$26.38 = \$105.52

PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. WHAT ARE THE 4 HOURS FOR? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

3. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

4. Still being assessed

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

5. 12 hours x \$26.38 = \$316.56

PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. WHAT ARE THE 12 HOURS FOR? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

6. 4 hours x \$26.38 = \$105.52

PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. WHAT ARE THE 4 HOURS FOR? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

7. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

8. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO RESPONSIVE RECORDS.

9. Still being assessed but we do not have a list of what was provided to the Times.

THANK YOU. WE DO NOT NEED A LIST; RATHER, WE ARE JUST ASKING FOR THE RECORDS PREVIOUSLY PROVIDED TO THE TAMPA BAY TIMES. WE WOULD IMAGINE THAT THEY WOULD BE ARCHIVED IN THE PORTAL SIMILAR TO HOW YOU ARE PROVIDING US WITH DOCUMENTS AND THAT IT WOULD BE SIMPLE TO PROVIDE THE SAME DOCUMENTS TO US.

10. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO RESPONSIVE RECORDS.

11. No responsive records for ILP Unit, but SROs were not in your original request and SROs are not in the ILP Unit. We will need a time frame for which you want us to search for complaints against SROs.

THANK YOU FOR CONFIRMING THAT THERE ARE NO RESPONSIVE RECORDS FOR THE ILP UNIT.

FOR THE REVISED REQUEST, FOR NOW, WE WILL GO WITH THE TIME FRAME OF JANUARY 1, 2020, TO THE PRESENT.

12. Still being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

13. Exempt in accordance with F.S. 119.071(2)(c) – Active criminal intelligence information and active criminal investigative information are exempt; and F.S. 119.071(2)(d) – Any information revealing surveillance techniques or procedures or personnel are exempt.

WE UNDERSTAND THAT F.S. 119.071(2)(c) STATES AS FOLLOWS:

(c)1. Active criminal intelligence information and active criminal investigative information are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

HOWEVER, WE ARE NOT ASKING FOR “ACTIVE” CRIMINAL INTELLIGENCE, “CRIMINAL INTELLIGENCE INFORMATION,” OR “CRIMINAL INVESTIGATIVE INFORMATION,” AS DEFINED BY FLA. STAT. SEC. 119.011(3). IN CASE REQUEST #13 WAS NOT CLEAR, WE ARE ASKING FOR DEIDENTIFIED AND DISAGGREGATED RECORDS. AS SUCH, THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.

NEXT, WE UNDERSTAND THAT F.S. 119.071(2)(d) STATES THE FOLLOWING:

(d) Any information revealing surveillance techniques or procedures or personnel is exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Any comprehensive inventory of state and local law enforcement resources compiled pursuant to part I, chapter 23, and any comprehensive policies or plans compiled by a criminal justice agency pertaining to the mobilization, deployment, or tactical operations involved in responding to an emergency, as defined in s. 252.34, are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution and unavailable for inspection, except by personnel authorized by a state or local law enforcement agency, the office of the Governor, the Department of Legal Affairs, the Department of Law Enforcement, or the Division of Emergency Management as having an official need for access to the inventory or comprehensive policies or plans.

HOWEVER, THIS EXEMPTION DOES NOT APPLY TO REQUEST #13 AS WE ARE NOT ASKING SURVEILLANCE TECHNIQUES OR PROCEDURES OR PERSONNEL.

SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF’S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

14. We are not required to create records, which we would have to do for A and B. For C, a conservative estimate is 130 hours to gather and review arrest records from 2016 – 2021. $130 \times \$26.38 = \$3,429.40$ PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. WHAT ARE THE 130 HOURS FOR? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF’S OFFICE IS RELYING.

15. Exempt in accordance with F.S. 119.071(2)(c) – Active criminal intelligence information and active criminal investigative information are exempt.

WE UNDERSTAND THAT F.S. 119.071(2)(c) STATES AS FOLLOWS:

(c)1. Active criminal intelligence information and active criminal investigative information are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

HOWEVER, WE ARE NOT ASKING FOR “ACTIVE” CRIMINAL INTELLIGENCE, “CRIMINAL INTELLIGENCE INFORMATION,” OR “CRIMINAL INVESTIGATIVE INFORMATION,” AS DEFINED BY FLA. STAT. SEC. 119.011(3). SINCE REQUEST #15 IS ASKING FOR ARREST REPORTS, THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.

SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF’S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

16. Exempt in accordance with F.S. 119.071(2)(c) – Active criminal intelligence information and active criminal investigative information are exempt.

WE UNDERSTAND THAT F.S. 119.071(2)(c) STATES AS FOLLOWS:

(c)1. Active criminal intelligence information and active criminal investigative information are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

HOWEVER, WE ARE NOT ASKING FOR “ACTIVE” CRIMINAL INTELLIGENCE, “CRIMINAL INTELLIGENCE INFORMATION,” OR “CRIMINAL INVESTIGATIVE INFORMATION,” AS DEFINED BY FLA. STAT. SEC. 119.011(3). IF INDEED THERE IS A LEGITIMATE EXEMPTION, PASCO SHERIFF’S OFFICE HAS THE OPTION OF REDACTING THESE RECORDS SO THAT THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.

SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF’S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

17. Go to: <https://www.pascosheriff.com/resources.html>

---Click on “Links”

--- Click on “Public Announcements”

file:///C:/Users/jd1645/AppData/Local/Temp/ZPJXM4X1.htm 5/12/2021

FOR THE LINK PROVIDED – “file:///C:/Users...” – WE WERE UNABLE TO OPEN IT. PLEASE PROVIDE A COPY OF THE DOCUMENT THROUGH THIS PORTAL.

WHEN WE FOLLOWED THE DIRECTIONS TO GO TO PASCOSHERIFF.COM/RESOURCES, WE WERE DIRECTED TO “LINKS” AND THEN “PUBLIC ANNOUNCEMENTS,” WHICH PROVIDES THIS TEXT:

NARCOTIC AND VIOLENT PROLIFIC OFFENDER PROGRAM

IN DECEMBER OF 2020, THE PASCO SHERIFF’S OFFICE (PSO), IN PARTNERSHIP WITH THE BUREAU OF JUSTICE ASSISTANCE (BJA) STRATEGIES FOR POLICING INNOVATIONS (SPI) INITIATIVE AND THE UNIVERSITY OF SOUTH FLORIDA (USF), IMPLEMENTED AN INNOVATIVE, GRANT FUNDED FOCUSED DETERRENCE (FD) STRATEGY THAT AIMS TO IDENTIFY AND ADDRESS ADULT NARCOTIC PROLIFIC OFFENDERS (NPOS) AND VIOLENT PROLIFIC OFFENDERS (VPOS) THAT LIVE AND OPERATE IN PASCO COUNTY. RESEARCH REVEALS THAT FD PROGRAMS HAVE RESULTED IN SIGNIFICANT DECREASES IN VIOLENT CRIME, GUN VIOLENCE, AND DRUG OFFENDING, ACROSS MULTIPLE EVALUATIVE STUDIES. THIS

PROGRAM IS DESIGNED TO REDUCE RECIDIVISM AND ENCOURAGE POSITIVE CHANGE IN NARCOTIC AND VIOLENT PROLIFIC OFFENDERS THROUGH ENHANCED SUPPORT AND INCREASED ACCOUNTABILITY.

ALTHOUGH THE PSO CURRENTLY HAS AN OFFENDER STRATEGY, THIS INITIATIVE PROVIDES ENHANCEMENTS AND NEW PROTOCOLS DESIGNED TO INCREASE PROLIFIC OFFENDER STRATEGY EFFECTIVENESS AND EFFICIENCY. AT THIS TIME, THESE ENHANCEMENTS AND NEW PROTOCOLS WILL ONLY APPLY TO IDENTIFIED NARCOTIC AND VIOLENT PROLIFIC OFFENDERS. INDIVIDUALS WHO MEET OR EXCEED THE NPO AND/OR VPO SCORING THRESHOLD WILL BE CONTACTED ON A QUARTERLY BASIS AND OFFERED SERVICES BY A MEMBER OF THE BEHAVIORAL HEALTH INTERVENTION TEAM. DURING THE INITIAL FACE-TO-FACE VISIT, THE NPO OR VPO WILL BE INTRODUCED TO THE PROGRAM THROUGH THE FOLLOWING RESOURCES:

- NOTIFICATION LETTER
- DETENTION CENTER RESOURCE GUIDE 2020
- 2021 PASCO COUNTY RESOURCE GUIDE
- CONTACT CARD

WITH THE ASSISTANCE OF OUR RESEARCH PARTNERS AT USF, AN EVALUATION WILL BE CONDUCTED TO DETERMINE IF MORE WIDESPREAD APPLICATION IS APPROPRIATE IN THE FUTURE. USF WILL CONDUCT A PROCESS EVALUATION TO MEASURE THE FIDELITY OF THE PROGRAM, IMPLEMENTATION, OR LEVEL OF CORRESPONDENCE BETWEEN THE PLANNED AND ACTUAL IMPLEMENTATION OF THE PROGRAM BY THE PASCO SHERIFF'S OFFICE. USF WILL ALSO CONDUCT TWO OUTCOME/IMPACT EVALUATIONS USING A NON-RANDOMIZED CONTROLLED TRIAL (NRCT) EXPERIMENT AND A REGRESSION DISCONTINUITY (RD) DESIGN TO MEASURE THE EFFECT OF THE NARCOTIC AND VIOLENT PROLIFIC OFFENDER PROGRAM ON MULTIPLE AGENCY AND INDIVIDUAL LEVEL OUTCOME MEASURES.

THERE ARE ALSO LINKS TO A NOTIFICATION LETTER, DETENTION CENTER RESOURCE GUIDE 2020, 2021 PASCO COUNTY RESOURCE GUIDE, AND CONTACT CARD.

DESPITE THESE RESOURCES BEING AGGREGATED AND POSTED ON THE PASCO SHERIFF'S WEBSITE, IT DOES NOT APPEAR THAT THE PSO IS ACTUALLY PROVIDING ANY OF THESE SERVICES (SOCIAL SERVICES OR OTHERWISE).

UNLESS WE HEAR FROM YOU TO THE CONTRARY BY JUNE 19, 2021, WE WILL ASSUME THIS CONFIRMS THAT THERE ARE NO RESPONSIVE DOCUMENTS TO THIS REQUEST (WHICH WAS "ALL RECORDS REFLECTING THE SERVICES OFFERED BY PSO TO INDIVIDUALS ON THE PROLIFIC OFFENDERS LIST").

18. Exempt in accordance with F.S. 119.071(2)(c) – Active criminal intelligence information and active criminal investigative information are exempt.

WE UNDERSTAND THAT F.S. 119.071(2)(c) STATES AS FOLLOWS:

(c)1. Active criminal intelligence information and active criminal investigative information are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

HOWEVER, WE ARE NOT ASKING FOR "ACTIVE" CRIMINAL INTELLIGENCE, "CRIMINAL INTELLIGENCE INFORMATION," OR "CRIMINAL INVESTIGATIVE INFORMATION," AS DEFINED BY FLA. STAT. SEC. 119.011(3). IN CASE REQUEST #18 WAS NOT CLEAR, WE ARE ASKING FOR DEIDENTIFIED AND DISAGGREGATED RECORDS. AS SUCH, THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.

SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF'S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

19. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO RECORDS REFLECTING THE SERVICES OFFERED BY PSO TO INDIVIDUALS ON THE PROLIFIC OFFENDERS POOL LIST.

20. A. – 5 hours x \$26.38 = \$131.90

PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. WHAT ARE THE 5 HOURS FOR? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

B. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

C. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

D. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

E. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

F. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

G. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

H. – Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

21. Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

22. Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

23. Being assessed after earlier clarification, but first estimates include \$195.39 (Training); \$6,645.33 (HR); \$87.59 (Professional Standards)

PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. HOURS? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

24. Included in above estimate for #23; Note: Professional Standards outline uploaded to GovQA portal
THANK YOU FOR THE PROFESSIONAL STANDARDS OUTLINE. FOR THE REST OF THE DOCUMENTS RESPONSIVE TO THIS REQUEST, PLEASE SEE #23.

25. Included in above estimate for #23; Note: Professional Standards outline uploaded to GovQA portal
THANK YOU FOR THE PROFESSIONAL STANDARDS OUTLINE. FOR THE REST OF THE

DOCUMENTS RESPONSIVE TO THIS REQUEST, PLEASE SEE #23.

26. Included in above estimate for #23; Note: Professional Standards outline uploaded to GovQA portal
THANK YOU FOR THE PROFESSIONAL STANDARDS OUTLINE. FOR THE REST OF THE DOCUMENTS RESPONSIVE TO THIS REQUEST, PLEASE SEE #23.

27. - 5,589 email results "Early Warning System;" $5,539/60 = 93.15$ hours x \$14 = \$1,304.10; Still working on estimates for other possible responsive records
PLEASE PROVIDE AN ITEMIZED STATEMENT FOR THIS COST. HOURS? HOW MANY PAGES ARE THERE TO REVIEW? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

28. Confidential and/or exempt F.S. – 119.071(2)(d) and 119.071(2)(c)
WE UNDERSTAND THAT F.S. 119.071(2)(c) STATES AS FOLLOWS:
(c)1. Active criminal intelligence information and active criminal investigative information are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
HOWEVER, WE ARE NOT ASKING FOR "ACTIVE" CRIMINAL INTELLIGENCE, "CRIMINAL INTELLIGENCE INFORMATION," OR "CRIMINAL INVESTIGATIVE INFORMATION," AS DEFINED BY FLA. STAT. SEC. 119.011(3). IF INDEED THERE IS A LEGITIMATE EXEMPTION, PASCO SHERIFF'S OFFICE HAS THE OPTION OF REDACTING THESE RECORDS SO THAT THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.
SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF'S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

29. Still working on estimates, responsive records
PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

30. No responsive records
THANK YOU FOR CONFIRMING THAT THERE ARE NO RESPONSIVE RECORDS TO OUR REQUEST FOR CONTRACTS, MEMORANDA OF UNDERSTANDING, LICENSES, AND OTHER AGREEMENTS FOR ANALYTICAL PRODUCTS USED BY OR ON BEHALF OF SROS AND OTHER AT-RISK YOUTH INITIATIVE STAKEHOLDERS.

31. No responsive records
THANK YOU FOR CONFIRMING THAT THERE ARE NO RESPONSIVE RECORDS TO OUR REQUEST FOR CONTRACTS, MEMORANDA OF UNDERSTANDING, LICENSES, AND OTHER AGREEMENTS FOR ALL OF PSO'S SOCIAL MEDIA SURVEILLANCE SERVICES.

32. 1,067 FIRs titled "At Risk Youth" – approximately 10 minutes per report; $1,067 \times 10 = 10,670/60 = 177.8$ hours x \$14 = \$2,489.67
WHAT NEEDS TO BE REVIEWED FOR 10 MINUTES IN EACH REPORT? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF'S OFFICE IS RELYING.

33. Confidential and exempt per F.S. 119.071(3)(a)1.b.

F.S. 119.071(3)(a)1.b. PROVIDES AN EXEMPTION FOR THE FOLLOWING: “As used in this paragraph, the term “security or firesafety system plan” includes all...threat assessments conducted by any agency or any private entity...” THAT IS NOT WHAT THIS REQUEST SEEKS; AS SUCH, THE EXEMPTION DOES NOT APPLY.

MOREOVER, IF INDEED THERE IS A LEGITIMATE EXEMPTION, PASCO SHERIFF’S OFFICE HAS THE OPTION OF REDACTING THESE RECORDS SO THAT THEIR DISCLOSURE COULD NOT IMPEDE ANY ALLEGED ONGOING INVESTIGATION OR ALLOW A SUSPECT TO AVOID APPREHENSION OR ESCAPE DETECTION.

SINCE EXEMPTIONS DO NOT APPLY HERE, PLEASE PROVIDE US WITH A DATE BY WHICH WE SHOULD EXPECT TO RECEIVE RECORDS RESPONSIVE TO THIS REQUEST. IF WE DO NOT HEAR FROM YOU BY JUNE 19, 2021, WE ARE ASSUMING THAT PASCO SHERIFF’S OFFICE IS INDEED IN POSSESSION OF THESE RECORDS BUT IS REFUSING TO RELEASE THEM.

34. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

35. 4,045 email results “At-Risk Youth Program;” $4,045/60 = 67.42 \times 19.11 = \$1,288.39$. Still working on estimates for other possible responsive records

WHAT NEEDS TO BE REVIEWED FOR 1 MINUTE IN EACH EMAIL? OR DOES THIS CALCULATION REPRESENT SOMETHING DIFFERENT? IF ANYTHING IS BEING REDACTED, THEN PLEASE PROVIDE THE EXEMPTION UPON WHICH PASCO SHERIFF’S OFFICE IS RELYING.

36. Parent Help Book uploaded to GovQA portal

DESPITE THESE RESOURCES BEING AGGREGATED AND POSTED ON THE PASCO SHERIFF’S WEBSITE, IT DOES NOT APPEAR THAT THE PSO IS ACTUALLY PROVIDING ANY OF THESE SERVICES (SOCIAL SERVICES OR OTHERWISE).

UNLESS WE HEAR FROM YOU TO THE CONTRARY BY JUNE 19, 2021, WE WILL ASSUME THIS CONFIRMS THAT THERE ARE NO RESPONSIVE DOCUMENTS TO THIS REQUEST (WHICH WAS “ALL RECORDS REFLECTING THE SERVICES OFFERED BY SROS TO STUDENTS AND CHILDREN, INCLUDING THOSE PSO HAS IDENTIFIED AS ‘AT-RISK YOUTH’”).

37. Parent Help Book uploaded to GovQA portal; Still working on estimates for other possible responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

38. Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

39. Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

40. Still working on estimates, responsive records

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

41. 2,276 files from retention period – 5/2016 to date; Estimate of 15 minutes per file to review: $2,276 \times 15$ minutes per file/60 = 569 hours x 15.40 = \$8,762.60

THIS REQUEST IS FOR NOTICES THAT PSO HAS PROVIDED TO PARENTS/GUARDIANS ABOUT THE USE OF THEIR STUDENTS' SCHOOL RECORDS FROM JANUARY 1, 2011, TO THE PRESENT. WHAT FILES ARE BEING REFERENCED IN YOUR RESPONSE? IT IS UNCLEAR WHY EACH FILE WOULD HAVE TO BE REVIEWED FOR 15 MINUTES. WE WILL NEED MORE DETAIL ABOUT THE REASON FOR THE MAGNITUDE OF THIS ESTIMATE, AS IT IS EXCESSIVE.

42. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO CONSENT FORMS THAT PSO HAS PROVIDED TO PARENTS/GUARDIANS FOR THE USE OF THEIR STUDENTS' RECORDS IN THE ILP PROGRAM FROM JANUARY 1, 2011, TO THE PRESENT.

43. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO RECORDS RELATED TO FLORIDA SAFE SCHOOLS ASSESSMENT TOOL (FSSAT) FOR PASCO COUNTY SCHOOLS FROM JANUARY 1, 2020, TO THE PRESENT.

44. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

45. Records have been uploaded to the GovQA portal

THANK YOU

46. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

47. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

48. 35,767 email results with Kurt Browning email; $35,767/60 = 596.12 \times \$14 = \$8,345.63$

THIS REQUEST IS FOR E-mails between PSO and the Superintendent(s) of Pasco County Schools from January 1, 2020, to the present. PLEASE CONFIRM THAT THE 35,767 E-MAILS ARE FOR THAT TIME FRAME. PLEASE CLARIFY THE CALCULATION AND WHY PSO IS DIVIDING 35,767/60. WE WILL NEED MORE DETAIL ABOUT THE REASON FOR THE MAGNITUDE OF THIS ESTIMATE, AS IT IS EXCESSIVE.

49. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

50. 1 hour x \$26.38 = \$26.38

THIS IS ACCEPTABLE – PLEASE LET US KNOW WHERE WE SHOULD SEND PAYMENT (AND HOW PAYMENT MAY BE MADE – CHECK, CREDIT CARD, ETC.).

51. 120 hours x \$26.38 = \$3,165.60

THIS REQUEST IS FOR E MONITORING REPORTS THAT PSO HAS PROVIDED TO PASCO COUNTY

SCHOOLS IN ACCORDANCE WITH THE STOP SCHOOL VIOLENCE TECHNOLOGY AND THREAT ASSESSMENT SOLUTIONS FOR SAFER SCHOOLS PROGRAM SUBRECIPIENT FUNDING AGREEMENT. PLEASE CONFIRM THAT THE WHAT THE 120 HOURS ESTIMATED HERE ARE FOR – WHAT IS BEING REVIEWED? HOW MANY PAGES? HOW MUCH TIME PER REPORT? WE WILL NEED MORE DETAIL ABOUT THE REASON FOR THE MAGNITUDE OF THIS ESTIMATE, AS IT IS EXCESSIVE.

52. No responsive records

THANK YOU FOR CONFIRMING THAT THERE ARE NO PERFORMANCE MEASURES REPORTS AND DATA, INCLUDING BUT NOT LIMITED TO ANY WRITTEN EXPLANATIONS FOR NON-ACTIVITY DURING THE PRECEDING QUARTER, THAT PSO HAS PROVIDED TO PASCO COUNTY SCHOOLS IN ACCORDANCE WITH AND AS REQUIRED BY THE STOP SCHOOL VIOLENCE TECHNOLOGY AND THREAT ASSESSMENT SOLUTIONS FOR SAFER SCHOOLS PROGRAM SUBRECIPIENT FUNDING AGREEMENT.

53. 2 hours at \$16.18 = \$32.36

THIS IS ACCEPTABLE – PLEASE LET US KNOW WHERE WE SHOULD SEND PAYMENT (AND HOW PAYMENT MAY BE MADE – CHECK, CREDIT CARD, ETC.).

54. Document uploaded to GovQA portal

THANK YOU

55. Request too broad to provide a response

AGAIN, WE WILL ASSUME THAT THIS RESPONSE MEANS THAT THERE ARE NOT ANY RECORDS RESPONSIVE TO THIS REQUEST.

56. Being assessed after earlier clarification

PLEASE PROVIDE A DATE BY WHICH WE SHOULD EXPECT THIS.

57. 163,796 emails with search terms; $163,796/60 = 2,729.93 \times \$19.11 = \$52,168.96$

THIS REQUEST IS FOR E-MAILS WITH THE SEARCH TERMS “BLACK LIVES MATTER” OR “BLM” FROM MAY 1, 2020, TO THE PRESENT. PLEASE CLARIFY WHAT IS BEING REVIEWED? HOW MANY PAGES? HOW MUCH TIME PER E-MAIL? WE WILL NEED MORE DETAIL ABOUT THE REASON FOR THE MAGNITUDE OF THIS ESTIMATE, AS IT IS EXCESSIVE.

58. 8 hours per year x 10 years x \$28.22 per hour = \$2,257.60

THIS REQUEST IS FOR RECORDS REFLECTING THE TOTAL AMOUNT THAT PSO OR ITS INSURANCE CARRIERS PAID IN SETTLEMENTS AND LEGAL FEES IN RESPONSE TO LITIGATION AND/OR DEMAND LETTERS INVOLVING PSO, FROM JANUARY 1, 2011, TO THE PRESENT. THESE RECORDS INCLUDE, BUT ARE NOT LIMITED TO, COPIES OF THE SETTLEMENT AGREEMENTS. PLEASE CLARIFY WHAT IS BEING REVIEWED? HOW MANY PAGES? HOW MUCH TIME PER DOCUMENT? WE WILL NEED MORE DETAIL ABOUT THE REASON FOR THE MAGNITUDE OF THIS ESTIMATE, AS IT IS EXCESSIVE. THERE SHOULD NOT BE ANY REDACTIONS HERE, AS SETTLEMENT AGREEMENTS WITH GOVERNMENT AGENCIES ARE NOT CONFIDENTIAL.

59. Grants awarded 2011 to 2018 - 97 grants- estimate 3 hours per grant to go through paper files and obtain